

**UNIVERSITY STANDARDS COMMITTEE
MINUTES**

Thursday 1 April 2021

9.30 a.m. – 9.42 a.m. via Zoom

Present: Dr Brad Anderson, Dr Maura Coulter, Dr Lorraine Delaney, Dr Yseult Freeney, Dr Mark Glynn, Ms Margaret Irwin-Bannon (Secretary), Mr Billy Kelly (Chair), Dr Anna Logan, Dr Kenneth McDonagh, Mr John McDonough, Dr Jennifer McManis, Ms Phylomena McMorrow, Dr Niamh O’Sullivan, Ms Michele Pringle and Mr Lucien Waugh Daly

SECTION A: MINUTES RELATED ISSUES

1. Adoption of the agenda

The agenda as circulated was adopted.

2. Minutes of the meeting of 25 February 2021

The minutes of 25 February 2021 were approved. It was noted that formal minutes would be signed at a later date.

3. Matters arising from the minutes of 25 February 2021

3.1 It was noted that the additional information requested by USC for an external examiner in DCU Business School had not yet been received (Item 4.1.3).

3.2 It was noted that the sub-committee of USC to review the framework for consideration of students taking category 2 modules, with outstanding assessment material was due to meet in April 2021 (Item 5.3.2).

3.3 It was noted that the review of the Academic Integrity and Plagiarism Policy in the context of the anticipated NAIR guidelines would take place over the coming months, with an expectation that it would be completed by November 2021 (Item 8).

3.4 It was noted that the DCU Online Examination Supplemental Regulations were submitted for the Academic Council meeting of 7 April 2021 (Item 9).

SECTION B: FACULTY ISSUES**4. External examiners for taught programmes****4.1 Nominations**

- 4.1.1 Nord University
Modules in Open Education
Approved

4.2 Renewal of appointment/changes to duties

There were no items for consideration.

5. Other Issues: Faculty

There were no items for consideration.

C: OTHER ISSUES (NOT FACULTY-SPECIFIC)**6. Amendment to Examination Timetabling Principles**

The Chair provided a brief background to the document as circulated. Due to the change to the DCU academic calendar, the Helix will not be available as an examination centre. To address this loss of capacity, Registry were seeking to maximise the use of all available exam venues across the three academic campuses, and requested the following amendment to the examination timetable principles:

From: *Examinations may be scheduled on any DCU campus, although whenever possible consideration will be given to using the campus where the module is taught*

To: *Examinations may be scheduled on any DCU campus.*

This amendment was agreed, for implementation from 2021-2022. It was noted that the request would be forwarded to Academic Council for its consideration.

In a brief discussion which followed it was highlighted that circumstances could change whereby the University may have to consider using external venues for examinations and it was noted that the examination timetabling principles would be revisited, as necessary.

7. Any other business

There were no items of business.

Signed: _____ Date: _____

Date of next meeting:

Thursday, 20 May 2021

9.30 a.m. via Zoom