

GRADUATE RESEARCH STUDIES BOARD**MINUTES**

Monday 8 September 2014

9.00-11.15 a.m. in A204

Present: Dr Lisa Looney (Chair), Ms Gillian Barry, Professor Liam Barry, Ms Lisa Buckley, Ms Goretti Daughton, Dr Tracy Dixon, Dr Gabriel Flynn, Dr Patricia Flynn, Dr Mairéad Nic Giolla Mhichíl, Mr Brian Harman, Dr Tim McCormac, Ms Louise McDermott (Secretary), Dr Enda McGlynn, Professor Colm O’Gorman, Professor Kevin Rafter, Dr Ana Terrés

Apologies: Dr Bernadette Flanagan, Dr Blánaid White

In attendance: Ms Rachel Keegan

The Chair, on behalf of the Graduate Research Studies Board, welcomed two new members: Dr Tim McCormac, Head of Research in Dundalk Institute of Technology, and Mr Brian Harman, the new research student representative. She also welcomed Ms Rachel Keegan, who will shortly join the GRSB in her new capacity as Senior Research Officer in the Graduate Studies Office.

SECTION A: MINUTES AND RELATED ISSUES**1. Adoption of agenda**

The agenda was adopted subject to the withdrawal of Items 10.17, 10.28 and 11.2.11 and the inclusion of one additional submission under Item 10 and one submission under Item 12.

2. Minutes of the meeting of 26 June 2014

The minutes, which had been confirmed electronically on 1 August 2014, were noted.

3. Matters arising from the minutes

- 3.1** Noted that a replacement internal examiner for a PhD student in the School of Mechanical and Manufacturing Engineering had been approved by Chair's action on 14 August 2014. (Item 10.19 from the meeting of 9 September 2013)
- 3.2** Noted that a replacement internal examiner for a PhD student in the School of Law and Government had been approved by Chair's action on 14 July 2014. (Item 9.38 from the meeting of 17 April 2014)
- 3.3** Noted that a replacement internal examiner for an EdD student in the School of Education Studies had been approved by Chair's action on 17 July 2014. (Item 8.4 from the meeting of 22 May 2014)
- 3.4** Noted that, in early 2015, Training and Development in Human Resources would provide training for independent chairs of *viva voce* examinations. (Item 3.1)
- 3.5** Noted that proposals on deferral, arising from discussions between the Registry and the Graduate Studies Office, would be submitted for the consideration of the GRSB at its meeting of 30 October 2014. (Item 3.3)
- 3.6** Noted that population of the fields in ITS which contain the designated role of the members of the supervisory panel would be completed in tandem with the exercise planned for November 2014 to ascertain the names of panel members for new students. (Item 3.4)
- 3.7** Noted that the HEA/QQI Engagement Document on the National Framework for Doctoral Education would be launched in due course. (Item 3.7)
- 3.8** Noted that a revised version of the PGR4 (notification of intention to submit thesis for examination) form would be available in 2014/15 and that the amendments would include wording relating to non-disclosure agreements (also to be made available online), a statement to the effect that approval of examiners expires after twelve months and must then be requested again from the GRSB, additional guidance on avoiding conflict of interest situations, revisions to the information on word count and the removal of the word 'particular' from the heading of the section which requires a list of relevant publications. (Items 3.8, 3.14, 3.20 and 10)
- 3.9** Noted that the GRSB would give consideration, as soon as possible, to the procedures for ensuring transparency, in terms of fees, for students required to resubmit for examination. (Item 3.9)

- 3.10** Noted that the deadlines for appeals submitted by research students in 2014/15 had been approved by Academic Council at its meeting of 30 June 2014 and had been integrated into the Academic Calendar 2014/15. (Item 3.10)
- 3.11** Noted that Mr Harman, along with Mr Gary Gillick, the Vice-President – Education Officer of the Students’ Union, would address the incoming research students at orientation on 19 September 2014 and would, *inter alia*, give an overview of the new arrangements for research student representation on relevant committees. (Item 3.11)
- 3.12** Noted that, on 8 August 2014, the use of videoconferencing at a *viva voce* examination had been agreed. (Item 3.16)
- 3.13** Noted that, on 22 July 2014, Executive had approved an agreement on the accreditation by the University of research degrees offered at Dundalk Institute of Technology and that, following approval at their Academic Council, the agreement is under consideration by the relevant senior committees in DkIT. (Item 3.17)
- 3.14** Noted that a revised PGR3 form had been made available by a School and had been deemed approved. (Item 3.19)
- 3.15** With respect to Graduate Training Elements which address cross-cutting themes, the Chair noted that stakeholders had met and had agreed a method of presenting common learning outcomes (to incorporate flexibility, as appropriate, on a disciplinary basis). Support in terms of implementing this will be provided by the Graduate Studies Office, with input from the Teaching Enhancement Unit. The Chair will discuss with Mr Billy Kelly, Deputy Registrar/Dean of Teaching and Learning, relevant issues associated with Coursebuilder. (Items 4.1, 4.2 and 4.3)
- 3.16** Noted that revised module descriptors for two Graduate Training Elements (PS519 – *Advanced Quantum Mechanics* and PS520 – *Computational Physics*) had been approved by Chair’s action on 29 August 2014. In terms of other GTEs, revised descriptors were approved for MS531 – *Stochastic Analysis*, FSH511 – *Mathematical Methods in Physics*, PS522 – *Microfluidics 2* and PS523 – *Applied Spectroscopy 2*. BE533 – *Gene Cloning* was approved subject to the alignment of the activities described under ‘Independent Learning’ with the tasks involved in the assignments and clarification of why ‘2’ is included in the title. It was agreed to refer NS5041 – *Advanced Psychology Skills* to the working group on GTEs. (Items 4.2.1, 4.2.4, 4.2.5 and 4.2.6)
- 3.17** Noted that the agreement that labelled pathways and associated Graduate Training Elements would be submitted to the June meeting of the GRSB each year had been incorporated into the standard operating procedure for the management of GRSB meetings. (Item 4.8)

- 3.18** Noted that the *Graduate School Guide 2014/15* would shortly be made available and would be likely to be of interest not to research students alone but also to a range of other stakeholders. The information will be in online format, although hard copies will also be made available to new research students. The Chair expressed appreciation to Dr Dixon for the very considerable time and effort she had devoted to the production of the *Guide*. (Items 5.2 and 5.3)
- 3.19** Noted that the GR SB would give consideration, in due course, to the issue of whether a supervisory panel member may, or may not, act as internal examiner at the transfer/confirmation stage. (Item 6)
- 3.20** A revised PGR3 form, submitted by a School, was approved. (Item 6.6)
- 3.21** Noted that a revised PGR3 form had been made available by a School and had been deemed approved. (Item 6.8)
- 3.22** Noted that a School had specified the registration status of a student. (Item 8.1.1)
- 3.33** Noted that a special-case readmission request from a candidate relating to the School of Mechanical and Manufacturing Engineering had been approved by Chair's action on 7 August 2014. (Item 8.2)

SECTION B: POLICY AND STRATEGY ISSUES

4. Labelled pathways for PhD students in the Faculty of Engineering and Computing, and associated Graduate Training Elements

4.1 School of Computing Structured PhD

Noted. Noted too that the pilot module *Advanced Writing Support for International Students* should be removed from the list of modules designed to develop transferable skills (on the basis that it is a pilot and not yet an accredited module).

4.2 School of Electronic Engineering Structured PhD

Noted.

4.3 School of Mechanical and Manufacturing Engineering Structured PhD

Noted. Noted too that the pilot module *Advanced Writing Support for International Students* should be removed from the list of modules designed to develop transferable skills (on the basis that it is a pilot and not yet an accredited module).

5. Appointment of GRSB Appeals Standing Committee 2014-2017

Approved. The Chair expressed appreciation to the members of the Standing Committee for having agreed to join it.

6. Procedures on the use of videoconferencing for *viva voce* examinations

6.1 The Chair noted that the procedures were being revised because, since they had originally been drawn up, communication technology had developed considerably and, also, there was less than full alignment between the existing procedures and *Academic Regulations for Postgraduate Degrees by Research and Thesis*, which indicate that it should be used only in exceptional cases. (See also Item 10 below.) She noted that the revisions had benefitted from the advice of staff members in Information Systems and Services.

6.2 The revised procedures were approved subject to the following:

- the addition to Section 1.3 of a stipulation to the effect that a student has the right to refuse a suggestion that videoconferencing be used and of a specific reference to the relevant element of the examination (i.e. the *viva voce* element)
- the inclusion in Section 2.4 of a statement that the operating hours stated refer to Irish time
- the inclusion in Section 2.6 of the information about the locations of all videoconferencing facilities in the University, which Dr Declan Raftery, the Chief Operations Officer, had made available

7. Proposals from the Faculty of Science and Health on thesis format and examination arrangements

7.1 The proposal that theses normally be printed on a double-sided basis was strongly endorsed. It was agreed that it would be referred to the Faculties and the Registry for further consideration, including consideration of issues relating to implementation.

7.2 It was agreed to set up a short-life working group, to include a representative from each Faculty and from the Registry, the Library, the student body and the Graduate

Studies Office, to discuss the proposal that a smaller-sized, softbound format replace the present format. It was noted that in countries (principally the Scandinavian countries) where such a format is used it is common for students to produce multiple copies for distribution to stakeholders such as prospective employers, and that any possible copyright issues relating to this would need to be discussed. Dr McGlynn undertook to make copies of Scandinavian-format theses available to the working group.

- 7.3** The proposal that an electronic copy of the thesis should be submitted to the Registry along with the softbound copies was endorsed. It was agreed that students should not be given the option of dispensing with the softbound copies. It was agreed that implementation of this procedure, if it is finally approved, would involve discussion with the Registry. The importance of ensuring that a clear distinction is made between the version submitted for examination and the final version was noted, as was the need to stipulate that just one PDF document, rather than multiple documents, should be submitted electronically. The Chair undertook to check the *Academic Regulations for Postgraduate Degrees by Research and Thesis* to see what changes would need to be made to them in the event that this and/or the other two proposals (at 7.1 and 7.2 above) were approved for implementation.

8. For noting: *National Policy Statement on Ensuring Research Integrity in Ireland*

- 8.1** Noted that the *Statement* had been launched on 4 June 2014 and that the Chair would draw students' attention to it during orientation and induction in Autumn 2014. Noted that it would be important to ensure alignment between relevant University policies and the *Statement* and that a number of new policies referencing (among a broad range of issues) research practice were in the course of being discussed and approved by Executive.
- 8.2** The Chair noted that a seminar on research integrity would be offered to students in November (with priority being given to new students, though other interested parties could attend if space permitted). It is intended that this will be supplemented by the online Epigeum module on research integrity to which research students have access. The Chair noted too that students get a certificate which indicates which elements of the induction programme they have followed, though the question of whether or not attendance is, or should be, mandatory is a matter for Faculties.

- 8.3 The Chair noted that a gap had been identified in terms of the coverage of research integrity in Graduate Training Elements and that this was being discussed in the context of the 3U Partnership.
- 8.4 It was noted that the University does not have a central facility for the management of research data.

SECTION C: INDIVIDUAL STUDENT ISSUES

9. Applications for transfer to the PhD register or confirmation on the PhD register

- 9.1 Student ref. GRSB/2014/A6/9.1, School of Applied Language and Intercultural Studies
Approved.
- 9.2 Student ref. GRSB/2014/A6/9.2, School of Biotechnology
Approved.
- 9.3 Student ref. GRSB/2014/A6/9.3, Dublin City University Business School
Approved.
- 9.4 Student ref. GRSB/2014/A6/9.4, Dublin City University Business School
Approved.
- 9.5 Student ref. GRSB/2014/A6/9.5, Dublin City University Business School
Approved.
- 9.6 Student ref. GRSB/2014/A6/9.6, Dublin City University Business School
Approved.
- 9.7 Student ref. GRSB/2014/A6/9.7, Dublin City University Business School
Approved subject to the provision of a more detailed report on the examination process than is available at present.
- 9.8 Student ref. GRSB/2014/A6/9.8, Dublin City University Business School
Approved.
- 9.9 Student ref. GRSB/2014/A6/9.9, Dublin City University Business School
Approved.
- 9.10 Student ref. GRSB/2014/A6/9.10, Dublin City University Business School
Approved.
- 9.11 Student ref. GRSB/2014/A6/9.11, Dublin City University Business School
Approved.
- 9.12 Student ref. GRSB/2014/A6/9.12, Dublin City University Business School
Approved.
- 9.13 Student ref. GRSB/2014/A6/9.13, School of Chemical Sciences
Approved.
- 9.14 Student ref. GRSB/2014/A6/9.14, School of Chemical Sciences
Approved.

- 9.15 Student ref. GRSB/2014/A6/9.15, School of Communications
Approved.
- 9.16 Student ref. GRSB/2014/A6/9.16, School of Communications
Approved subject to the information in the appendix to the PGR3 form
being incorporated into the form itself.
- 9.17 Student ref. GRSB/2014/A6/9.17, School of Computing
Approved.
- 9.18 Student ref. GRSB/2014/A6/9.18, School of Computing
Approved.
- 9.19 Student ref. GRSB/2014/A6/9.19, School of Computing
Approved.
- 9.20 Student ref. GRSB/2014/A6/9.20, School of Computing
Approved.
- 9.21 Student ref. GRSB/2014/A6/9.21, School of Computing
Approved.
- 9.22 Student ref. GRSB/2014/A6/9.22, School of Electronic Engineering
Approved.
- 9.23 Student ref. GRSB/2014/A6/9.23, School of Electronic Engineering
Approved.
- 9.24 Student ref. GRSB/2014/A6/9.24, School of Law and Government
Approved.
- 9.25 Student ref. GRSB/2014/A6/9.25, School of Mathematical Sciences
Approved.
- 9.26 Student ref. GRSB/2014/A6/9.26, School of Mechanical and Manufacturing
Engineering
Approved.
- 9.27 Student ref. GRSB/2014/A6/9.27, School of Nursing and Human Sciences
Approved.
- 9.28 Student ref. GRSB/2014/A6/9.28, School of Physical Sciences
Approved.

Noted that the guidelines on PhD by publication are sent by the Registry to students who indicate on the PGR3 form that they intend to use this route.

Agreed that, in the case of a recommendation not to permit a transfer to, or confirmation on, the PhD register, detailed reasons need not necessarily be made available on the PGR3 form, but the form should indicate that detailed feedback has been given to the student.

Agreed that Professor Barry would liaise with a School with a view to ensuring that PGR3 forms are not filled out in such a way that the impression is given that the examination takes place on an iterative basis.

Agreed that the GR SB would, in due course, give consideration to the provision of guidance on the optimum way of completing PGR3 forms.

10. Appointment of external examiners

- 10.1 Dr Gillian Lathey, Roehampton University
Student ref. GR SB2014/A6/10.1, PhD, School of Applied Language and Intercultural Studies
Approved.
- 10.2 Professor Aline Remael, University of Antwerp
Student ref. GR SB2014/A6/10.2, PhD, School of Applied Language and Intercultural Studies
Approved.
- 10.3 Dr Joanna Drugan, University of East Anglia
Student ref. GR SB2014/A6/10.3, PhD, School of Applied Language and Intercultural Studies
Approved.
- 10.4 Professor Asunción López-Varela Azcárate, Universidad Complutense de Madrid
Student ref. GR SB2014/A4/10.6, PhD, School of Applied Language and Intercultural Studies
Approved.
- 10.5 Dr Phil Hubbard, Stanford University
Student ref. GR SB2014/A6/10.5, PhD, School of Applied Language and Intercultural Studies
The nominated external examiner was approved. Agreed, however, that the School would be asked if an external examiner with equal expertise but from a less distant location could be identified. Agreed that it would need to be ascertained whether or not the internal examiner was the same person who had been nominated on the first occasion when the PGR4 form was submitted.
- 10.6 Dr Sandra Van Schaeybroek, Queen's University Belfast
Student ref. GR SB2014/A6/10.6, PhD, School of Biotechnology
Approved.
- 10.7 Dr Amanda McCann, University College Dublin
Student ref. GR SB2014/A6/10.7, PhD, School of Health and Human Performance
Approved. Agreed that confirmation would be needed that the student is not also a member of staff.
- 10.8 Dr Róisín Dwyer, National University of Ireland, Galway
Student ref. GR SB2014/A6/10.8, PhD, School of Biotechnology
Approved.

- 10.9 Professor William Watson, University College Dublin
Student ref. GRSB2014/A6/10.9, PhD, School of Biotechnology
Approved. Agreed that the student would be informed that the proposed word count exceeds the maximum permitted.
- 10.10 Dr Richard Holliman, The Open University
Student ref. GRSB2014/A6/10.10, PhD, School of Biotechnology
Approved.
- 10.11 Professor William Gallagher, University College Dublin
Student ref. GRSB2014/A6/10.11, MSc, School of Biotechnology
Approved.
- 10.12 Professor Seán Doyle, Maynooth University
Student ref. GRSB2014/A6/10.12, PhD, School of Biotechnology/NICB
Approved.
- 10.13 Professor Riccardo Peccei, King's College London
Student ref. GRSB2014/A6/10.13, PhD, Dublin City University Business School
Approved.
- 10.14 Professor Brian Lucey, Trinity College Dublin
Student ref. GRSB2014/A6/10.14, PhD, Dublin City University Business School
Approved subject to the PGR4 form being signed by the student.
- 10.15 Dr Cal Muckley, University College Dublin
Student ref. GRSB2014/A6/10.15, PhD, Dublin City University Business School
Approved.
- 10.16 Professor Peter Morell, Cranfield University
Student ref. GRSB2014/A6/10.16, MBS, Dublin City University Business School
Approved.
- 10.17 Professor Richard Hoogenbaum, Ghent University
Student ref. GRSB2014/A6/10.17, PhD, School of Education, Mater Dei Institute of Education
Noted that this nominee and the associated PGR4 form had been approved by Chair's action on 29 August 2014, on the basis that an urgent situation had arisen vis-à-vis the timing of the examination.
- 10.18 Professor Jens Dolin, University of Copenhagen
Student ref. GRSB2014/A6/10.18, PhD, School of Chemical Sciences
Approved.
- 10.19 Dr Andrew Hunt, University of York
Student ref. GRSB2014/A6/10.19, PhD, School of Chemical Sciences
Approved.

- 10.20 Professor Ronit Lentin, Trinity College Dublin
Student ref. GRSB2014/A6/10.20, PhD, School of Communications
Approved subject to the provision of evidence of recent research activity on the part of the nominated external examiner.
- 10.21 Professor Robin Mansell, London School of Economics
Student ref. GRSB2014/A6/10.21, PhD, School of Communications
Approved.
- 10.22 Professor Angela McRobbie, Goldsmith's, University of London
Student ref. GRSB2014/A6/10.22, PhD, School of Communications
Approved subject to an explanation as to why a repeat appointment from the nominee's department should be allowed (given that a departmental colleague was approved for the same DCU School on 6 March 2014), to the provision of evidence of recent research activity on the part of the nominee and to the PGR4 form being signed by the student.
- 10.23 Professor Thomas Moeslund, Aalborg University
Student ref. GRSB2014/A4/10.23, PhD, School of Computing
Approved.
- 10.24 Dr John Cardiff, Institute of Technology, Tallaght
Student ref. GRSB2014/A6/10.24, MSc, School of Computing
Agreed, in view of the recency of initial registration on the programme, to defer consideration of the PGR3 form to the meeting of 30 October 2014. The Chair noted that she intended to discuss the submission with the Head of School.
- 10.25 Dr Stephen Roulston, University of Ulster
Student ref. GRSB2014/A6/10.25, EdD, School of Education Studies
Approved. Agreed, however, that since Dr Sam McGuinness from the same department in UU had also been nominated (and approved) in respect of the School of Education Studies, the School would be requested to choose either Dr Roulston or Dr McGuinness as external examiner and to nominate an alternative external examiner for the other student. (See Item 10.26 below.)
- 10.26 Dr Sam McGuinness, University of Ulster
Student ref. GRSB2014/A6/10.26, EdD, School of Education Studies
Approved. Agreed, however, that since Dr Stephen Roulston from the same department in UU had also been nominated (and approved) in respect of the School of Education Studies, the School would be requested to choose either Dr McGuinness or Dr Roulston as external examiner and to nominate an alternative external examiner for the other student. (See Item 10.25 above.)
- 10.27 Professor John Coolahan, Maynooth University
Student ref. GRSB2014/A6/10.27, EdD, School of Education Studies
Approved.
- 10.28 Professor Peter Bradshaw, University of Huddersfield
Student ref. GRSB2014/A6/10.28, EdD, School of Education Studies
Withdrawn.

- 10.29 Dr Richard Boyle, Institute of Public Administration
Student ref. GRSB2014/A6/10.29, EdD, School of Education Studies
Not approved, on the grounds that to do so would involve a contravention of regulations.
- 10.30 Professor Béatrice Cabon, Institut National Polytechnique de Grenoble
Student ref. GRSB2014/A6/10.30, PhD, School of Electronic Engineering
Approved.
- 10.31 Dr Jessica Koehne, NASA Ames Center for Nanotechnology, USA
Student ref. GRSB2014/A6/10.31, PhD, School of Electronic Engineering
Approved. Agreed, however, that the School would be asked if an external examiner with equal expertise but from a less distant location could be identified.
- 10.32 Professor Hugh Byrne, Dublin Institute of Technology
Student ref. GRSB2014/A6/10.32, MEng, School of Electronic Engineering
Approved.
- 10.33 Dr Michael Walsh, University College Cork
Student ref. GRSB2014/A6/10.33, PhD, School of Electronic Engineering
Approved.
- 10.34 Dr Farzin Deravi, University of Kent
Student ref. GRSB2014/A6/10.34, PhD, School of Electronic Engineering
Approved.
- 10.35 Professor Jonathan Doak, Durham University
Student ref. GRSB2014/A6/10.35, PhD, School of Law and Government
Approved.
- 10.36 Professor Tom Lodge, University of Limerick
Student ref. GRSB2014/A6/10.36, PhD, School of Law and Government
Approved subject to the provision of evidence of recent research activity on the part of the nominated external examiner.
- 10.37 Dr Nigel Parsons, Massey University, New Zealand
Student ref. GRSB2014/A6/10.37, PhD, School of Law and Government
Approved. Agreed, however, that the School would be asked if an external examiner with equal expertise but from a less distant location could be identified.
- 10.38 Professor Rita Abrahamsen, University of Ottawa, Canada
Student ref. GRSB2014/A6/10.38, PhD, School of Law and Government
Approved. Agreed, however, that the School would be asked if an external examiner with equal expertise but from a less distant location could be identified.
- 10.39 Mr Robert Simpson, Dublin Institute of Technology
Student ref. GRSB2014/A6/10.39, MEng, School of Mechanical and Manufacturing Engineering
Not approved, on the grounds that to do so would involve a contravention of regulations.

- 10.40 Dr Olivia Fitzmaurice, University of Limerick
Student ref. GRSB2014/A6/10.40, MEng, School of Mechanical and Manufacturing Engineering
Approved.
- 10.41 Dr Ahmed Rassili, University of Liège
Student ref. GRSB2014/A6/10.41, PhD, School of Mechanical and Manufacturing Engineering
Approved.
- 10.42 Dr Adrian Boyd, University of Ulster
Student ref. GRSB2014/A6/10.42, PhD, School of Mechanical and Manufacturing Engineering
Approved.
- 10.43 Dr Bridgid Mullany, University of North Carolina at Charlotte
Student ref. GRSB2014/A6/10.43, PhD, School of Mechanical and Manufacturing Engineering
Approved. Agreed, however, that the School would be asked if an external examiner with equal expertise but from a less distant location could be identified.
- 10.44 Professor Joanna Latimer, Cardiff University
Student ref. GRSB2014/A6/10.44, MSc, School of Nursing and Human Sciences
Approved subject to provision of additional evidence of recent research activity on the part of the nominated external examiner.
- 10.45 Dr Loïc Guyon, Mary Immaculate College, University of Limerick
Student ref. GRSB2014/A6/10.45, MA, French Department, St Patrick's College
The nominated external examiner was approved. The nominated internal examiner was not approved, on the grounds that to do so would involve a contravention of regulations.
- 10.46 Professor Andrew Gibson, Royal Holloway, University of London
Student ref. GRSB2014/A6/10.46, PhD, English Department, St Patrick's College
Approved.
- 10.47 Dr Christina Welch, University of Winchester
Student ref. GRSB2014/A6/10.47, PhD, All Hallows College
Approved.
- 10.48 Dr Ann Marie Mealey, Leeds Trinity University
Student ref. GRSB2014/A6/10.48, PhD, All Hallows College
Approved subject to confirmation that there is no contravention of regulations in relation to the dates of any previous appointments.
- 10.49 Professor Harry White, University College Dublin
Student ref. GRSB2014/A6/10.49, DMusPerf, Royal Irish Academy of Music
Approved.

10.50 Dr Dympna Casey, National University of Ireland, Galway
Student ref. GRSB2014/A6/10.50, MSc, School of Nursing and Human
Sciences
Approved. Agreed that confirmation would be needed that the student is not
also a member of staff.

Agreed to mention to Schools, where relevant, that it should not be assumed
that videoconferencing can be used for *viva voce* examinations (e.g. where
an external examiner from a distant location is nominated) and that
videoconferencing is used only in exceptional cases, in line with regulations.
(See also Item 6 above.)

Agreed that the importance of ensuring compliance with the regulations
about the eligibility of individuals to act as independent chairs of *viva voce*
examinations would be mentioned to a School.

Agreed that the Chair would discuss with Professor Eithne Guilfoyle, Vice-
President Academic Affairs (Registrar), whether introducing a cap on the
maximum travel expenses payable to external examiners might be a
practical way to support Schools in nominating the best individuals to
examine theses while also ensuring fair and prudent management of
resources.

Agreed that it would be desirable to discuss, at a future meeting, alignment
nationally and internationally of the DCU research Master's degree.

11. Other student issues

11.1 Request for readmission on a legacy basis

Student ref. GRSB2014/A6/11.1, Dublin City University Business School
Approved.

11.2 Requests of extension to registration period

11.2.1 Student ref. GRSB2014/A6/11.2.1, School of Applied Language and
Intercultural Studies

Approved.

11.2.2 Student ref. GRSB2014/A6/11.2.2, School of Biotechnology
Approved.

11.2.3 Student ref. GRSB2014/A6/11.2.3, School of Biotechnology/NICB
Approved.

- 11.2.4 Student ref. GRSB2014/A6/11.2.4, Dublin City University Business School
Approved.
- 11.2.5 Student ref. GRSB2014/A6/11.2.5, School of Chemical Sciences
Approved.
- 11.2.6 Student ref. GRSB2014/A6/11.2.6, School of Communications
Approved subject to the PGR14 form being signed by the student.
- 11.2.7 Student ref. GRSB2014/A6/11.2.7, School of Electronic Engineering
Approved.
- 11.2.8 Student ref. GRSB2014/A6/11.2.8, School of Law and Government
Approved.
- 11.2.9 Student ref. GRSB2014/A6/11.2.9, School of Law and Government
Approved.
- 11.2.10 Student ref. GRSB2014/A6/11.2.10, School of Mechanical and
Manufacturing Engineering
Approved.
- 11.2.11 Student ref. GRSB2014/A6/11.2.11, School of Mechanical and
Manufacturing Engineering
Withdrawn.
- 11.2.12 Student ref. GRSB2014/A6/11.2.12, School of Mechanical and
Manufacturing Engineering
Approved.
- 11.2.13 Student ref. GRSB2014/A6/11.2.13, School of Mechanical and
Manufacturing Engineering
Approved.
- 11.2.14 Student ref. GRSB2014/A6/11.2.14, School of Mechanical and
Manufacturing Engineering
Approved. The deferral referred to on the form was noted as being a
separate issue from the request for an extension to registration.
- 11.2.15 Student ref. GRSB2014/A6/11.2.15, School of Nursing and Human
Sciences
Approved.
- 11.2.16 Student ref. GRSB2014/A6/11.2.16, School of Applied Language and
Intercultural Studies
Approved.

Noted that, in some cases, more detail about students' circumstances had been provided in PGR14 forms than was necessary. Agreed that consideration would be given to including a stipulation on the form that sensitive information should not be included in it but rather should be noted in separate documentation.

12. Any other business

On behalf of the GRSB, the Chair expressed appreciation to three outgoing members of the Board for their very significant contribution to its work during the course of their membership: Ms Goretti Daughton, outgoing representative of the Faculty Administration Peer Group; Dr Tracy Dixon, Senior Research Officer in the Graduate Studies Office, and Dr Blánaid White, lecturer in the School of Chemical Sciences.

Date of next meeting:

**Thursday 30 October 2014
9.00 a.m. in A204**

Signed: _____
Chair

Date: _____