DCU Business School
Research Assistant in Family Firms
Fixed Term Contract Up To Twelve Months

An innovative and dynamic Business School, DCUBS offers an extensive range of research and taught programs at undergraduate, postgraduate, executive and doctoral levels. DCU Business School is recognized nationally and internationally for the outstanding quality of its business education programs. Our teaching, learning and research activities are strongly influenced by the core guiding principles of relevance and excellence.

Background and Role Overview
Family firms face unique challenges. To support their continued contributions to our economy and society, DCU has established a Centre for Family Business as a global centre of excellence that works directly with Irish family firms. The Centre collaborates with our network of international business schools, and, through a focused research agenda, develops and translates knowledge to enhance the competitiveness of Irish family firms and offers insights into best practice of family firm management. DCU is committed to developing a centre that achieves international recognition as a hub of expertise and advice for family firms.

The Centre for Family Business now wish to recruit a Research Assistant who will have responsibility for building and maintaining extensive relationships with family businesses, industry, service companies, business groups, state organisations, sponsors and individual donors. Reporting to the Centre Director, the role comprises working closely with DCU research and academic staff and coordinating the research needs of family businesses with the activities in these areas. Understanding best practice from an international perspective as applied in other universities and family business centres is an important part of the development of this service.

Principal Duties and Responsibilities
Reporting to the Principal Investigator, the duties of the post-holder may include some or all of the following:

- Provide support across the research project portfolio.
- Deliver research outputs and case studies according to the project schedules.
- Provide input into reports as required according to project timelines.
- Attend and present results at project progress meetings.
- Attend and contribute to group meetings.
- Contribute to the Centre engagement activities.
- Perform other duties as required.

**Minimum Criteria**

Applicants should have a primary degree in a relevant business or journalism discipline. Applicants should also have:

- Evidence of strong empirical research skills.
- Skills in the design, management and conduct of research
- A high level of interpersonal and communication skills
- Team working skills
- Report writing skills
- Time management skills, ability to work on own initiative and capacity to work to deadlines

In addition it is desirable that applicants have:

- Qualitative data analysis skills
- Quantitative methods skills
- Knowledge of some of the relevant academic literature on family firms
- Experience in industry-led research
- Presentation skills
- Academic article writing skills

**Salary Scale:** €21,459 - €30,635

Appointment will be commensurate with qualifications and experience

**Closing Date:** 21st December 2017

**Informal Enquiries:**

Informal enquiries may be addressed to Dr. Eric Clinton, DCU Business School. Email: eric.clinton@dcu.ie
Telephone: +353-1-7005747. Please do not send applications to this email address, instead apply as described below.
**Application Procedure**

Application forms are available from the DCU Current Vacancies (open Competitions) website at [http://www.dcu.ie/vacancies/current.shtml](http://www.dcu.ie/vacancies/current.shtml) and also from the Human Resources Department, Dublin City University, Dublin 9. Tel: +353 (0) 1 7005149.

Please clearly state the role that you are applying for in your application and email subject line: Job Ref 730 Research Assistant in Family Firms.

Applications should be submitted by email to hr.applications@dcu.ie or by Fax: +353 (0)1 7005500 or by post to the Human Resources Department, Dublin City University, Dublin 9. Human Resources Department, Dublin City University, Dublin 9. Tel: +353 1 700 5149; Fax: +353 1 700 5500 Email: Insert hr.applications@dcu.ie

*Dublin City University is an equal opportunities employer*