

Certificate in Management of Information Technology & Information Systems
Course Short Code
CIS
Course Year
c

Course Offering:

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Certificate in Management of Information Technology & Information Systems

******IMPORTANT MESSAGE******

The purpose of this information sheet is to allow you view all modules connected to the Qualification, optional and core. You should print this sheet out and then continue to the next step where your registration will take place.

It is your responsibility to ensure that you register correctly

REGISTRATION RULES

1. You must choose all three modules in the one year.

2. Students must have regular access to a good quality Computer (loaded with Microsoft Office) and a good quality broadband Internet connection. The web browser a student uses must be able to play Macromedia Flash, Shockwave, Java and the Adobe Acrobat PDF file reader. In order to facilitate online communication in live, virtual classrooms students should have a high quality headset/microphone (built in microphones and speakers in laptops are not sufficient) and a webcam. It is expected that students will have a computer competency level equivalent to the European Computer Driving Licence (EDCL) (<http://www.ecdl.com/>) Students must be familiar with using email, browsing the Internet, and using the Microsoft word processing package. The University cannot take responsibility for whether, or to what extent, a particular learning material is accessible on a particular device in a particular instance. In particular the University cannot take responsibility for learning material hosted by a third party, for example a video hosted on an external website. Students with Apple-Mac computers may encounter specific issues as learning materials and software are typically designed on/for the Windows operating system. Where students are provided with software, for example SPSS, it will be for Windows Computers. Apple-Mac versions of software will not be provided.

MODULES:

Level 1 & 2:

C1	Computing 1	15 Credits
CT1	Communications Technology 1	15 Credits
MN2	Management 2	15 Credits

Last updated 04th March 2015.