**Dublin City University**

**Reference Form**

##  Graduate Diploma in Guidance Counselling PAC: DC908

**Dear Referee,**

As a nominated referee for an applicant to the Graduate Diploma in Guidance Counselling, I would be grateful if you could complete and **email** this form as soon as is possible to **mscgc@dcu.ie****.**

**Please include the APPLICANT’S NAME in the subject title of the email**

The completed form will be seen only by the interviewing panel and will be treated as strictly confidential.

Many thanks for your time and efforts in completing this form

**Aisling Fleming**

**Programme Chair MSc/Grad. Dip. Guidance Counselling**

**Telephone Number: 01 8842263**

|  |  |
| --- | --- |
| **Applicants Full Name** |  |
| **Name of Referee** |  |
| **Address of Referee** |  |
| **Telephone Contact Number** |  |
| **How long have you known the applicant?** |  |
| **In what capacity have you known him or her?** |  |
| **What are the applicant’s positive characteristics?** |  |
| **In your opinion, does the candidate have any unsuitable characteristics that may preclude him/her from training as a guidance counsellor?** |  |
| **Is there anything else you want to add?** |  |

**In comparison to others at a similar stage in their career, please rate the applicant on the following characteristics. If you have no basis for comparison, please use the “Don’t know” category.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Upper 5%** | **Upper 10%** | **Upper 25%** | **Mid 50%** | **Lowest 25%** | **Don’t know** |
| Academic Ability |  |  |  |  |  |  |
| Breadth of general knowledge |  |  |  |  |  |  |
| Clarity of expression: Verbal |  |  |  |  |  |  |
| Clarity of expression: written |  |  |  |  |  |  |
| Ability to work without supervision |  |  |  |  |  |  |
| Capacity in relating to others |  |  |  |  |  |  |
| Emotional stability and maturity |  |  |  |  |  |  |
| Potential as a Guidance Counsellor |  |  |  |  |  |  |