

RESEARCH ETHICS COMMITTEE (REC)

MEETING MINUTES

Friday 19th February 2021 | 11:00am Online Videoconference (via Zoom)

PRESENT: Geraldine Scanlon (Chair), Adam Platt, Fiona Brennan, Brendan Egan, Michael Parkinson, Ethna Regan, Kate Irving, Mary Sharp, Peter Nowlan, Damian O'Donohue, Claire Mccarrick, Ellen Drumm, Marta Rocchi, Melrona Kirrane, Martin Ward, Noel Prior, Joan O'Connell, Anne Morrissey, Gareth Jones, Mengting Wang, Bert Gordijn

APOLOGIES: Audrey Bryan, Andy Healy, Gavin Brown

REVIEWED BY:

AGENDA:			
1. AGENDA			
2. REC CHAIR UPDATE			
<ul style="list-style-type: none"> a. <i>Welcome to new REC Members</i> b. <i>Update from Research Committee</i> 			
3. APPROVAL OF MINUTES FROM MEETING OF 22nd January 2021 & MATTERS ARISING FROM MINUTES OF THE PREVIOUS MEETING			
4. REVIEW OF RESEARCH PROPOSALS			
5. UPDATE FROM THE ANIMAL WELFARE BODY (AWB)			
6. AOB			
<ul style="list-style-type: none"> a. <i>Condensed version of the REC review form for Notification & Expedited reviews.</i> 			
KEY COMMENTS/ACTIONS:			
Agenda No.	Comment/Decision	Action	Timescale
1.	Agenda Adopted	N/A	N/A
2.a	The REC Chair introduced three new members to the REC. Two members reside within the Faculty of Engineering & Computing. The other is the new post-graduate researcher representative.	N/A	N/A
2.b	<p>The Chair has been meeting with the local ethics representatives, within faculties and schools, and is pleased to report that there is a robust system in place for reviewing undergraduate and taught masters research.</p> <p>The requirements of each school with regard to research ethics varies across the University. The workload also differs significantly, with the IoE having the highest</p>	REC Chair to keep the REC updated.	N/A

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	<p>number of applications per year. Overall the local ethics representatives were complimentary about the support provided from REC.</p> <p>The document outlining the process of devolvement of low-risk research to faculties has been fully appraised – including feedback from the ADRs and the RC. This document, along with the REC Terms of Reference, has been sent to the Senior Management Group (SMG) for their consideration.</p> <p>The Chair has met with Human Resources (HR) to confirm what is required from researchers in relation to Garda Vetting. HR confirmed that for every new role that a researcher takes on, they need to apply for vetting. The REC cannot check whether Garda vetting is in place for researchers, as a result, the REC will add include a statement in the REC application form making it clear that each researcher has responsibility to ensure that they have Garda vetting in place (if applicable) before beginning the research.</p>		
3.	<p>Minutes from previous full committee meeting (22nd January 2021) were approved.</p> <p>Outstanding applications are awaiting responses from applicants. REC administrator will follow-up with members via email if required.</p> <p>Total of 9 amendments to existing protocols which have been approved in the period of the 22nd January 2021 – 19th February 2021</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>
3. REVIEW OF RESEARCH PROPOSALS: All REC Ref Numbers highlighted in RED were applications reviewed outside of usual REC meeting dates.			
REC Ref No.	Comments	Decision	
2021_021	Requires clarification(s)	Pending Clarification(s)	

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2021_022	Requires clarification(s)	Pending Clarification(s)
2021_023	Requires clarification(s)	Pending Clarification(s)
2021_024	Requires clarification(s)	Pending Clarification(s)
2021_025	Requires clarification(s)	Pending Clarification(s)
2021_026	Requires clarification(s)	Pending Clarification(s)
2021_027	Approved	Approved
2021_028	Requires clarification(s)	Pending Clarification(s)
2021_029	Requires clarification(s)	Pending Clarification(s)
2021_030	Approved	Approved
2021_031	Requires clarification(s)	Pending Clarification(s)
2021_032	Requires clarification(s)	Pending Clarification(s)
2021_033	Requires clarification(s)	Pending Clarification(s)
2021_034	Requires clarification(s)	Pending Clarification(s)
2021_035	Requires clarification(s)	Pending Clarification(s)
2021_036	Requires clarification(s)	Pending Clarification(s)
2021_037	Requires clarification(s)	Pending Clarification(s)
2021_038	Requires clarification(s)	Pending Clarification(s)
2021_039	Requires clarification(s)	Pending Clarification(s)
2021_040	Requires clarification(s)	Pending Clarification(s)
2021_041	Requires clarification(s)	Pending Clarification(s)
2021_042	Requires clarification(s)	Pending Clarification(s)
2021_043	Requires clarification(s)	Pending Clarification(s)
2021_044	Requires clarification(s)	Pending Clarification(s)
2021_045	Requires clarification(s)	Pending Clarification(s)
2021_046	Requires clarification(s)	Pending Clarification(s)
2021_047	Approved	Approved
2021_048	Requires clarification(s)	Pending Clarification(s)
2021_049	Requires clarification(s)	Pending Clarification(s)
2021_050	Requires clarification(s)	Pending Clarification(s)

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2021_051	Requires clarification(s)	Pending Clarification(s)	
2021_052	Requires clarification(s)	Pending Clarification(s)	
2021_053	Requires clarification(s)	Pending Clarification(s)	
KEY COMMENTS/ACTIONS:			
Agenda No.	Comment/Decision	Action	Timescale
5.	No update due to lack of time.	AWB update to be provided at the next REC committee meeting.	Next meeting is 19 th February 2021
6.a	A condensed version of the REC review form for Notification and Expedited reviews was presented to REC. Members agreed to trial these new versions of the form for the next meeting. It is hoped that these new forms will be easier for members to complete.	N/A	N/A
	Next REC Committee meeting scheduled for 19th of March 2021	N/A	N/A