Research and Innovation Support

Research Development Manager
Fixed Term Five Year Contract

Background
Dublin City University (www.dcu.ie) is a research-intensive, globally-engaged, dynamic institution that is distinguished both by the quality and impact of its graduates and by its focus on the translation of knowledge into societal and economic benefit. DCU prepares its students well for success in life, and in the workplace, by providing a high-quality, rounded education appropriate to the challenges and opportunities of the 21st century. DCU is Ireland's fastest growing university and its next phase of major expansion involves strategic investments of more than €0.3bn, including a €0.2bn campus development plan.

Through its mission to transform lives and societies through education, research, innovation and engagement, DCU acts as an agent of social, cultural and economic progress. With a strong commitment to research excellence across its five faculties, the university is home to a broad range of internationally-renowned research centres in specific areas of Science, Engineering, ICT, Humanities, Social Sciences, Education and Business. As Ireland’s University of Enterprise, DCU is renowned for its commitment to innovation and entrepreneurship and its proactive engagement with the enterprise sector. It consistently leads the Irish university sector in terms of Intellectual Property (IP) licences and contributes strongly to the national innovation ecosystem through DCU Ryan Academy for Entrepreneurs and DCU Alpha (the university's Innovation Campus).

In accordance with the University’s commitment to enhance the research environment and deliver on the ambitious goals for socio-economic impact within its strategic plan, applications are sought for suitably qualified and highly motivated individuals for the position of Research Development Manager based in Research and Innovation Support (RIS), within the Office of the Vice-President for Research and Innovation.

Duties and Responsibilities
Reporting to the Director of Research, the Research Development Manager will support a range of activities within RIS that include but are not limited to the following:
• Managing a team of faculty-based staff to provide strategic leadership for research development activities across the University to enhance the University’s research portfolio. To include overseeing the identification of significant research funding opportunities and ensuring that key internal stakeholders are accurately briefed

• Leading on strategic research development initiatives at institutional level

• Developing and implementing a comprehensive funder liaison and relationship programme. This will involve high-level monitoring of developments in funder policy and strategy and the provision of advice to the Director of Research on internal policy responses.

• Developing and managing activities such as sandpits and workshops to enhance the University’s readiness to respond to actual and anticipated funding opportunities.

• Assisting in the development of School and Faculty funding strategies utilising specialist knowledge and expertise.

• Acting as a key senior staff member in the Research and Innovation Support team and contributing to overall team strategy and planning.

• Preparing and delivering presentations and reports to senior internal and external stakeholders

Qualifications & Experience

Candidates must have an honours bachelor degree and have a minimum of five years relevant experience. In addition he/she will have:

• Demonstrable knowledge of policy issues in relation to research funding at national and international level.

• Experience of managing and developing teams.

• Experience of communicating with, and influencing, people at senior level especially senior academic staff and senior external stakeholders.

• Experience in analysing complex information to suggest change at policy or organisational level.

• Ability to co-ordinate activity across a number of functional areas

Salary Scale: *€56,443 - €89,840 (Administrator II)
*Appointment will be commensurate with qualifications and experience and will be made on the appropriate point of the salary scale, in line with current government pay policy

Closing Date: 5th December 2018
Informal Enquiries to: Dr. Sally Smith, Director of Research (sally.smith@dcu.ie)

Please do not send applications to this email address, instead apply as described below.

Application Procedure

Application forms are available from the DCU Current Vacancies (open Competitions) website at http://www.dcu.ie/vacancies/current.shtml and also from the Human Resources Department, Dublin City University, Dublin 9. Tel: +353 (0) 1 7005149.

Please clearly state the role that you are applying for in your application and email subject line: Job Ref #1057 [Research Development Manager] Research and Innovation Support

Applications should be submitted by email to hr.applications@dcu.ie or by Fax: +353 (0)1 7005500 or by post to the Human Resources Department, Dublin City University, Dublin 9. Human Resources Department, Dublin City University, Dublin 9. Tel: +353 1 700 5149

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