

RESEARCH ETHICS COMMITTEE (REC)

MEETING MINUTES

Friday 28th August 2020 | 11:00am Online Videoconference (via Zoom)

PRESENT: **Geraldine Scanlon (Chair)**, Mark Philbin (Vice Chair), Fiona Brennan, Adam Platt, Bert Gordijn, Peter Nowlan, Michael Parkinson, Ethna Regan, Joss Moorkens, Andy Healy, Mary Sharp, Melrona Kirrane, Damian O'Donohue, Bernadette Dwyer.

APOLOGIES: Audrey Bryan, Gavin Brown.

REVIEWED BY:

AGENDA:			
1. AGENDA			
2. REC CHAIR UPDATE			
3. APPROVAL OF MINUTES FROM MEETING OF 19th June 2020 & MATTERS ARISING FROM MINUTES OF THE PREVIOUS MEETING			
4. REVIEW OF RESEARCH PROPOSALS			
5. UPDATE FROM THE ANIMAL WELFARE BODY (AWB)			
6. AOB			
<i>a. New REC application form</i>			
<i>b. REC framework (based on Satori framework)</i>			
<i>c. UK RIO consent training</i>			
KEY COMMENTS/ACTIONS:			
Agenda No.	Comment/Decision	Action	Timescale
1.	Agenda Adopted	N/A	N/A
2.	REC Chair explained the current situation regarding the REC membership. It is hoped that new REC members will be appointed by the RC soon.	N/A	N/A
3.	Minutes from previous full committee meeting (19 th June 2020) were approved.	N/A	N/A
	Outstanding applications are awaiting responses from applicants.	N/A	N/A
	Total of 10 amendments to existing protocols which have been approved in the period of the 19 th June 2020 – 28 th August 2020	N/A	N/A

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MEETING MINUTES

REC Ref No.	Comments	Decision
4. REVIEW OF RESEARCH PROPOSALS: All REC Ref Numbers highlighted in RED are COVID-19 related applications which were reviewed outside of usual REC meeting dates.		
2020_161	Requires clarification(s)	Pending Clarification(s)
2020_162	Requires clarification(s)	Pending Clarification(s)
2020_163	Approved	Approved
2020_164	Approved	Approved
2020_165	Requires clarification(s)	Pending Clarification(s)
2020_166	Approved	Approved
2020_167	Approved	Approved
2020_168	Requires clarification(s)	Pending Clarification(s)
2020_169	Approved	Approved
2020_170	Requires clarification(s)	Pending Clarification(s)
2020_171	Requires clarification(s)	Pending Clarification(s)
2020_172	Application withdrawn (approved by COVID-19 NREC)	Approved by COVID-19 NREC
2020_173	Requires clarification(s)	Pending Clarification(s)
2020_174	Requires clarification(s)	Pending Clarification(s)
2020_175	Approved	Approved
2020_176	Requires clarification(s)	Pending Clarification(s)
2020_177	Requires clarification(s)	Pending Clarification(s)
2020_178	Requires clarification(s)	Pending Clarification(s)
2020_179	Approved	Approved
2020_180	Requires clarification(s)	Pending Clarification(s)
2020_181	Requires clarification(s)	Pending Clarification(s)
2020_182	Requires clarification(s)	Pending Clarification(s)
2020_183	Requires clarification(s)	Pending Clarification(s)
2020_184	Requires clarification(s)	Pending Clarification(s)
2020_185	Requires clarification(s)	Pending Clarification(s)
2020_186	Requires clarification(s)	Pending Clarification(s)
2020_187	Requires clarification(s)	Pending Clarification(s)
2020_188	Approved	Approved

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MEETING MINUTES

KEY COMMENTS/ACTIONS:			
Agenda No.	Comment/Decision	Action	Timescale
5.	No update this month from the Animal Welfare Officer.	N/A	N/A
6.a.	<p>REC members discussed the new REC application form. The REC Chair felt that having a separate notification form would result in applicants miscategorising their research. However, the Chair is open to reviewing this after the new REC application form and REC submission process is live.</p> <p>The REC chair will be recording videos illustrating what is required from researchers in each section of the new REC application form. These will be stored on Loop in the new REC Submission Portal.</p>	Any comments should be sent to REC Chair.	Not defined.
6.b.	The REC framework (based on the Satori framework) was discussed.	Comments to be sent to REC Chair.	Ongoing.
6.c.	Reminder that UK RIO consent training will take place on the 9 th of September at 2p.m.	N/A	N/A
	Next REC Committee meeting scheduled for 25th September 2020	N/A	N/A