

University Application Form for Paternity Leave on the birth / placement of a child

University Application Form

As required by the University's Paternity Leave Policy this application form must be fully completed by the University employee making the application (i.e. the 'Relevant Parent') and forwarded to the DCU Human Resources Department where it will be retained for record and audit purposes. It should be completed within 7 days of the commencement of the Paternity Leave.

To be completed by the Relevant Parent

	DCU Staff Number					
	DCO Stall Nullibel					
	Contact Phone Number					
	PPS Number					
	Date of Birth of the child:		/	/	_	
0	or					
[Date of Placement of the child	i :	/	/	_	
I	wish to commence my pater	nity leave on	/	/	_	
1	wish to apply for the above le	eave in accordan	nce with the Univ	/ersity's Pat	ernity Lea	ave Policy.
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