

**Dublin City University Postgraduate Research Studies****Application for Transfer to the PhD Register  
or Confirmation on the PhD Register*****(N.B. Only Typed Forms will be accepted by the GSB)***

Current Academic Year 20\_\_\_/20\_\_\_

<b>Name of Candidate:</b>			
<b>Student ID Number:</b>			
<b>Current Registration Status:</b>	Master's <input type="checkbox"/>	PhD-track <input type="checkbox"/>	Professional Doctorate <input type="checkbox"/>
	<i>(Please tick as appropriate)</i>		
<b>Date of Entry to Research Programme:</b>		Full-time <input type="checkbox"/>	Part-time <input type="checkbox"/>
<b>Title of Thesis:</b>			
<b>Name of Internal Examiner(s):</b>			
<b>Name of Supervisor(s):</b>			
<b>School:</b>			

**1. Evaluation**

*The Supervisor(s) together with an Internal Examiner nominated by the Head of School, are required: a) to evaluate critically the written report submitted by the student on the programme of research carried out to date; b) to subject the student to an oral examination to determine progress, potential and suitability for transfer/confirmation and to ascertain whether or not the future work envisaged is likely to be appropriate to merit consideration for the award of a PhD.*

**a) Report on Programme of Research** (to be completed by Supervisor(s) / Internal Examiner(s))

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On completion, this form should be returned to Student Awards, Registry, at least **two weeks** in advance of the scheduled meeting of the Graduate Studies Board (GSB) (see Schedule of Meetings <http://www.dcu.ie/timetables/>)

**b) Report on Oral Examination** (to be completed by Supervisor(s) / Internal Examiner(s))**2. Comments (if applicable):**

*The Supervisor(s) and Internal Examiner are asked to provide below details of any specific conditions or guidance, if any, which may be of assistance to the student in his/her future programme of research.*

**3. Recommendations:**

*The Supervisor(s) and Internal Examiner(s) are asked to indicate their recommendation by placing a tick (✓) in the relevant boxes.*

- We concur with the recommendations and conditions stated in this report and certify that the candidate **should** progress to the PhD Register.
- We concur with the recommendations and conditions stated in this report and certify that the candidate **should not** progress to the PhD Register.
- The candidate may be invited to complete such research as will allow him/her to graduate with a **Master's** degree.

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Supervisor(s)

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Internal Examiner(s)

**All applications for transfer to or confirmation on the PhD Register must carry the endorsement of the Head of School.** This should be indicated by completion of the statement below.

I concur with the above recommendations and conditions stated above.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Head of School or Nominee

Countersignature\*: \_\_\_\_\_ Date: \_\_\_\_\_

\*Where the Internal Supervisor is also the Head of School a countersignature will be required.

**Note:** A Nominee may be the Associate Dean for Research, Research Convenor or Deputy Head.

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