

# UNDERGRADUATE STUDENTS

NOT ENTITLED TO FREE FEES HAVE THE OPTION TO PAY AS FOLLOWS

- 1** 100% full payment prior to registration or **OR**
- 2** 60% of the total cost of the programme prior to registration (see fees booklet) at the following link: [www.dcu.ie/fees/fees\\_booklet\\_2016-17.shtml](http://www.dcu.ie/fees/fees_booklet_2016-17.shtml) **OR**
- 3** If you have made a grant application you must pay 60% of the total cost of the programme fees less €3,000 SUSI contribution prior to registration. (Liability for fees remain with the student in the event SUSI do not pay)

## POSTGRADUATE STUDENT

FEE PAYMENT OPTIONS

- 1** Payment in full at time of registration **OR**
- 2** 60% of the total programme fees **OR**
- 3** If you have made a grant application you must pay 60% of the total cost of the programme fees less €2,000 SUSI contribution during the online registration process, together with your 13 digit SUSI number. (Liability for fees remain with the student in the event SUSI do not pay)

## FEES

All matters relating to programme fees are dealt with by the Finance Office only



### CONTACT DETAILS

Telephone: 01 700 5875  
{International Dial: 00 353 1}  
Fax: 01 700 5357  
Email: [fees@dcu.ie](mailto:fees@dcu.ie)

Dublin City University,  
Student Fees Office,  
Collins Avenue, Dublin 9



### OPENING HOURS

Mon & Fri: 09.30 - 12.30 / 14.00 - 16.30  
{12.30 - 14.00 closed for lunch}

Tue/Wed/Thur: 9.30 - 16.30



### PAYMENTS BY PHONE

Telephone: 01 253 0219



**FEE INFORMATION**  
**2016 - 2017**

# IMPORTANT NOTICE

*It should be noted by all students that once you accept your place and register on a course at DCU you are liable to pay fees. The amount due is dependent on the length of time you as the student are registered. Financial penalties will apply to students who formally withdraw relevant to the withdrawal date. Please ensure you read the student fee protocol booklet before you register online and take a place.*

*All Non EU students are requested to pay full fees within two weeks of acceptance of a place and prior to registration. All students with EU Fee status are requested to pay 60% of the total fee prior to registration. Students who are required to undergo a Student fee assessment must do so prior to registration at [feestatus.assessment@dcu.ie](mailto:feestatus.assessment@dcu.ie)*

*Registration can only take place once this assessment is completed.*

## PAYMENT OPTIONS HOW TO PAY MY COURSE FEES

### 1. ONLINE PAYMENT WITH CREDIT / DEBIT CARD:

Students should log onto their student Apps: [www.dcu.ie/iss/studentapps.shtml](http://www.dcu.ie/iss/studentapps.shtml) in order to register and pay fees. The student must follow each step as requested in order to pay and register fully. This is the quickest and easiest way to pay.

Please have a current credit/debit card and CCV number to hand. Please be aware the Daily Limit on a debit card is normally €1,500 per transaction. You may need to make more than one payment to clear your account so take note of the amount you are asked to pay in Step 10.

Students can pay any amount they wish online in numerous transactions. This is to facilitate those with daily limits on their cards.

*Credit/debit cards can no longer be taken over the phone by the Fees Office.*

### 2. AUTOMATED TELEPHONE PAYMENT

An automated Telephone system is available 24 x 7 on the following number 01-253-0219. This number is for Student Fee payments only and you or a third party are required to have your student ID#, date of birth and a card on which the payment is to be made.

### 3. BANK TRANSFER – EFT

If you wish to pay by Bank Transfer (EFT), the DCU Student Fee bank details are as follows:

Name of Account:	Allied Irish Banks
Bank:	Swords Road, Santry, D.9
Account #:	43170288 (DCU)
Sort Code:	93-22-21
Swift Code:	AIBKIE2D
IBAN:	IE 12 AIBK 932221 43170288

### IMPORTANT:

Anybody making payments into the Student Fee Account **must** place an identifier on their payment (your student ID number).

Students should be aware that, due to lead time for funds to reach our bank account, it can take up to 7 days for EFT payments to be updated on to your account.

### PLEASE NOTE:

*DCU will no longer accept Cash or Cheques as a form of payment.*

## UNDERGRADUATE STUDENTS

*ON FREE FEES HAVE THE OPTION TO PAY AS FOLLOWS*

- 1 100% of the student contribution fee €3,043 **OR**
- 2 50% of the Student contribution fee €1,543 **OR**
- 3 If on a grant €43 but you must supply your 13 digit SUSI number at time of registration (Liability for fees remain with the student in the event SUSI do not pay)