



Dublin City University Study Abroad Programme Application Form
(Read fully before completion)

PERSONAL INFORMATION (Please complete all sections in block capital letters)

Last Name _____ First Name(s) _____

Address _____
For Correspondence _____

Permanent Address _____
(If different)

Phone Number 1 _____ Email 1 _____

Phone Number 2 _____ Email 2 _____

Date of Birth _____ (DD/MM/YYYY) Place of Birth _____

Nationality _____ Gender Male Female

Country of Residence¹ _____ Passport No _____ (valid until) _____

EMERGENCY CONTACT INFORMATION

Full Name _____ Relation to you _____

Full Address _____

Phone _____ Email _____

ENGLISH LANGUAGE COMPETENCY (for non-native speakers of English only)

Title of Examination (Please tick as appropriate):

IELTS TOEFL Cambridge Proficiency Cambridge Advanced Other (please specify): _____

Students are expected to have an IELTS of 6.5 or equivalent for the full range of modules. There is also an opportunity for students with an IELTS of 5.5 or 6.0 to study. A limited range of modules is available for these students from the **Language and Intercultural Studies Programme**.

Date of Examination: _____ **Score:** _____

¹ Country in which you were ordinarily resident for the 5 years preceding the date of this application.

ACADEMIC BACKGROUND

Current College or University _____

Year of Current Study (tick/X box) Yr 2 Yr3 Yr4 Yr5

Current Cumulative GPA or equivalent _____

Academic Programme enrolled in (Major/Minor) _____

Contact Name for Study Abroad Office (Home University) _____

Contact Address for SA Office (Home University) _____

PROGRAMME INFORMATION AND COURSE SELECTION

STUDY PERIOD

Please indicate the academic year and semester during which you wish to study at DCU

Academic Year: 20__/20__ (e.g. 2016/17) Semester: Fall Spring Full Academic Year

STUDY ABROAD STREAMS

At DCU, the Study Abroad Programme is divided into four streams. Each stream relates to one of our four Faculties and applicants should indicate the Faculty in which they wish to be registered. Please tick your preference below.

Business School (BSSAO) Humanities & Social Sciences (HMSAO) Science & Health (SHSAO) Engineering & Computing (ECSAO)

How many modules do you wish to study in DCU? Enter number of modules ()

DCU Business School offers a Postgraduate Programme for suitably qualified Post Graduate Students. Students should tick the following box if they wish to apply for this stream

Post Graduate Business School Semester only programme (PBSSAO)

Please enter your choices in the table below and include additional choices. (Students may choose up to 30 ECTS credits [18 US credits] worth of modules in one semester*).

To choose your courses, simply go to: <http://www.dcu.ie/international/module-or-class-choices.shtml> and click on the stream to which you are applying. Before listing any modules, please obtain approval from the Academic or Study Abroad Advisor at your home institution to ensure that your chosen modules will transfer back to your academic programme of study at your home institution

SEMESTER ONE		SEMESTER TWO	
Module Code e.g.(LC407)	Module Title	Module Code e.g. (LC407)	Module Title
Year Long Module Choices			
Module Code	Module Title		

* Credit ratings are available online. Please Note: The availability of modules is subject to academic pre and co requisites as well as timetabling constraints

WAIVER AND DECLARATION

Your signature below on this application form indicates your understanding and acceptance of the following:

- I certify that all information given is correct and I hereby undertake, if admitted on the Study Abroad Programme of Dublin City University (DCU), to observe and comply with all the regulations of the University.
- I authorise the International Office at DCU to forward official transcripts to the Study Abroad Office at my home university.
- I understand that neither DCU nor any of its employees is or shall be responsible or liable for injury, loss, damage, deviation, delay, curtailment, however caused, or the consequences thereof which may occur during any travel or programmes. DCU reserves the right to cancel or alter any of its programmes for any reason.

Date: _____

Signature: _____

ADDITIONAL DOCUMENTATION

The following documentation should be included in your application:

1. A certified transcript of your academic record to date
2. One reference from an academic referee from your home university
3. Copy of your birth certificate or copy of your passport
4. Two recent passport size photograph, signed on the back
5. One **JPEG passport type photo of emailed to study.abroad@dcu.ie**
6. Application fee of €40

The closing date for applications is July 1 for Semester 1 (September until January) and the full academic year (September until May) and November 30 for Semester 2 (February until May)

Thank you for completing the application. Applicants will be notified within 3 weeks or sooner on receipt of a full and correct application.

Finally, it would be helpful if you could advise who referred you to or how you learned of the DCU Study Abroad Programme?

All applications should be submitted to:

The Study Abroad Coordinator
Study Abroad Office
DCU International Office Room A250
Dublin City University,
Glasnevin,
Dublin 9,
Ireland

Tel: +353-1-700 8699

Email study.abroad@dcu.ie

Fax +353 1 700 8699

Final Guidelines

1. The following websites may be of interest to you before completing your application:

International Office Website: <http://www.dcu.ie/international/index.shtml>
Study Abroad Programme Website: http://www.dcu.ie/international/study_abroad/index.shtml
Degree courses offered by DCU: <http://www.dcu.ie/prospective/degrees.php>
Description of Modules: <http://www.dcu.ie/registry/modules.shtml>
Academic Calendar: <https://www.dcu.ie/timetables/ac-13-14.shtml>
Accommodation Service: <http://www.dcu.ie/accommodation/international.shtml>
English Language Requirements: <http://www.dcu.ie/registry/eu.shtml#english>

2. Please ensure that your application is complete and all necessary documents are enclosed. Incomplete applications cannot be processed.
3. **It is highly advisable that you choose modules from the same year and programme. Choosing from different years/ programmes may result in class and examination timetable clashes. Students are responsible for their own timetables and the University cannot change timetables to suit individual students.**
4. Apply early to avoid disappointment.
5. You will be notified of the outcome of your application within 3 weeks of your application