



DCU  
Taught  
Masters  
Bursary  
Scheme  
2013

Terms and Conditions



## **Taught Masters Bursary Scheme – Terms & Conditions 2013**

### **1. Eligibility**

The Scheme is open to applications from students who received a County/City Council Higher Education Grant in their final year of undergraduate study from 2009-2013. Applicants must be intending to pursue their first full-time Taught Masters degree at DCU commencing in the academic year 2013-14 and meet the following eligibility criteria:

- 1.1. Be able to demonstrate that between 2009-2013 they were in receipt of a County/City Council Higher Education grant for their final year of undergraduate study. A supporting letter from their grant provider will be required (to be submitted with the application form), outlining their maintenance and/or fees grant for that final year.
- 1.2. Applicants must have a 2.1 or 1<sup>st</sup> class honours (level 8) degree.
- 1.3. Applicants must also have applied on PAC for the full-time DCU Taught Masters Programme they intend to undertake in 2013-2014, and satisfy the minimum entry requirements of the specific programme.
- 1.4. Applicants will be required to upload on PAC their undergraduate degree transcripts for degrees awarded by institutions other than DCU as soon as possible after applying through PAC.

### **2. Ineligibility**

The Scheme is not open to:

- 2.1. those who have already commenced a taught Masters programme or those who have previously undertaken a postgraduate taught programme at DCU or elsewhere for which they received a local authority grant.
- 2.2. students who are in receipt of financial support from their employer/sponsor for their programme of study.
- 2.3. students who wish to pursue part-time postgraduate taught masters programmes.
- 2.4. Research masters programmes are not eligible for support under the scheme.

An applicant will become ineligible for the scheme if they are not accepted onto the taught postgraduate programme indicated in the application. An applicant in such circumstances cannot request that the Bursary is transferred/considered for use on another full-time postgraduate taught programme.

The Bursary award may not be deferred.

If an awardee does not take up a place or accept the Bursary, the award may be made to the next ranked candidate in that Faculty, at the discretion of the Faculty.

Awardees who receive an award and subsequently do not complete the programme will be ineligible to apply again.

### **3. Value of the Bursary**

The value of the Bursary for each student is €2,000. Payment will be made in two instalments of €1,000, directly to the student's bank account.

The first instalment will be paid in the first week of October 2013, and the second in January 2014, conditional upon the student registering for the specific programme indicated, and upon payment of their fees as per the normal schedule of fee payment.

The bursary cannot be paid in advance or in one lump sum, nor can it be administered in the form of a reduced programme fee. Information on course fees are available from the proposed school/Faculty.

### **4 Allocation of Bursary**

The Scheme is only open to students who will be undertaking full-time taught postgraduate programmes in the following school/Faculties:

- DCU Business School
- Faculty of Humanities & Social Sciences
- Faculty of Engineering & Computing
- Faculty of Science & Health

A specific number of awards is available in each of these Faculties.

### **5. Assessment**

Bursaries will be competitively awarded to applicants on the basis of results at undergraduate level, and any other relevant awards. Only in exceptional circumstances will results for programmes not completed be considered, as most applicants will have access to their final degree marks prior to the closing date of July 4<sup>th</sup> 2013.

Examination results submitted after July 4<sup>th</sup> 2013 will not be considered.

The Graduate Studies Office will check the eligibility of candidates and provisionally rank them for each school/Faculty according to the academic results of the student. Each

school/Faculty will then formally rank the applicants, with their decision on the awarding of a Bursary being final.

The results will be communicated to applicants by the Graduate Studies Office.

## **6. Application Process**

Application forms may be downloaded in Word format from the Graduate Studies website: <http://www4.dcu.ie/graduatestudies/scholarships-opportunities.shtml> or are available from the Graduate Studies Office, AG40 Albert College Building, Dublin City University, Dublin 9 (email: [graduatestudiesoffice@dcu.ie](mailto:graduatestudiesoffice@dcu.ie) or tel. 01- 700 5136).

### **Submitting an application**

All applications must be submitted in hard copy to the Graduate Studies Office. All required fields must be completed.

### **Closing Date**

Completed and signed applications should be submitted in **hard copy only** to the Graduate Studies Office no later than **12 midday GMT on Thursday 4th July 2013**.

Late applications will not be accepted.

### **Enquiries**

Enquiries regarding the application process can be sent by email to [graduatestudiesoffice@dcu.ie](mailto:graduatestudiesoffice@dcu.ie).

## **7. Announcement of Awards**

Successful applicants will be notified by Thursday 1<sup>st</sup> August 2013.

**Graduate Studies Office**  
**AG40 Albert College Building**  
**Dublin City University**  
**Dublin 9**  
**Email: [graduatestudiesoffice@dcu.ie](mailto:graduatestudiesoffice@dcu.ie)**