



**Dublin City University**  
**National Institute for Digital Learning**  
**Research Assistant**  
**8 Month Contract**

**Background**

DCU is known for its excellence in online education and over the next three years plans to considerably expand its delivery of online programmes through our DCU Connected platform. The University has over 30 years of experience of providing online distance education and continued investment and development in new design and delivery models under the strategic leadership of the National Institute for Digital Learning (NIDL) remains core to its institutional mission. The Open Education Unit (OEU) currently plays an important role in promoting, managing, and evaluating the quality of online programmes. To this end research into contemporary models of the design, development and provision of flexible learning is central to our mission.

**Job Description**

The Research Assistant will provide research support to NIDL/Open Education research initiatives and projects. They will engage in aspects of research such as data collection and analysis, writing and editing and more generally assist in the preparation of academic manuscripts/publications.

**Principal Duties and Responsibilities**

Reporting to the Director of the NIDL with a dotted line relationship to the Director of the NIDL, the duties of the post-holder may include some or all of the following:

- Provide support across the NIDL/Open Education research project portfolio.
- Deliver research outputs according to project schedules.
- Provide input into reports, articles and papers as required according to project timelines.
- Attend and present results at project progress meetings.
- Support as required, the development of proposals for research funding

- Disseminate research findings to diverse audiences through relevant platforms such as blogs and social media.
- Perform other duties as required.

### **Minimum Criteria**

Applicants should have a primary degree in a relevant area. Applicants should also have:

- Strong writing and editing skills.
- Evidence of empirical research skills.
- Skills in the design, management and conduct of research.
- A high level of interpersonal and communication skills.
- Good attention to detail.
- Team working skills.
- Time management skills, ability to work on own initiative and capacity to work to deadlines

In addition, it is desirable that applicants have:

- Qualitative data analysis skills
- Quantitative methods skills
- Knowledge of some of the relevant academic literature in the general area of digital learning research
- Academic article writing skills

Salary Scale: €21,459 - €30,635 pro rata

Appointment will be commensurate with qualifications and experience

Closing Date: 15<sup>th</sup> February 2018

### **Informal Enquiries:**

Informal enquiries may be addressed to Eamon Costello, Head of the Open Education Unit. Email [eamon.costello@dcu.ie](mailto:eamon.costello@dcu.ie). Please do not send applications to this email address, instead apply as described below.

### **Application Procedure**

Application forms are available from the DCU Current Vacancies (open Competitions) website at <http://www.dcu.ie/vacancies/current.shtml> and also from the Human Resources Department, Dublin City University, Dublin 9. Tel: +353 (0) 1 7005149.

Please clearly state the role that you are applying for in your application and email subject line: **Job Ref #780 Research Assistant, National Institute for Digital Learning**

Applications should be submitted by email to [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie) or by Fax: +353 (0)1 7005500 or by post to the Human Resources Department, Dublin City University, Dublin 9. Human Resources Department, Dublin City University, Dublin 9. Tel: +353 1 700 5149; Fax: +353 1 700 5500 Email: [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie)

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