

GRADUATE RESEARCH STUDIES BOARD

MINUTES

Thursday 31 August 2020

9:30 a.m. – 12:30 a.m.
Zoom Meeting

Present: Ms Lisa Buckley, Ms Isabelle Caulfield, Prof David Collings, Prof Edel Conway, Dr Maura Coulter, Ms Rachel Keegan (Secretary), Prof Christine Loscher, Dr Kenneth McDonagh, Prof Sharon O'Brien, Ms Christina O'Keeffe, Dr Joseph Stokes (Chair)

In attendance: Ms Grainne Curran

Apologies: Ms Karen Keating, Dr Gillian Lake, Dr Pascal Landais, Dr Tim McCormac, Dr Sally Smith, Ms Jennifer Yore

The Chair opened the meeting and welcomed Professor Sharon O'Brien to the meeting as the new Associate Dean for Research in the Faculty of Humanities and Social Sciences.

SECTION A: MINUTES AND RELATED ISSUES

1. Adoption of the agenda

The agenda was adopted.

2. Minutes of the meeting of 18 June 2020

The minutes of the meeting of 18 June 2020 were approved. It was noted that formal minutes would be signed once on-campus activity resumes.

3. Matters arising from the minutes of 18 June 2020

3.1 It was noted that work on guidelines on recital performance and related capacity building is ongoing (item 3.1).

3.2 It was noted that follow-up with respect to a PGR3 form for a student in the School of Language, Literacy and Early Childhood Education, which was approved subject to confirmation that the evaluation was completed jointly by the supervisor and examiner, is complete (item 7.3).

- 3.3 It was noted that follow-up with respect to a PGR3 form for a student in the School of Nursing, Psychotherapy and Community Health, which was approved subject to completion of section B(i), part c, is complete (item 7.4).
- 3.4 It was noted that follow-up with respect to a PGR15 form for an applicant to DCU Institute of Education, for which the decision was deferred pending further clarification of the most appropriate programme and entry point, is complete (item 11.2).

SECTION B: Policy and strategy issues

4. Graduate researcher development

4.1 Structured Doctoral/Research Pathways 2020-2021

4.1.1 DCU Business School

Noted

4.1.2 Faculty of Engineering and Computing

4.1.2.1 School of Computing

Noted

4.1.2.2 School of Electronic Engineering

Noted

4.1.2.3 School of Mechanical and Manufacturing Engineering

Noted

4.1.3 Faculty of Humanities and Social Science

4.1.3.1 School of Applied Language and Intercultural Studies

Noted

4.1.3.2 School of Communications

Noted

4.1.3.3 School of English

Noted

4.1.3.4 Fiontar agus Scoil na Gaeilge

Noted

4.1.3.5 School of History and Geography

Noted

4.1.3.6 School of Law and Government

Noted

4.1.3.7 School of Theology, Philosophy and Music

Noted

4.1.4 Faculty of Science and Health

4.1.4.1 School of Biotechnology
Noted

4.1.4.2 School of Chemical Sciences
Noted

4.1.4.3 School of Health and Human Performance
Noted

4.1.4.4 School of Mathematical Sciences
Noted

4.1.4.5 School of Nursing, Psychotherapy and Community Health
Noted

4.1.4.6 School of Physical Sciences
Noted

4.1.4.7 School of Psychology
Noted

4.1.5 DCU Institute of Education
Noted

4.1.6 Centres for Doctoral Training/Research Training

4.1.6.1 Advanced Metallic Systems
Noted

4.1.6.2 Artificial Intelligence
Noted

4.1.6.3 Digital Enhanced Reality (D-REAL)
Noted

4.1.6.4 Machine Learning
Noted

5. COVID-19: Continuity arrangements

5.1 A memorandum and schedule template for the Autumn Faculty Award Boards for Research Degrees was circulated. It was noted these meetings will take place via Zoom and a reduced attendance list is being recommended to make these meetings more manageable. It was confirmed that papers would be circulated using the GDrive. GRSB agreed that this was a sensible approach to managing the Autumn FABRDs. It was noted that these documents will be circulated to the Executive Deans and Associate Deans for Research following the meeting.

- 5.2 The Chair updated the Board on COVID-19 related sessions organised by the Graduate Studies Office. A total of seven sessions took place during June and July which focused on matters including the PhD journey, maintaining contact with your supervisor, progress and anxiety and effects of COVID-19 on laboratory and fieldwork.
- 5.3 The Chair informed the Board that he will be issuing an email to research students to inform them that COVID-19 related arrangements will continue to 15 January 2021. This will include arrangements relating to the transfer/confirmation process and *viva voce* arrangements and protocols.
- 5.4 The Chair advised the Board that he is drafting guidelines for three *viva voce* examination scenarios. These are a fully on-campus *viva voce*, an on-campus *viva voce* with the exception of the external examiner who attends by Zoom and a fully online *viva voce*. The Chair also informed the Board that a number of examinations have taken place on the Glasnevin campus with support from the COO. He confirmed that Registry will continue to take electronic copies of theses to 15 January 2020. Registry has also developed a protocol for the submission of hardbound copies, in consultation with the COO and the Health and Safety Office. A reminder email will be sent to relevant students this week.
- 5.5 The Chair informed the Board that an email will be issued to students shortly regarding new protocols for arriving into Ireland. Any new or returning student who is arriving or returning to Ireland will be tracked for 14 days before arrival. Each individual will be collected by DCU on arrival and brought to their campus or private accommodation. Those arriving from locations not on the green list will be required to self-isolate for a further 14 days. This protocol will be coordinated by a new unit within the International Office.
- 5.6 The Chair advised the Board that the Library is intending to run a click and collect service from 10 August. A scan and send service is also being developed and the Library is looking at study space options for the next academic year. These updates are available on the Library webpages.

SECTION C: Individual student issues

6. Applications for transfer to the PhD Register or confirmation on the PhD Register (PGR3)

- 6.1 GRSB2020/A6/6.1, School of Applied and Intercultural Studies
Approved
- 6.2 GRSB2020/A6/6.2, School of Applied and Intercultural Studies
Approved
- 6.3 GRSB2020/A6/6.3, DCU Business School
Approved
- 6.4 GRSB2020/A6/6.4, DCU Business School
Approved
- 6.5 GRSB2020/A6/6.5, DCU Business School
Approved

- 6.6 GRSB2020/A6/6.6, School of Chemical Sciences
Approved
- 6.7 GRSB2020/A6/6.7, School of Communications
Approved subject to the submission of a more detailed report under section B(ii).
- 6.8 GRSB2020/A6/6.8, School of Communications
Approved subject to the submission of a more detailed report under section B(ii).
- 6.9 GRSB2020/A6/6.9, School of Computing
Approved
- 6.10 GRSB2020/A6/6.10, School of Computing
Approved
- 6.11 GRSB2020/A6/6.11, School of Computing
Approved subject to the submission of a more detailed report under section B(ii).
- 6.12 GRSB2020/A6/6.12, School of Computing
Approved
- 6.13 GRSB2020/A6/6.13, School of Computing
Approved
- 6.14 GRSB2020/A6/6.14, School of Electronic Engineering
Approved
- 6.15 GRSB2020/A6/6.15, School of English
Approved
- 6.16 GRSB2020/A6/6.16, School of Health and Human Performance
Approved subject to clarification the report was jointly written by the supervisor and examiner *and* the removal of references to 'I' from the report.
- 6.17 GRSB2020/A6/6.17, School of History and Geography
Approved
- 6.18 GRSB2020/A6/6.18, School of History and Geography
Approved
- 6.19 GRSB2020/A6/6.19, School of History and Geography
Approved
- 6.20 GRSB2020/A6/6.20, School of Arts Education and Movement
Approved subject to confirmation of the thesis title *and* the completion of section B(i), part c.
- 6.21 GRSB2020/A6/6.21, School of Inclusive and Special Education
Approved

- 6.22 GRSB2020/A6/6.22, School of Language, Literacy and Early Childhood Education
Approved
- 6.23 GRSB2020/A6/6.23, School of Language, Literacy and Early Childhood Education
Approved
- 6.24 GRSB2020/A6/6.24, School of Law and Government
Approved
- 6.25 GRSB2020/A6/6.25, School of Mechanical and Manufacturing Engineering
Approved
- 6.26 GRSB2020/A6/6.26, School of Nursing, Psychotherapy and Community Health
Approved subject to the completion of section B(i), part c.
- 6.27 GRSB2020/A6/6.27, School of Nursing, Psychotherapy and Community Health
Approved subject to confirmation that the student has signed the form.
- 6.28 GRSB2020/A6/6.28, School of Physical Sciences
Approved
- 6.29 GRSB2020/A6/6.29, School of Physical Sciences
Approved subject to the completion of section B(i), part c.
- 6.30 GRSB2020/A6/6.30, School of Physical Sciences
Approved subject to the completion of section C.
- 6.31 GRSB2020/A6/6.31, School of Psychology
Approved
- 6.32 GRSB2020/A6/6.32, School of Theology, Philosophy and Music
Approved
- 6.33 GRSB2020/A6/6.33, School of Theology, Philosophy and Music
Approved
- 6.34 GRSB2020/A6/6.34, School of Mathematical Sciences
Approved
- 6.35 GRSB2020/A6/6.35, School of Biotechnology
Approved
- 6.36 GRSB2020/A6/6.36, School of Language, Literacy and Early Childhood Education
Approved
- 7. Appointment of internal and external examiners (PGR4)**
- 7.1 GRSB2020/A6/7.1, PhD, School of Applied Language and Intercultural Studies
Approved

- 7.2 GRSB2020/A6/7.2, PhD, School of Biotechnology
Approved
- 7.3 GRSB2020/A6/7.3, PhD, School of Biotechnology
Approved
- 7.4 GRSB2020/A6/7.4, PhD, School of Chemical Sciences
Approved
- 7.5 GRSB2020/A6/7.5, PhD, School of Chemical Sciences
Approved
- 7.6 GRSB2020/A6/7.6, MSc, School of Chemical Sciences
Approved
- 7.7 GRSB2020/A6/7.7, PhD, School of Communications
Approved
- 7.8 GRSB2020/A6/7.8, PhD, School of Communications
Approved
- 7.9 GRSB2020/A6/7.9, PhD, School of Communications
Approved
- 7.10 GRSB2020/A6/7.10, PhD, School of Communications
Approved
- 7.11 GRSB2020/A6/7.11, PhD, School of Communications
Approved subject to the nomination of an alternative external examiner. It was noted that the nominated examiner does not meet the requirements regarding academic regulation 10.2.9.
- 7.12 GRSB2020/A6/7.12, PhD, School of Communications
Approved
- 7.13 GRSB2020/A6/7.13, PhD, School of Communications
Approved
- 7.14 GRSB2020/A6/7.14, PhD, School of Computing
Approved
- 7.15 GRSB2020/A6/7.15, PhD, School of Computing
Approved
- 7.16 GRSB2020/A6/7.16, MSc, School of Computing
Approved
- 7.17 GRSB2020/A6/7.17, PhD, School of Electronic Engineering
Approved
- 7.18 GRSB2020/A6/7.18, PhD, Fiontar agus Scoil na Gaeilge

- Approved
- 7.19 GRSB2020/A6/7.19, PhD, Fiontar agus Scoil na Gaeilge
Approved
- 7.20 GRSB2020/A6/7.20, PhD, School of Human Development
Approved
- 7.21 GRSB2020/A6/7.21, EdD, DCU Institute of Education
Approved
- 7.22 GRSB2020/A6/7.22, EdD, DCU Institute of Education
Approved
- 7.23 GRSB2020/A6/7.23, EdD, DCU Institute of Education
Approved subject to the nomination of an alternative external examiner. It was noted that the nominated examiner does not meet the requirements regarding academic regulation 10.2.9.
- 7.24 GRSB2020/A6/7.24, EdD, DCU Institute of Education
Approved
- 7.25 GRSB2020/A6/7.25, PhD, School of Law and Government
Approved subject to the nomination of an alternative external examiner. It was noted that the nominated examiner does not meet the requirements regarding academic regulation 10.2.9.
- 7.26 GRSB2020/A6/7.26, PhD, School of Law and Government
Approved subject to the nomination of an alternative internal examiner. It was noted the nominated internal examiner was previously named as the independent panel member.
- 7.27 GRSB2020/A6/7.27, PhD, School of Law and Government
Approved
- 7.28 GRSB2020/A6/7.28, PhD, School of Law and Government
Approved
- 7.29 GRSB2020/A6/7.29, PhD, School of Law and Government
Approved
- 7.30 GRSB2020/A6/7.30, PhD, School of Law and Government
Approved
- 7.31 GRSB2020/A6/7.31, PhD, School of Law and Government
Approved
- 7.32 GRSB2020/A6/7.32, MEng, School of Mechanical and Manufacturing Engineering
Approved
- 7.33 GRSB2020/A6/7.33, PhD, School of Mechanical and Manufacturing Engineering
Approved

- 7.34 GRSB2020/A6/7.34, PhD, School of Mechanical and Manufacturing Engineering
Approved
- 7.35 GRSB2020/A6/7.35, PhD, School of Nursing, Psychotherapy and Community Health
Approved
- 7.36 GRSB2020/A6/7.36, PhD, School of Physical Sciences
Approved
- 7.37 GRSB2020/A6/7.37, PhD, School of Psychology
Approved
- 7.38 GRSB2020/A6/7.38, PhD, School of Psychology
Approved
- 7.39 GRSB2020/A6/7.39, PhD, School of Theology, Philosophy and Music
Approved
- 7.40 GRSB2020/A6/7.40, PhD, School of Theology, Philosophy and Music
Approved
- 7.41 GRSB2020/A6/7.41/PhD, School of Biotechnology
Noted. Approved by Chairs Action.
- 7.42 GRSB2020/A6/7.42, PhD, School of Chemical Sciences
Noted. Approved by Chairs Action.
- 7.43 GRSB2020/A6/7.43, MEng, School of Mechanical and Manufacturing Engineering
Approved
- 7.44 GRSB2020/A6/7.44, PhD, School of Law and Government
Approved subject to the nomination of an alternative internal examiner. It was noted the nominated internal examiner was previously named as a supervisor and is currently named as the independent panel member.
- 7.45 GRSB2020/A6/7.45, PhD, School of Biotechnology
Approved

8. Notice of Intention to Reside/Carry out Research Abroad (PGR13)

- 8.1 GRSB2020/A6/8.1, School of Communications
Approved
- 8.2 GRSB2020/A6/8.2, School of Computing
Approved to 1 November 2020.
- 8.3 GRSB2020/A6/8.3, School of Electronic Engineering
Approved to 1 November 2020.

8.4 GRSB2020/A6/8.4, School of Electronic Engineering
Approved to 1 November 2020.

9. Request for Extension to Maximum Registration Period OR Re-admission to the Research Programme (PGR14)

9.1 GRSB2020/A6/9.1, School of Applied Language and Intercultural Studies
Approved

9.2 GRSB2020/A6/9.2, School of Biotechnology
Approved

9.3 GRSB2020/A6/9.3, School of Biotechnology
Approved

9.4 GRSB2020/A6/9.4, School of Biotechnology
Approved

9.5 GRSB2020/A6/9.5, School of Biotechnology
Approved

9.6 GRSB2020/A6/9.6, DCU Business School
Approved

9.7 GRSB2020/A6/9.7, DCU Business School
Approved subject to the form being completed by the supervisor.

9.8 GRSB2020/A6/9.8, DCU Business School
Approved

9.9 GRSB2020/A6/9.9, DCU Business School
Not approved

9.10 GRSB2020/A6/9.10, School of Electronic Engineering
Approved

9.11 GRSB2020/A6/9.11, DCU Institute of Education
Approved subject to the form being completed by the supervisor *and* subject to the agreement of the examiners to a 1 February 2020 corrections deadline.

9.12 GRSB2020/A6/9.12, School of Law and Government
Approved

9.13 GRSB2020/A6/9.13, School of Law and Government
Approved subject to the form being completed by the supervisor.

9.14 GRSB2020/A6/9.14, School of Law and Government
Approved

9.15 GRSB2020/A6/9.15, School of Law and Government

Withdrawn

- 9.16 GRSB2020/A6/9.16, School of Mechanical Engineering
Approved
- 9.17 GRSB2020/A6/9.17, School of Mechanical and Manufacturing Engineering
Approved
- 9.18 GRSB2020/A6/9.18, School of Nursing, Psychotherapy and Community Health
Approved subject to the form being completed by the supervisor.
- 9.19 GRSB2020/A6/9.19, School of Physical Science
Approved
- 9.20 GRSB2020/A6/9.20, School of Policy and Practice
Approved
- 9.21 GRSB2020/A6/9.21, School of Policy and Practice
Approved
- 9.22 GRSB2020/A6/9.22, School of Theology, Philosophy and Music
Approved
- 9.23 GRSB2020/A6/9.23, School of Theology, Philosophy and Music
Approved
- 9.24 GRSB2020/A6/9.24, School of Policy and Practice
Noted. Approved by Chairs Action.
- 9.25 GRSB2020/A6/9.25, DCU Institute of Education
Approved
- 9.26 GRSB2020/A6/9.26, DCU Institute of Education
Approved
- 9.27 GRSB2020/A6/9.27, School of Nursing, Psychotherapy and Community Health
Approved subject to the form being completed by the supervisor.

10. Application to Transfer/Advanced Entry to Postgraduate Research Programme (PGR15)

- 10.1 GRSB2020/A6/10.1, PhD, DCU Institute of Education
Noted. Approved by Chairs Action.

11. Any other business

There was no other business.

Signed: _____

Date: _____

Date of next meeting

Thursday 29 October 2020

at 9.30 a.m.

Zoom meeting