



Examination Appeals Board

## **Closing date for submission of appeals**

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### **Full time Masters programmes with late submission dates for dissertations and BSc Nursing Programmes**

#### **Final Closing Date**

**Monday 20<sup>th</sup> November 2017 at 4.30 pm**

#### **Submit to:**

Ms Valerie Cooke  
OVPAA(R)  
Room D106  
Bea Orpen Building  
Dublin City University  
Dublin 9

(Press the first buzzer at door to gain entry to building)

Appeals will be accepted at the following times:

9.00 am – 1.00 pm

***Closed for lunch***

2.00 pm – 5.00 pm

(up to 5.00 pm with the exception of 20<sup>th</sup> November 2017 which is 4.30 pm)

Refer to campus map at:

[http://www4.dcu.ie/sites/default/files/campus\\_map.pdf](http://www4.dcu.ie/sites/default/files/campus_map.pdf)

#### **Notification of decision of Appeals Board**

The Appeals Board will meet on Monday 4<sup>th</sup> December 2017  
(The decision of the Appeals Board will be forwarded in writing through the post  
to appellants within one week of this date)

## **Important Notes**

You must provide **12 collated and stapled copies** of your appeal documentation (including the appeal form, relevant documentary evidence and a full set of examination results, including past years), i.e. *one complete (collated and stapled) set of documents for each member of the Appeals Board.*

Exam results can be printed from the screen where you are accessing them.

Past electronic exam results can be printed from Student Apps by clicking on the 'Digitry' button.

The complete transcript for each academic year must be provided.