

COLLOQUIUM INFORMATION SHEET

Please find some information below regarding the colloquium this Wednesday to Friday. The entire meeting including Registration and Presentations are taking place in DIT Aungier St – [a Google map link is available here](#).

All Attendees:

- Registration is taking place in **DIT AUNGIER ST**, just inside the front door at Aungier St, from 5 – 7 pm, with the reception on the ground floor of Aungier St opposite Java City Café.
- The welcome address from Prof Brian Norton, President of DIT, is scheduled for 9 am on the ground floor of Aungier St, opposite Java City Café (where the reception is being held on Wednesday)
- Talks begin at 9.20. Talks for Session A are being held in Room 4068 (labelled 4067/8) and talks for Session B are in 4079. These rooms are on the fourth floor of Aungier St and are well signposted. There are several lifts available should you need one.
- Poster and coffee sessions are being held on the ground floor, opposite Java City Café
- Lunch is available at Java City Café or in a number of nearby Cafes
- Dinner is in the Davenport Hotel, Lower Merrion St, off Merion Square. Please arrive at 7.30 pm. If you haven't already indicated dietary requirements, please contact peter.brien@dit.ie Please ensure that you bring your dinner voucher that is in your conference pack. [A map link for the hotel is available here](#)
- There are stands from our sponsors in the Coffee and Poster area during the coffee sessions. Please take time to visit these.
- For the more technical minded among you, the colloquium has a twitter feed, [@iucc61](#) and you can tag any post about the colloquium with #iucc61 If you are taking photos and uploading to Flickr, please tag with #iucc61

Speakers:

- Talks are 20 minutes long with an additional 5 minutes for questions
- Rooms may be locked in between sessions, so please ensure that your talk is uploaded at the end of the previous session before yours. Speakers for the first session may upload their talks from 8.30 am.
- Talks should be saved in Microsoft PowerPoint 1997 – 2003 format (.ppt) and not 2007 format (.pptx)
- There will be a postgraduate assistant assigned to each session who will be available for any queries

Poster presenters:

- Please mount your poster presentations on Wednesday evening.
- The poster boards require Velcro adhesive. Sellotape and pins can't be used.

Session Chairs

- Postgraduate assistants will make themselves known to you.
- Please ensure that talks start and finish as per schedule, to facilitate movement between sessions. Talks after breaks should start on time.

Many thanks to all for your registration – we hope you enjoy the colloquium.