

Guidance & Instructions for Completion of Form

- Please refer to the [Guidance on Electronic Completion & Submission of PGR Forms](#) prior to completion of the form.
- Completed forms must be submitted to postgraduate.research@dcu.ie or a physical copy can be submitted to Registry, Henry Grattan Building, Glasnevin.

Regulation

- Section 9.2.3 of the Academic Regulations for Postgraduate Degrees by Research and Thesis states that the electronic copy shall be uploaded to a secure web space (DORAS) by the Principal Supervisor. The Candidate and Principal Supervisor are required to sign a PGR12 declaration form confirming that an e-version of the approved thesis has been submitted to the Library.

Instructions for depositing a thesis (for Principal Supervisor)

- In order to deposit a thesis please go to <http://doras.dcu.ie/theses/deposit.html> and follow the step-by-step guide for depositing a thesis. Should you have any queries about this procedure please contact the DORAS Manager at doras@dcu.ie.

A. CANDIDATE DETAILS (To be completed by the candidate)

Name of Candidate	
Student ID Number	
Title of Award Sought	DBA <input type="checkbox"/> DProfElite <input type="checkbox"/> DPsych <input type="checkbox"/> EdD <input type="checkbox"/> PhD <input type="checkbox"/> MA <input type="checkbox"/> MEng <input type="checkbox"/> MSc <input type="checkbox"/> LLM <input type="checkbox"/> MPhil <input type="checkbox"/> MBS <input type="checkbox"/> MEd <input type="checkbox"/>
Title of Thesis	
School	

CANDIDATE CONTACT DETAILS

Contact No.	
Postal Address	

STUDENT DECLARATION

I hereby confirm to Dublin City University that an e-version of my thesis has been submitted, details of which are given in this form.

Sign: _____ Print: _____ Date: _____

B. E-THESIS ITEM NUMBER & PRINCIPAL SUPERVISOR DECLARATION

(To be completed by Principal Supervisor)

Date of Submission of e-Thesis:		Item ID No.:	
Please indicate if a period of restriction has been requested and a PGR8 form submitted to Registry	Yes <input type="checkbox"/>	No, not required <input type="checkbox"/>	

I hereby confirm that the above candidate has submitted an e-version of the approved thesis and I have uploaded this copy to DORAS.

Sign: _____ Print: _____ Date: _____
Principal Supervisor(s)