

ACADEMIC COUNCIL – STANDING COMMITTEE

MINUTES

Thursday 1 May 2003

9.00-11.00 a.m. in Executive Meeting Room

Present: Professor David Jacobson (Chairman), Dr Paraic James,
Mr Mícheál Mac Conmara, Dr Liam Mac Mathúna, Dr Seán Marlow,
Ms Louise McDermott (Recording Secretary), Dr Barry McMullin,
Mr Michael Moriarty, Dr Ronnie Saunders, Mr Paul Sheehan

Apologies: Professor Martin Henry, Professor Albert Pratt

Observers: Ms Anja Friedrich, Ms Bróna McGlynn, Ms Vanessa Wade

1. Adoption of agenda

The agenda was adopted.

2. Minutes of the meeting of 3 April 2003

Confirmed and signed by the Chairman.

3. Matters arising from the minutes

- 3.1** Agreed to modify the regulations on module exemptions. The final sentence: 'Requests for exemptions will not be granted in respect of modules which contribute towards an applicant's award' is to be replaced by 'Modules in respect of which exemptions have been granted will not contribute towards a student's award. In all cases, regulations concerning exemptions should be documented fully by the Programme Board.'
(Item 3.2 of meeting of 6 March 2003)

- 3.2 Follow-up actions from the last meeting were reported.
- 3.3 Noted that the budgetary and accommodation concerns expressed by the School of Electronic Engineering had been brought to the attention of the Budget Sub-committee of Executive. (Item 3.2)
- 3.4 Noted that the proposals on the provision of lecture notes online would be discussed at a future meeting of Standing Committee. (Item 3.3)
- 3.5 Noted that the Teaching and Learning Committee was discussing the possibility of having consultation days at the beginning of Semester 2, at which feedback on performance in Semester 1 examinations could be given to students, and that proposals on this would be made to a future meeting of Standing Committee. (Item 3.11)
- 3.6 Noted that the Chairperson of the Programme Board for the Access/Graduate Diploma/MEng in Computer-aided Mechanical and Manufacturing Engineering had clarified the reason a Mathematics module on this programme was being taught by a member of the School of Mechanical and Manufacturing Engineering. (Item 4.12)
- 3.7 Noted that a candidate for transfer to the PhD register had withdrawn his application and was now expected to graduate with a Master's degree. (Item 6.1.3)
- 3.8 Noted that the Centre for Sport Science and Health had confirmed that a current internal examiner, who was not a member of staff of DCU but had been nominated on the basis of her expertise, and approved by Standing Committee, would not be requested to act as external examiner also. (Item 6.1.5)
- 3.9 Noted that the proposed new fees schedule for external examiners had been submitted for approval to the Budget Sub-committee of Executive. (Item 8)

4. Faculty/Committee/Programme Board minutes

- 4.1 Programme Board: Diploma in Nursing: Mental Handicap (St Louise's), 04/03/03. Noted and approved.
- 4.2 Programme Board: MA in Film and Television Studies, 05/03/03. Noted and approved. It was noted, however, that a module with a code of CM581 should not have been taught to Level 3 students.
- 4.3 Programme Board: MA in International Relations/MA in Globalisation, 05/03/03. Noted and approved.

- 4.4 Programme Board: Diploma in Nursing: General (JCMH), 06/03/03. Noted and approved
- 4.5 Programme Board: Master of Business Administration, 07/03/03. Noted and approved
- 4.6 Programme Board: Diploma in Nursing: Psychiatric (St Ita's, St Vincent's), 11/03/03. Noted and approved.
- 4.7 Programme Board: BA in Journalism/MA in Journalism, 12/03/03. Noted and approved
- 4.8 Programme Board: BA in International Business and Languages/BA in International Marketing and Languages, 12/03/03. Noted and approved. Noted that the word 'raised' should be added between the words 'language' and 'could' in the second paragraph of Item 2.
- 4.9 Programme Board: Diploma in Nursing: General (Beaumont), 13/03/03. Noted and approved.
- 4.10 Programme Board: MBS in Marketing/MBS in Strategic International Marketing, 19/03/03. Noted and approved.
- 4.11 Programme Board: BA in Accounting and Finance, 24/03/03. Noted and approved. Noted that the set of rules supplied by SALIS, and appended to the minutes, contained a reference to 'the official Registry APL principle', but that no such principle existed and the University's position on APL was as outlined at the 19 February 2003 meeting of Academic Council.
- 4.12 Programme Board: Professional Diploma in Accounting, 24/03/03. Noted and approved
- 4.13 Programme Board: Bachelor of Business Studies, 26/03/03. Noted and approved. Noted that the set of rules supplied by SALIS, and appended to the minutes, contained a reference to 'the official Registry APL principle', but that no such principle existed and the University's position on APL was as outlined at the 19 February 2003 meeting of Academic Council.
- 4.14 Programme Board: BSc in Financial and Actuarial Mathematics/BSc in Mathematical Sciences, 26/03/03. Noted and approved.
- 4.15 Programme Board: BA in Journalism, 26/03/03. Noted and approved. Noted that the references to the *Executive* of the Programme Board should be replaced by references to the *Standing Committee* of the Programme Board.
- 4.16 Programme Board: BA in European Business, 26/03/03. Noted and approved. Noted, however, that the reference to MG204 in Item 3 was unsatisfactory in that an issue had been raised but no decision or course of action had been specified in relation to it.
- 4.17 Programme Board: BEng/MEng in Electronic Systems (European), 28/03/03. Noted and approved.
- 4.18 Programme Board: BA in International Business and Languages/BA in International Marketing and Languages, 31/03/03. Noted and approved

- 4.19 Programme Board: BA in Journalism/MA in Journalism, 16/04/03. Noted and approved

5. Appointment of external examiners

5.1 Taught programmes

5.1.1 Professor R Williams, University of Rotterdam
MSc in Work and Organisational Psychology
Approved.

5.1.2 Professor C Murray, University College Dublin
BA in Humanities (Oscail)
Approved.

5.2 Postgraduate research students

5.2.1 Dr T McLoughlin, Environmental Protection Agency
Student ref. SC/2003/A5/5.2.1, PhD, NICB/School of Biotechnology
Approved.

5.2.2 Dr C Heavey, University of Limerick
Student ref. SC/2003/A5/5.2.2, PhD, School of Mechanical and
Manufacturing Engineering
Approved subject to confirmation that the nominee would not find himself
in the position of having more candidates to examine than the regulations
permit.

5.2.3 Dr C Heavey, University of Limerick
Student ref. SC/2003/A5/5.2.3, PhD, School of Mechanical and
Manufacturing Engineering
Approved subject to confirmation that the nominee would not find himself
in the position of having more candidates to examine than the regulations
permit.

5.2.4 Dr P J Guiry, University College Dublin
Student ref. SC/2003/A5/5.2.4, PhD, School of Chemical Sciences
Approved.

6. Postgraduate research matters**6.1 Applications to transfer to the PhD Register**

6.1.1 Student ref. SC/2003/A5/6.1.1, School of Electronic Engineering
Approved.

6.1.2 Student ref. SC/2003/A5/6.1.2, School of Computer Applications
Approved.

6.1.3 Student ref. SC/2003/A5/6.1.3, School of Biotechnology
Approved.

6.1.4 Student ref. SC/2003/A5/6.1.4, School of Computer Applications
Approved.

6.1.5 Student ref. SC/2003/A5/6.1.5, School of Electronic Engineering
Approved.

**6.2 Request for admission to MEng/MEng qualifier pilot scheme
(School of Mechanical and Manufacturing Engineering - two candidates)**

Approved.

7. Requests for module exemptions**7.1 BEng in Telecommunications Engineering (one candidate)**

Approved. Noted that there was currently no uniformity of practice across Programme Boards with regard to students who requested exemption from INTRA. Agreed that a proposal on this would be brought to the next meeting of Standing Committee.

7.2 BSc in Sport Science and Health (one candidate)

Approved.

8. Proposal to award credits to overseas students for Cambridge examinations

The proposal that credits be awarded to overseas students for the Cambridge English-language examinations was approved. The details are attached.

9. Any other business

A revised proposal for a standard practice on amendments to examination results was approved. The details are attached.

Date of next meeting: Thursday 5 June 2003

Signed: _____
Chairman

Date: _____