ACADEMIC COUNCIL – STANDING COMMITTEE

MINUTES

Thursday 4 September 2003

9.00-10.45 a.m. in Executive Meeting Room

Present: Professor Albert Pratt (Chair), Dr Eoin Cassidy, Ms Anja Friedrich,
Professor Martin Henry, Professor David Jacobson, Dr Paraic James,
Mr Mícheál Mac Conmara, Dr Liam Mac Mathúna, Dr Seán Marlow,
Ms Louise McDermott (Recording Secretary), Dr Ronnie Saunders,
Mr Paul Sheehan

Apologies: Dr Barry McMullin

Observers: Mr Joachim Barnett, Ms Brenda Gaughan

1.   Adoption of agenda

The agenda was adopted subject to the inclusion of two additional submissions
under Item 6, the deletion of one submission under Item 7 and its transfer to a new
Item 9 (*Requests for module exemptions*), the inclusion of one additional
submission under Item 7.2 (which now relates to the MBS in Strategic International
Marketing rather than the MBS in Marketing) and the inclusion of one submission
under Item 10.

2.   Minutes of the meeting of 3 July 2003

Confirmed and signed by the Chairman.

3.   Matters arising from the minutes

3.1   Follow-up actions from the last meeting were reported.

3.2   <u>Noted</u> that the proposals on the provision of lecture notes online would be discussed
at a future meeting of Standing Committee. (Item 3.4)

3.3   <u>Noted</u> that the Teaching and Learning Committee was discussing the possibility of having consultation days at the beginning of Semester 2, at which feedback on performance in Semester 1 examinations could be given to students, and that proposals on this would be made to a future meeting of Standing Committee. (Item 3.5)

3.4   The proposal on a standardised procedure for requesting exemption from INTRA is on the agenda of the current meeting (at Item 8).

3.5   <u>Noted</u> that the Programme Chairs for the BA in Journalism and the BSc in Multimedia had discussed with the Interim Registrar the possible restructuring of the programmes. (Item 4.3)

3.6   <u>Noted</u> that the Programme Chair for the BSc in Applied Computational Linguistics had discussed with the Interim Registrar the possible restructuring of the programme, and also that the programme had not been offered to first-year students in 2003. (Item 4.4)

3.7   <u>Noted</u> that the additional details which had been requested in respect of the *curriculum vitae* of a nominated external examiner in respect of taught programmes had been supplied. The nomination was therefore finally <u>approved</u>. (Item 5.1.3)

3.8   The nominated alternative external examiner in respect of a PhD candidate was <u>approved</u>. (Item 5.2.9)

3.9   <u>Noted</u> that the abstract requested in respect of a PhD candidate had been supplied. (Item 5.2.20)

3.10   <u>Noted</u> that Standing Committee would, at a meeting in the near future, review the frequency of appointment of external examiners. (Item 5.2)

3.11   The list of institutions with which the School of Mechanical and Manufacturing Engineering has had recent satisfactory details was <u>noted</u>. (Item 8)

4.   Faculty/Committee/Programme Board minutes

   4.1   Programme Board: Graduate Programme: Management of Operations, 13/06/03. <u>Noted</u> and <u>approved</u>.

   4.2   Programme Board: Graduate Programme: Management and Applications of Information Technology in Accounting, 13/06/03. <u>Noted</u> and <u>approved</u>.

   4.3   Programme Board: Graduate Diploma/MSc in Counselling and Integrative Psychotherapy, 16/06/03. <u>Noted</u> and <u>approved</u>.

4.4   Programme Board: Diploma in Nursing - General (James Connolly Memorial Hospital), 23/06/03. Noted and approved. It was noted that the implementation of the policy on student attendance (Item 5) would require the commitment of considerable resources in the School, and agreed that the School would be requested to report on the working of the policy at the end of the academic year 2003/04.

4.5   Programme Board: Diploma in Nursing - Psychiatric (St Ita's and St Vincent's), 24/06/03. Noted and approved. It was noted that the implementation of the policy on student attendance (Item 6) would require the commitment of considerable resources in the School, and agreed that the School would be requested to report on the working of the policy at the end of the academic year 2003/04.

4.6   Programme Board: Diploma in Nursing - General (Beaumont), 25/06/03. Noted and approved. It was noted that the implementation of the policy on student attendance (Item 6) would require the commitment of considerable resources in the School, and agreed that the School would be requested to report on the working of the policy at the end of the academic year 2003/04.

4.7   Programme Board: Diploma in Nursing - Mental Handicap, 27/06/03. Noted and approved. It was noted that the implementation of the policy on student attendance (Item 5) would require the commitment of considerable resources in the School, and agreed that the School would be requested to report on the working of the policy at the end of the academic year 2003/04.

4.8   Programme Board: BEng in Mechatronic Engineering, 22/06/03. Noted and approved.

4.9   Programme Board: BSc in Sport Science and Health, 20/06/03. Noted and approved. It was agreed that the Programme Chair would be asked to provide information on the procedures referred to in Item 2.1.

4.10   Joint Programme Board: Physics programmes, 23/06/03. Noted and approved.

4.11   Programme Board: BSc in Biotechnology, 25/06/03. Noted and approved. It was agreed that the Programme Chair would be asked to provide information on the budgetary- and resource-related issues referred to in Item 10.

4.12   Programme Board: Graduate Diploma/MSc in Biological Sciences, 25/06/03. Noted and approved.

4.13   Programme Board; BSc in Science Education, 27/06/03. Noted and approved.

4.14   Joint Programme Board: Chemistry programmes, 27/06/03. Noted and approved.

5. Appointment of external examiners

5.1 Taught programmes

5.1.1 Professor P Gorner, University of Aberdeen
Professor A Colley, University of Leicester (reappointments)
BA in Humanities
Approved.

5.1.2 Professor D Remenyi, Trinity College Dublin
Diploma/BSc in Information Technology
Approved.

5.1.3 Professor A Moran, University College Dublin
BSc in Sport Science and Health
Approved.

5.1.4 Dr G Greenway, University of Hull
BSc in Analytical Science
Approved.

5.2 Postgraduate research students

5.2.1 Professor E M Redmond, University of Rochester
Student ref. SC/2003/A8/5.2.1, MSc, School of Biotechnology
Approved.

5.2.2 Professor M C A van Zuijlen, University of Nijmegen,
Student ref. SC/2003/A8/5.2.2, PhD, School of Computing
Approved.

5.2.3 Dr A McPhail, University of Limerick
Student ref. SC/2003/A8/5.2.3, MSc, Centre for Sport Science and Health
Approved.

5.2.4 Professor M Hillery, University of Limerick
Student ref. SC/2003/A8/5.2.4, MEng, School of Mechanical and
Manufacturing Engineering
Approved.

5.2.5 Dr C Cardin, University of Reading
Student ref. SC/2003/A8/5.2.5, PhD, School of Chemical Sciences
(Resubmission)
Approved.

5.2.6 Dr M Kane, National University of Ireland, Galway
Student ref. SC/2003/A8/5.2.6, PhD, School of Biotechnology
Approved.

5.2.7 Professor D Taylor, Trinity College Dublin
Student ref. SC/2003/A8/5.2.7, PhD, School of Mechanical and
Manufacturing Engineering
Approved.

5.2.8   Professor M Hillery, University of Limerick
Student ref. SC/2003/A8/5.2.8, MEng, School of Mechanical and
Manufacturing Engineering
Approved.

5.2.9   Professor N Jankowski, University of Nijmegen
Student ref. SC/2003/A8/5.2.9, PhD, School of Communications
Approved.

5.2.10 Dr T Selwyn, University of North London
Student ref. SC/2003/A8/5.2.10, PhD, School of Communications
Approved.

5.2.11 Dr M Murphy, Trinity College Dublin
Student ref. SC/2003/A8/5.2.11, MEng, School of Mechanical and
Manufacturing Engineering
Approved.

6.   Postgraduate research matters

6.1   Applications to transfer to the PhD register

6.1.1   Student ref. SC/2003/A8/6.1.1, School of Biotechnology
Approved.

6.1.2   Student ref. SC/2003/A8/6.1.2, School of Chemical Sciences
Approved subject to the final page of the nomination form being made
available.

6.1.3   Student ref. SC/2003/A8/6.1.3, School of Applied Language and
Intercultural Studies
Approved.

6.1.4   Student ref. SC/2003/A8/6.1.4, School of Nursing
Approved subject to confirmation that neither the nominated second
supervisor nor the nominated second examiner (both of whom are from
outside the University) would be requested to act as external examiner when
the student presented for final examination for the award of PhD. Noted
that the fact of drawing on external expertise as had been done in this case
might tend to limit the pool of available external examiners.

6.1.5   Student ref. SC/2003/A8/6.1.5, School of Chemical Sciences
Approved.

6.1.6   Student ref. SC/2003/A8/6.1.6, School of Mechanical and Manufacturing
Engineering
Approved.

6.1.7   Student ref. SC/2003/A8/6.1.7, School of Physical Sciences
Approved.

6.1.8   Student ref. SC/2003/A8/6.1.8, School of Mechanical and Manufacturing
Engineering

Agreed that the student should be requested to register initially for a
Master's degree by research rather than a PhD.

6.1.9   Student ref. SC/2003/A8/6.1.9, DCU Business School
        Approved.

6.1.10 Student ref. SC/2003/A8/6.1.10, School of Biotechnology
        Approved subject to confirmation that it was Dr John Tobin who had signed
        the nomination form.

6.1.11 Student ref. SC/2003/A8/6.1.11, School of Chemical Sciences.
        Approved.

**6.2   Request for re-registration under 'write-up' status
          (School of Communications - one candidate)**

          Approved.

**6.3   Request for re-examination of student
          (School of Mechanical and Manufacturing Engineering - one candidate)**

          Approved.

6.4   Request for direct entry to Master's register

6.4.1   School of Biotechnology - one candidate
        Approved.

6.4.2   School of Mechanical and Manufacturing Engineering - one candidate
        Approved.

**6.5   Request for transfer of student originally registered at DCU from UCD
          back to DCU (School of Electronic Engineering - one candidate)**

          Approved.

**6.6   Request for reduction in standard completion time for Master's by
          research (School of Applied Language and Intercultural Studies -
          one candidate)**

          Approved.

6.7   Request for transfer of research students from the University of Exeter to Dublin City University (School of Computing - two candidates)

Approved.

7.   Requests for special-case admission

7.1   MBS in Human Resource Strategies (two candidates)

Approved.

7.2   MBS in Strategic International Marketing (two candidates)

Approved.

7.3   MA in Globalisation - full time (one candidate)

Approved.

7.4   MA in International Relations - part time (one candidate)

Approved.

8.   Proposal for application for exemption from INTRA

Approved.

9.   Request for module exemptions (BSc in Sport Science and Health - one candidate)

Approved.

10.   Request for approval of stand-alone modules (Faculty of Science and Health)

Approved.

Date of next meeting: Thursday 2 October 2003

Signed: _____   Date: _____
                Chairman