

Annual Leave Guidelines for Research Students

Holidays can be taken at any time in each year but must be agreed in advance with the supervisor(s), bearing in mind a student's individual funding terms and any teaching or research commitments. The normal holiday leave should be no more than 4 weeks in one calendar year. For international students who may be a great distance from home, it may mean that annual leave is either not availed of or very difficult and they may wish to take a single period of leave as opposed to a few shorter periods. Such arrangements should be discussed and agreed with the relevant supervisor(s) in advance.

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