

TERMS OF REFERENCE - DCU Visual Arts Committee

1. Introduction

The DCU Visual Arts Committee was established in 2018. It was formed by the Deputy President to support the then newly appointed Visual Arts Development Officer in the development of Visual Arts at DCU. Since then, a full-time Cultural Arts Officer has been appointed (Dec 2020) and DCU has published its first Arts and Culture Plan (Dec 2020). This plan sets out DCU's ambitions to develop Arts and Culture across the University including the development of DCU Arts Collection and a Public Art Plan for the University, as well as continued support for the Visual Artist in Residence Studios and Visual Art engagement programmes for Staff, Students and Neighbouring Communities.

These Terms of Reference set out the role, purpose, responsibilities and membership structure of the DCU Visual Arts Committee.

2. Role and Purpose

The role of DCU Visual Arts Committee is to provide support, advice and oversight to the development of Visual Arts at DCU.

The purpose of the Visual Arts Committee is to establish and uphold good practice and procedures to ensure the Visual Arts are developed in a professional manner and in line with the ambition of DCU's Arts and Culture Plan.

3. Responsibilities

The responsibilities of the Visual Arts Committee are:

- To develop and review, where relevant, Visual Art related policies and procedures.
- To ensure processes in relation to Visual Art acquisition are managed in a professional manner in line with DCU Art Collection Policy.
- Provide guidance on infrastructural needs for a viable Visual Arts programme at DCU, in line with DCU's Arts and Culture Plan.
- Assist with identifying the right expertise to manage various projects/initiatives.
- To nominate one of their members and/or other specialist expertise to serve on the selection panel for Visual Art initiatives at DCU.

4. Term

This Terms of Reference is effective until the 31st December 2022.

5. Membership

The DCU Visual Arts Committee membership comprises of;

- President (Chairperson)
- Cultural Arts Officer
- DCU Educational Trust
- DCU Estates Representative
- DCU Library Representative
- DCU Student Representative
- DCU Glasnevin Campus Representative
- DCU St Patrick's Campus Representative

- DCU All Hallows Campus Representative
- External Visual Arts Representative

6. Meetings

A meeting quorum will be 50% + 1 of the membership.

Meeting agendas and minutes will be supported by administrative support provided by the President's Office.

The standard meeting will take place per quarter for 1.5 hours.

Visual Art Committee meetings will be held on a bi-monthly basis. Acquisition meetings will be called once a semester. A subgroup of this committee will be nominated to sit at these meetings.

7. Declarations of Interest

Members will, in advance of a meeting or during a meeting where it becomes relevant, declare an interest in an agenda item. They may continue to take part in the discussion, but may not participate in any vote, should there be one.

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