**Change of Supervisory and/or Panel Member Arrangements**

On completion, **this form should be forwarded to the** **Faculty Office** to be included in the papers for the next Faculty Research Committee (FRC) meeting.

Upon approval, Registry will be notified of the changes by an FRC report and a copy of the R103 form.

***(N.B. Only typed forms will be accepted. Submit to the Faculty Research Committee)***

1. **CANDIDATE DETAILS** *(To be completed by Principal Supervisor(s)):*

|  |  |
| --- | --- |
| **Name of Candidate** |  |
| **Student ID Number** |  |
| **Date of Entry into the Research Programme** |  | **Current Registration Mode**(please tick as appropriate) | Full-time ❒ Part-time **❒** |
| **Title of Award Sought**(please tick as appropriate) | PhD **❒** EdD **❒** DBA **❒**  DMusPerf**❒** DPsych**❒** MPhil**❒**MA **❒** MBS**❒**  MEd**❒**  MEng**❒**  MSc **❒**  LLM **❒** |
| **School** |  |

1. **CURRENT PANEL ARRANGEMENTS** *(Relevant sections to be completed by Principal Supervisor(s)):*

|  |  |  |  |
| --- | --- | --- | --- |
| **Current Supervisor(s)** | **Principal/****Joint Principals** | **Secondary Internal (where relevant)** | **Secondary External (where relevant)** |
|  |  |  |
| **Current Independent Panel Member(s)** |  |

1. **PROPOSED PANEL ARRANGEMENTS** *(Relevant sections to be completed by Principal Supervisor(s)):*

|  |  |  |  |
| --- | --- | --- | --- |
| **Proposed Supervisor(s)** | **Principal/****Joint Principals** | **Secondary Internal (where relevant)** | **Secondary External** **(where relevant)**Add Affiliation beside name |
|  |  |  |
| **Proposed Independent Panel Member(s)** |  |
| **Reason(s) for the change:** |

1. **STUDENT AGREEMENT**

|  |
| --- |
| I am in agreement with the changes as outlined in Section C, Proposed Panel Arrangements Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date**:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Postgraduate Candidate**  |

1. **CURRENT & PROPOSED PANEL AGREEMENT** (including those to be removed from panel)

|  |
| --- |
| I/we are in agreement with the changes as outlined in Section C, Proposed Panel ArrangementsSign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_ **Supervisor or Other Panel Member Signature**Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_ **Supervisor or Other Panel Member Signature**Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_ **Supervisor or Other Panel Member Signature**Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_ **Supervisor or Other Panel Member Signature**Insert additional signature lines if required.  |

1. **HEAD OF SCHOOL ENDORSEMENT**

|  |
| --- |
| I am in agreement with the changes as outlined in Section C, Proposed Panel ArrangementsSign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**Head of School or Nominee** (A Nominee may be the Research Convenor or Deputy Head)Countersignature\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\*Where the Principal Supervisor is also the Head of School, a countersignature is required. |

**Data Protection Notice**

Personal information that you submit to Registry in connection with any service provision will be treated in accordance with the DCU Data Protection Policy which can be viewed at the following website address:

<http://dcu.ie/registry/data-protection-notice.shtml>