

ACADEMIC COUNCIL – STANDING COMMITTEE

MINUTES

Thursday 1 December 2005

9.00-10.40 a.m. in A204

Present: Professor Maria Slowey (Chair), Mr Jonathan Begg, Ms Olivia Bree, Professor Martin Henry, Dr Paraic James, Dr Breandán Leahy, Dr Seán Marlow, Mr Mícheál Mac Conmara, Ms Louise McDermott (Recording Secretary), Dr Ronnie Saunders, Mr Paul Sheehan, Ms Yvonne Tuohy

Apologies: Professor Eugene Kennedy

The Chair thanked the members of Standing Committee for their very significant commitment to the work of the committee over the past five years. She also congratulated Dr Leahy, on behalf of Standing Committee, on his appointment as Professor of Dogmatic Theology in St Patrick's College, Maynooth.

1. Adoption of agenda

The agenda was adopted subject to the inclusion of six additional submissions under Item 4, five additional submissions under Item 5.1, eight additional submissions under Item 5.2, one submission under Item 6.1, two additional submissions under Item 6.2, one additional submission under Item 6.4, the deletion of Item 9 and the renumbering of the original Item 10 as Item 9.

2. Minutes of the meeting of 3 November 2005

Confirmed and signed by the Chair.

3. Matters arising from the minutes

3.1 Follow-up actions from the last meeting were reported.

- 3.2 Noted that the working group set up by Executive to look at conflict of interest issues across the University was progressing its activities. (Item 3.2)
- 3.3 Noted that the issue of notional learning time within modules had again been adverted to by the Working Group on Modularisation at its meeting of 9 November 2005. (Item 3.3)
- 3.4 The draft recommendations of the Working Group set up to discuss matters relating to postgraduate research students and external examiners were approved. Agreed that they would be submitted to Academic Council for consideration at its meeting of 14 December 2005. Noted that it was very important that the PGR2 (Annual Progress Report) form was used with appropriate rigour vis-à-vis research students. Agreed that the issue of fees for part-time research students would be raised with the Deputy President. Agreed that issues relating to intellectual property would be raised with the Vice-President for Research. (Item 3.4)
- 3.5 Noted that discussions were in progress about the current financial provision for research work on APL. Noted that Dr Saunders and Dr Ann Wickham were in the process of writing new proposals on APL. Noted that the issue of APEL would be dealt with after experience had been obtained with APL. (Item 3.6)
- 3.6 Noted that, at its meeting of 25 October 2005, Executive had indicated that it did not approve the proposal to charge a rejoining fee to students who had deferred. (Item 3.7)
- 3.7 Noted that consideration might be given, at a future date, to the use of bilingual Irish/English forms, as is currently the practice in St Patrick's College. Agreed that Ms McDermott would liaise with the Registry about this. (Item 3.8)
- 3.8 Noted that final information about a proposed second supervisor for a research student was awaited from a School and that two possible supervisors had been identified to date. (Item 3.9)
- 3.9 Noted that a School had been advised that the situation that had arisen with regard to the supervision of a student had been unsatisfactory. (Item 3.14)
- 3.10 The following addition to Section 5.1 of *Academic Regulations for Postgraduate Degrees by Research and Thesis* was approved: *The person named as the supervisor is required to take responsibility for ensuring that the supervisory work is carried out appropriately and in accordance with these regulations.* (Item 3.14)

- 3.11 Noted that, at its meeting of 9 November 2005, the Working Group on Modularisation had adverted to the question of the proportion of credits that a student would have to complete in the University in order for his/her award to be deemed a University award. (Item 3.18)
- 3.12 Noted that the Registry was in discussion with a Programme Board about the possible implications for the Diploma Supplement of arrangements proposed in respect of language modules. (Item 4.5)
- 3.13 Noted that a supervisor of a research student would be advised that a situation that had arisen with regard to the submission of forms had been unsatisfactory. (Items 6.1.2 and 6.1.4)
- 3.14 Noted that discussions were still in progress about the arrangements for the *viva voce* examination of a research student who, it is thought, may be obliged for visa reasons to reside outside Ireland at the time of the examination. (Item 6.5)
- 3.15 Noted that a Programme Chair had been advised that the timing of the submission of forms requesting consideration of special-case admission for candidates had been unsatisfactory. (Item 7.1)

4. Faculty/Committee/Programme Board minutes

- 4.1 Programme Board: Graduate Diploma/MEng in Electronic Systems / Graduate Diploma/MEng in Telecommunications Engineering / RACeE Programme, 14/10/05. Noted and approved.
- 4.2 Programme Board: Access/Graduate Diploma/MSc in Computer-aided Mechanical and Manufacturing Engineering, 21/10/05. Noted and approved.
- 4.3 Programme Board: MSc in Security and Forensic Computing, 26/10/05. Noted and approved.
- 4.4 Programme Board: BA in International Business and Languages / BA in International Marketing and Languages, 26/10/05. Noted and approved.
- 4.5 Inaugural Programme Board: MSc in Software Engineering, 28/10/05. Noted and approved.
- 4.6 Meeting of Management Group: BSc in Science International / Common Entry into Science, 19/10/05. Noted and approved.
- 4.7 Programme Board: BA in Applied Languages / BA in Languages for International Communication, 16/11/05. Noted and approved.
- 4.8 Programme Board: Professional Diploma in Accounting, 12/10/05. Noted and approved.

- 4.9 Programme Board: Graduate Diploma in Information Technology, 28/10/05. Noted and approved.
- 4.10 Programme Board: MSc in Electronic Commerce (Business and Technical), 17/10/05. Noted and approved.
- 4.11 Programme Board: MSc in Investment and Treasury, 10/11/05. Noted and approved.
- 4.12 Programme Board: Diploma in Education and Training, BSc in Education and Training (part time), 16/11/05. Noted and approved.
- 4.13 Programme Board: BSc in Education and Training (full time), 16/11/05. Noted and approved. Agreed that the Programme Board would be advised to direct queries about timetabling issues to the Faculty Office as early as possible in the academic year.
- 4.14 Programme Board: Dioplóma do Chéimithe/MSc i nGnó agus i dTeicneolaíocht an Eolais, 23/11/05. Noted and approved.

5. Appointment of external examiners

5.1 Taught programmes

5.1.1 *Reappointments*

- Professor M O’Dea, Université Lumière Lyon II
French in St Patrick’s College
Dr Eric Sweeney, Waterford Institute of Technology
Music in St Patrick’s College
Approved.
- 5.1.2 Dr M Kelleher, National University of Ireland, Maynooth
English in St Patrick’s College
Approved.
- 5.1.3 Dr J Brady, University College Dublin
Geography in St Patrick’s College
Approved.
- 5.1.4 Professor W B Jennings, University College Cork
Modules in the School of Chemical Sciences
Approved.
- 5.1.5 Professor C Holtham, Cass Business School, City University, London
Modules in Dublin City University Business School
Approved.
- 5.1.6 Professor T Bolger, University College Dublin
Bioscience in St Patrick’s College
Approved.
- 5.1.7 Professor G Currie, University of Nottingham
MBS in Human Resource Strategies
Approved.

- 5.1.8 Professor M Messenger Davis, University of Ulster
BA in Media Production Management, Ballyfermot College of
Further Education
Approved.
- 5.1.9 Professor R Stoneman, National University of Ireland, Galway
BA in Media Production Management, Ballyfermot College of
Further Education
Approved.
- 5.1.10 *Reappointment*
Professor J Elliott, University of East Anglia
Human Development in St Patrick's College
Approved.
- 5.2 Postgraduate research students**
- 5.2.1 Dr M McCann, National University of Ireland, Maynooth
Student ref. SC/2005/A11/5.2.1, PhD, School of Chemical Sciences
Approved.
- 5.2.2 Dr D Stevenson, University of Surrey
Student ref. SC/2005/A11/5.2.2, PhD, School of Chemical Sciences
Approved.
- 5.2.3 Dr G Redmond, Tyndall National Institute, Cork
Student ref. SC/2005/A11/5.2.3, PhD, School of Chemical Sciences
Approved.
- 5.2.4 Professor M Mac an Ghaill, University of Birmingham
Professor Y Tasker, University of East Anglia
Student ref. SC/2005/A11/5.2.4, PhD, School of Communications
Approved.
- 5.2.5 Professor P Willemen, University of Ulster
Student ref. SC/2005/A11/5.2.5, PhD, School of Communications
Approved.
- 5.2.6 Professor A Hilton, University of Surrey
Student ref. SC/2005/A11/5.2.6, PhD, School of Electronic Engineering
Approved.
- 5.2.7 Professor R Larsen, Technical University of Denmark
Student ref. SC/2005/A11/5.2.7, PhD, School of Electronic Engineering
Approved.
- 5.2.8 Professor J McGeough, University of Edinburgh
Student ref. SC/2005/A11/5.2.8, PhD, School of Mechanical and
Manufacturing Engineering
Approved.
- 5.2.9 Dr G Stewart, University of Strathclyde
Student ref. SC/2005/A11/5.2.9, PhD, School of Physical Sciences
Approved.

- 5.1.10 Professor K Nolan, Royal College of Surgeons in Ireland
Student ref. SC/2005/A10/5.2.10, PhD, School of Chemical Sciences
Approved.
- 5.2.11 Dr J Lowry, University College Dublin
Student ref. SC/2005/A11/5.2.11, MSc, School of Chemical Sciences
Approved.
- 5.2.12 Dr I Harvey, University of Sussex
Dr M O'Neill, University College Dublin
Student ref. SC/2005/A11/5.2.12, PhD, School of Electronic Engineering
Approved.
- 5.1.13 Professor F Marqués, Technical University of Catalonia
Student ref. SC/2005/A10/5.2.13, PhD, School of Electronic Engineering
Approved.
- 5.1.14 Dr A Salway, University of Surrey
Student ref. SC/2005/A10/5.2.14, PhD, School of Electronic Engineering
Approved.
- 5.2.15 Professor A Hanjalic, Delft University of Technology
Student ref. SC/2005/A11/5.2.15, PhD, School of Electronic Engineering
Approved.
- 5.2.16 Dr M Mattavelli, École Polytechnique Fédérale de Lausanne
Student ref. SC/2005/A11/5.2.16, PhD, School of Electronic Engineering
Approved.
- 5.1.17 Dr S Rüger, Imperial College London
Student ref. SC/2005/A10/5.2.17, PhD, School of Electronic Engineering
Approved.

6. Postgraduate research matters

6.1 Application for direct entry to the PhD register

- 6.1.1 Student ref. SC/2005/A11/6.1.1, School of Biotechnology
Approved.

6.2 Applications to transfer to the PhD register

- 6.2.1 Student ref. SC/2005/A11/6.2.1, School of Mechanical and Manufacturing Engineering
Approved.
- 6.2.2 Student ref. SC/2005/A11/6.2.2, School of Computing
Approved.
- 6.2.3 Student ref. SC/2005/A11/6.2.3, School of Biotechnology
Approved.

6.3 Requests for change of supervisor

- 6.3.1 Student ref. SC/2005/A11/6.3.1, School of Mechanical and Manufacturing Engineering
Approved.
- 6.3.2 Student ref. SC/2005/A11/6.3.2, School of Physical Sciences
Approved. Agreed that the School would be requested to lodge a fully completed request form with the Registry.
- 6.3.3 Student ref. SC/2005/A11/6.3.3, School of Physical Sciences
Approved. Agreed that the School would be requested to lodge a fully completed request form with the Registry.

6.4 Request for re-registration under 'write-up' status

6.4.1 School of Computing (one candidate)

Approved.

6.4.2 Dublin City University Business School (one candidate)

Approved.

6.5 Request for approval in principle of application by overseas PhD candidate (All Hallows College)

Approved.

6.6 Proposal for amendment to Section 9.5 of *Academic Regulations for Postgraduate Degrees by Research and Thesis*

The proposal to include the following:

Such reports should incorporate a commentary on the work presented for examination as well as detailing any corrections to be made.

at the end of the first paragraph of Section 9.5 of *Academic Regulations for Postgraduate Degrees by Research and Thesis* was approved. Noted that consideration was being given to revising all the forms relating to postgraduate research students. Agreed that, when this was being done, the following should be included in bold typeface after the first sentence of Section 1 B of the PGR6 (Examination Report for the Award of a Higher Degree) form:

The report should incorporate a commentary on the work presented for examination as well as detailing any corrections to be made.

7. Requests for special-case admission

None.

8. Requests for exemption from modules

None.

9. Any other business

None.

Signed: _____
Chairperson

Date: _____