

**ACADEMIC COUNCIL – STANDING COMMITTEE**

**MINUTES**

Thursday 3 April 2003

9.00-10.00 a.m. in Executive Meeting Room

- Present:** Professor Albert Pratt (Chairman), Dr Eoin Cassidy,  
Professor David Jacobson, Dr Paraic James, Dr Liam Mac Mathúna,  
Dr Seán Marlow, Ms Louise McDermott (Recording Secretary),  
Mr Michael Moriarty, Dr Ronnie Saunders, Mr Paul Sheehan
- Apologies:** Professor Martin Henry, Mr Mícheál Mac Conmara, Dr Barry McMullin
- Observer:** Ms Vanessa Wade

**1. Adoption of agenda**

The agenda was adopted subject to the inclusion of one additional submission under item 5.2 and one additional submission under item 7.

**2. Minutes of the meeting of 6 March 2003**

Confirmed and signed by the Chairman.

**3. Matters arising from the minutes**

**3.1** Follow-up actions from the last meeting were reported.

**3.2** Noted that the budgetary and accommodation concerns expressed by the School of Electronic Engineering had been brought to the attention of the Budget Sub-committee of Executive. (Item 3.4)

**3.3** The proposals on the provision of lecture notes will be discussed at a future meeting of Academic Council Standing Committee. (Item 3.6)

- 3.4** Noted that, with immediate effect, the Programme Boards for the Certificate in Education and Training and the BSc in Education and Training would hold joint meetings. (Item 3.7)
- 3.5** Noted that, once the Health and Safety Office website had been fully updated, the Office would notify the University community. (Item 3.8)
- 3.6** Noted that the Programme Chair for the MA in Film and Television Studies had clarified the issue that had arisen in relation to Item 3 of the minutes of the meeting of the Programme Board of 27/11/02. (Item 4.3)
- 3.7** On the basis of additional information requested from, and provided by, the School of Computer Applications, the external examiner nominated for a Master's research student in the School was approved. (Item 5.2.2)
- 3.8** Noted that the School of Mechanical and Manufacturing Engineering had undertaken to provide support for a research student in respect of competence in spoken English. (Item 6.1.2)
- 3.9** Noted that the reason two Master's qualifying candidates in the School of Mechanical and Manufacturing Engineering had been allowed twelve months in which to complete their qualifying modules was that since they had registered some time after the beginning of Semester 2 2002/03 they would not be ready to sit examinations by the end of that semester; they would therefore sit them at the end of Semester 2 2003/04. (Item 6.3)
- 3.10** Noted that all but one candidate from the School of Computer Applications who had requested exemptions from modules had been granted the exemptions, and that the reason exemption had not been permitted in the case of one student was that the student had not previously studied the material covered in the module from which exemption had been sought. (Item 7.3)
- 3.11** Noted that the Teaching and Learning Committee was discussing the possibility of having consultation days at the beginning of Semester 2, at which feedback on performance in Semester 1 examinations could be given to students, and that proposals on this would be made to a future meeting of Standing Committee. (Item 8)
- 3.12** Noted that the Registrar had discussed with the Faculty of Science and Health the procedures for submitting requests for the approval of stand-alone modules, and that it had been agreed that such requests would come through the Faculty Teaching and Review Curriculum Committee. (Item 9.1)

#### 4. Faculty/Committee/Programme Board minutes

- 4.1 Programme Board: BSc in Science Education, 30/10/02. Noted and approved.
- 4.2 Programme Board: BSc in Sport Science & Health, 11/12/02. Noted and approved.
- 4.3 Programme Board: Grad Dip/MSc in Plasma & Vacuum Technology, 14/01/03. Noted and approved.
- 4.4 Programme Board: MSc in Electronic Commerce (Business/Technical), 28/02/03. Noted and approved.
- 4.5 Programme Board: BEng in Electronic Engineering, BEng in Digital Media Engineering, BEng in Telecommunications Engineering, 12/03/03. Noted and approved.
- 4.6 Programme Board: BSc in Airgeadas, Ríomhaireacht & Fiontraíocht, 05/03/03. Noted and approved.
- 4.7 Programme Board: MSc/Diplóma do Chéimithe i nGnó & i dTeicneolaíocht an Eolais, 05/03/03. Noted and approved.
- 4.8 Programme Board: MA in Journalism. 19/03/03. Noted and approved.
- 4.9 Programme Board: Grad Dip/MSc in Education & Training Management, 12/03/03. Noted and approved.
- 4.10 Programme Board: BA in Applied Languages, 19/03/03. Noted. Since the Programme Chair had indicated that the change to the academic structure requested in the minutes was no longer required, and since there were no other items in the minutes, no approval was necessary.
- 4.11 Programme Board: Access/Grad Dip/MSc in Computer-aided Mechanical & Manufacturing Engineering, 19/03/03. Noted and approved subject to confirmation that the teaching of the revision module referred to in Item 5 would be organised in accordance with the direction from Executive that a School which is the primary provider of a discipline should be involved in all service teaching in that discipline.
- 4.12 Programme Board: BEng in Mechanical & Manufacturing Engineering, BEng in Manufacturing Engineering with Business Studies, BEng in Medical Mechanical Engineering, BEng in Computer-aided Mechanical & Manufacturing Engineering, 19/03/03. Noted and approved.
- 4.13 Programme Board: BEng in Mechatronics Engineering, 19/03/03. Noted and approved.
- 4.14 Programme Board: (Standing Committee) BA in Journalism, 18/03/03. Noted and approved.

## **5. Appointment of external examiners**

### **5.1 Taught programmes**

- 5.1.1 Revd Professor T Corbett, Dr P Denman, Dr T Mooney, Dr M Mullins  
All Hallows College (reappointments from 2003/04 to 2005/06)  
Approved.
- 5.1.2 Dr S Mann, Aston University  
School of Applied Language and Intercultural Studies  
Approved.
- 5.1.3 Dr G S Martin, Trinity College Dublin  
School of Applied Language and Intercultural Studies  
Approved.

### **5.2 Postgraduate research students**

- 5.2.1 Professor P Unwin, University of Warwick  
Student ref. SC/2003/A4/5.2.1, PhD, School of Chemical Sciences  
Approved.
- 5.2.2 Professor R Hillman, University of Leicester  
Student ref. SC/2003/A4/5.2.2, PhD, School of Chemical Sciences  
Approved.
- 5.2.3 Professor N M D Brown, University of Ulster  
Student ref. SC/2003/A4/5.2.3, MSc, School of Chemical Sciences  
Approved.
- 5.2.4 Professor P Richmond, Trinity College Dublin  
Student ref. SC/2003/A4/5.2.4, MSc, School of Computer Applications  
Approved.
- 5.2.5 Dr A Hegarty, University of Limerick  
Student ref. SC/2003/A4/5.2.5, MSc, School of Mathematical Sciences  
Approved.
- 5.2.6 Dr M McLoone, University of Ulster  
Student ref. SC/2003/A4/5.2.6, PhD, School of Communications  
Approved.
- 5.2.7 Professor J Dudley, Université de Franche-Comté  
Student ref. SC/2003/A4/5.2.7, PhD, School of Electronic Engineering  
Approved.
- 5.2.8 Dr G Mulcahy, University College Dublin  
Student ref. SC/2003/A4/5.2.8, MSc, School of Nursing  
Approved.

- 5.2.9 Dr S Cowman, Royal College of Surgeons  
Student ref. SC/2003/A4/5.2.9, PhD, School of Education Studies  
Approved.
- 5.2.10 Professor M Hillery, University of Limerick  
Student ref. SC/2003/A4/5.2.10, PhD, School of Mechanical &  
Manufacturing Engineering  
Approved.
- 5.2.11 Professor J A M Kamp, University of Stuttgart, and Dr L Romart,  
Université Henri Poincaré/Université Nancy 2/INPL, France  
Student ref. SC/2003/A4/5.2.11, PhD, School of Computer Applications  
Approved.

## **6. Postgraduate research matters**

### **6.1 Applications to transfer to the PhD Register**

- 6.1.1 Student ref. SC/2003/A4/6.1.1, School of Biotechnology  
Approved.
- 6.1.2 Student ref. SC/2003/A4/6.1.2, School of Computer Applications  
Approved.
- 6.1.3 Student ref. SC/2003/A4/6.1.3, School of Mathematical Sciences  
Approved subject to clarification of the comments in sections 1a and 2, and  
the submission of additional detail in respect of section 1b.
- 6.1.4 Student ref. SC/2003/A4/6.1.4, School of Electronic Engineering  
Approved.
- 6.1.5 Student ref. SC/2003/A4/6.1.5, Centre for Sport Science and Health  
Approved subject to confirmation that the external examiner to be appointed  
in due course would be a person who had not previously examined the  
student.

### **6.2 Change of supervisor**

- 6.2.1 Student ref. SC/2003/A4/6.2.1, DCU Business School  
Approved.
- 6.2.2 Student ref. SC/2003/A4/6.2.2, School of Law and Government  
Approved.

**6.3 MEng/MEng qualifying applicants  
(School of Mechanical & Manufacturing Engineering)**

Approved. Noted that the review of the pilot scheme which permits concurrent MEng and MEng qualifying study would take place in 2004 (as agreed by Standing Committee at its meeting of 5 September 2002 (Item 6.3.6)).

**7. Requests for module exemptions**

**7.1 BEng in Mechatronic Engineering (two candidates)**

Approved.

**7.2 BSc in Computer Applications (one candidate)**

Approved.

**8. External examiners - fees schedule proposal**

Approved. Noted that the approval of the Budget Sub-committee of Executive would now be sought, as specified in the final paragraph of the proposal.

**9. Marks and Standards for Bachelor of Education and BA in Humanities,  
St Patrick's College, Drumcondra**

Approved.

**10. Any other business**

Agreed that, in the unavoidable absence of Professor Pratt, the meeting of 1 May 2003 would be chaired by Professor Jacobson.

**Date of next meeting: Thursday 1 May 2003**

Signed: \_\_\_\_\_  
Chairman

Date: \_\_\_\_\_