

**ACADEMIC COUNCIL – STANDING COMMITTEE**

**MINUTES**

Thursday 1 June 2000

**Present:** Pat Barker (Chairman), Kathy Monks, Liam MacMathuna, Jim Dowling, Thecla Ryan, Jim Murray, Richard O’Kennedy,

**Apologies:** Tony Glynn, Barry McMullin, Conor Long.

**1. Adoption of the agenda:**

The agenda was adopted subject to the addition of two matters under AOB and to the inclusion of Dr. Punch to the list of External Examiners to be considered.

**2. Minutes of meeting of May 4 2000**

These minutes were adopted and signed on behalf of the Committee by the Chairman.

**3. Matters arising from the Minutes**

Follow up actions arising from the minutes per the attached schedule were reported. Further discussion led to the following decisions:

- 3.1. The Chairman should communicate with the University community to reiterate the regulations relating to the confiscation of student ID cards.
- 3.2. The Chairman should meet with Mike Egan regarding the possibility of putting together a package for mature students who are currently accepting places for 2000/01. This could include reading lists and possibly some modules in, for example, mathematics or writing skills.
- 3.3. The urgent need to develop a properly resourced International Desk was stressed as the focal point for our increasing international activity. The Chairman should progress this issue and report back.

**4. Faculty/Programme Board Minutes**

- 4.1. GD/MSc in Education and Training: It was noted that the programme board proposed to establish a structure intended to offer support and feedback to students, which may, in fact, overlap the University’s procedures for students to apply for remarking or appeal of results.
- 4.2. Diploma in Further Education and Training: Noted
- 4.3. Graduate Diploma: MA in Conference Interpreting: Noted the introduction of Strand B which had already been approved by Academic Council.
- 4.4. Graduate Programme in Management and Applications of IT in Accounting: Noted and approved requests for deferrals and re-entry of candidate 94100918 to study for masters stage of the programme.
- 4.5. Graduate Programme in Management of Operations: Noted

- 4.6. BA Journalism: The difficulties with overseas placements were noted. AC Standing Committee linked this issue with the need, previously addressed, for a supported and resourced International Desk to handle all aspects of the University's international operations.
- 4.7. Applied Computational Linguistics: Noted and approved the modular changes required to align the programme with the new CA structure.

## **5. Appointment of External Examiners**

### **5.1. Appointment of examiners: taught programmes**

The following external examiners were approved:

Prof. I Beardwell, Bachelor of Business Studies, MSc in Taxation  
Dr. C Brunson, MSc Multimedia, MA in Film & Television Studies, BA in Communication Studies  
Mr. D Murray, BSc in Multimedia, BA in Communication Studies  
Mr. R Gates \* Diploma in Mental Handicap Nursing  
Ms. B. Foster\*, Diploma in Child & Adolescent Psychiatric Nursing  
Dr. D Clarke\*, Diploma in Nursing  
Dr. P. Nolan\*, Diploma in Psychiatric Nursing  
Mr. S. Griffin, GD/MSc in Education and Training

\* These external examiners were appointed for the period up to and including the Autumn 2000 diet of examinations.

### **5.2. Appointment of examiners: postgraduate research students**

The following external examiners were approved:

Prof. M. Theodorou – Student 94970971, School of Biotechnology  
Prof. T. McCarthy – Student 96970928, School of Biotechnology  
Dr. D. Corcoran – Student 98970461, School of Computer Applications  
Prof. G Cockerham – Student 97970514, School of Mechanical & Manufacturing Engineering  
Dr. R. McCullough – Student 94971102, School of Physical Sciences  
Dr. E Slater – Student 92700641, School of Communication Studies  
Dr. J. Punch – Student 94971200 – School of Electronic Engineering

## **6. Proposed Change to Academic Programme**

The Chairman reported that the review panel appointed to consider the proposed changes to the Graduate Diploma/MSc in Computer Applications had reported favourably on the proposed restructuring and had recommended the changes to Academic Council. This report was noted and it was agreed that it the recommendation made to Academic Council be endorsed.

## **7. Guidelines for the appointment of External Examiners**

A draft document was considered. It was noted that the procedures relating to the appointment and management of the system of external examiners is under current review in the Registry. In the meantime, it was felt useful to make a recommendation to Academic

Council to adopt the guidelines for academics in proposing suitable persons to fill the positions of external examiners.

**8. Consideration of membership of Academic Council Standing Committee**

It was agreed to consider the position relating to membership of Academic Council Standing Committee in the context of the current review of the membership of Academic Council.

**9. DCU registration for All Hallows and Mater Dei students**

The proposal of the Registrar to consider students currently in first year in All Hallows and Mater Dei was discussed. This proposal was endorsed and recommended for adoption by Academic Council.

**10. Any other business**

- 10.1. The proposal from the Business School to replace Prof. William Binchy with Prof. Ivana Bacik for the Accreditation Board, scheduled for September 15, 2000 was approved.
- 10.2. Dr. Kathy Monks was nominated to represent DCU on the Research Board of Mater Dei. This nomination was considered it is recommended to Academic Council.

**11. Next meeting**

It was noted that the next meeting will be 6 July at 0900 hrs.

\_\_\_\_\_ **Chairman**

**Date** \_\_\_\_\_