



**Student Support & Development**  
**Student Health Centre Nurse X 2**  
**Permanent**

Student Support & Development (SS&D) provides personal and professional development support to students at DCU and is a busy and diverse Unit which includes the Student Advice Centre, Counselling & Personal Development, the INTRA work placement office, the Sports Development Office, the Student Health Centre, the Disability & Learning Support Office, the Access Office and the Inter Faith Centre. Further information on Student Support & Development can be found at:

<http://www.dcu.ie/students/index.shtml>.

SS&D is currently seeking a flexible and dedicated individual to work in a nursing role in the Student Health Services on campus. The individual will primarily be located on one of the DCU campuses - Glasnevin, St Patrick's or All Hallows however may be required to move between any of the DCU campuses. The Director of Student Support & Development has ultimate responsibility for all services within the Unit.

**Essential:**

- Registered with an Bord Altranais with at least 3 years post registration experience as a practice nurse/occupational health nurse/student health nurse
- At least 3 years' experience of triage in a GP practice setting
- Experience with administering vaccinations, triaging for GP, STI testing
- Ability to work both autonomously or as part as a team.
- Have a track record of outreach activity amongst the student population, with clear evidence of impact
- Experience working at third level in a nursing capacity

**The successful candidate will:**

- Be able to function independently and possess excellent clinical and decision making skills
- Have well developed communication and interpersonal skills
- Have experience working with young people in a busy environment
- Be IT literate

- Have demonstrated willingness and ability to work with colleagues outside of the immediate Health Centre environment for health promotion and enhancement
- Experience with the Socrates Medical Records System would be of advantage

## **Main Duties and Responsibilities**

### **Clinical Duties:**

- Triage students as they enter the Health Centre and refer to the GP, where relevant and necessary
- Assist the GP with medical procedures which need to be carried out in the course of his/her duty
- Provide nursing treatments to students, both independently and in cooperation with the GP such as vaccines, ear syringing, dressings etc.
- Refer students to relevant external services when required
- Take full responsibility for the medical care of the student when the GP is not present
- Ensure that a confidential service is provided at all times
- Liaise with and refer students to other support services within Student Support & Development, as required
- Provide emergency interventions for members of staff or members of the public who may need assistance from time to time
- Run STI clinics and other relevant clinics at intervals for the student population.

### **Health Education:**

- Provide health awareness information and promote a healthy lifestyle
- Maintain effective liaison with the other external health-related associations, such as the Health Promotion Unit, to promote health strategies on campus reflecting current health issues
- Co-ordinate awareness campaigns relating to epidemic and notifiable diseases
- Provide a family planning service and emergency contraceptive advice
- Provide nutritional advice and healthy eating guidelines
- Advise students regarding their healthcare entitlements under current legislation
- Work with the Students' Union to promote health awareness weeks on campus

**Administrative duties:**

- Ensure accurate notes of all consultations and treatments are made on the medical records system (Socrates)
- Liaise with the Nurse Manager in the DCU Student Health Centre and provide reports on the activities of the Health Centre, as requested
- Liaise and work with the Health & Safety Officer
- Provide clear instruction for the administrative member of staff in the area and manage the workload of this staff member.
- Provide up-to- date and accurate information, under direction from the Nurse Manager, on local medical facilities and services, including local chemists and community-based services.

**Closing Date:** 9<sup>th</sup> May 2019

**Salary scale: \*€47,386 - €57,099**

*\*Appointment will be commensurate with qualifications and experience, and will be made on the appropriate point of the relevant salary scale in line with current Government pay policy.*

**Informal enquiries:** Informal enquiries may be addressed to Head Nurse Jessie Byrne, Student Support & Development Dublin City University, Dublin 9, Ireland. E-mail: [Jessie.byrne@dcu.ie](mailto:Jessie.byrne@dcu.ie) Tel: +353 (0)1 700 5766

*Please do not send applications to this email address, instead apply as described below.*

**Application procedure:**

Application forms are available from the DCU Current Vacancies (Open Competitions) website at <http://www4.dcu.ie/hr/vacancies/current.shtml> and also from the Human Resources Department, Dublin City University, Dublin 9. Tel: +353 (0)1 700 5149; Fax +353 (0)1 700 5500 Email: [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie).

**Along with the application form, please submit a brief CV and cover letter. Please clearly state the role that you are applying for in your application and email subject line: Job Reference Ref #BC0902, Student Health Centre Nurse, Student Support & Development.**

**Dublin City University is an equal opportunities employer**