Applications are invited from suitably qualified candidates for the following position:

**European Research Development Officer**

**Research and Innovation Support**

**Fixed Term up to Three Years**

This position is open to candidates who meet the following criteria:

- A primary degree or equivalent
- A minimum of three years’ relevant experience within a higher education, research funding or similar environment.
- Detailed knowledge of current EU funding
- Excellent interpersonal, oral and written communication skills

**Additional Experience:**

- PhD degree
- Proven track record in EU research support, proposal development, and grant writing
- Experience in the initiation and development of multi-institutional and international collaborative research proposals

**Mandatory Training**

The post holder will be required to undertake the following mandatory compliance training: Orientation, Health and Safety and Intellectual Property and Data Protection training. Other training may need to be undertaken when required.

**Salary Scale:** €49,316 - €66,690*

*Appointment will be commensurate with qualifications and experience and will be made on the appropriate point of the Senior Administration Assistant II salary scale, in line with current Government pay policy.

**Closing date:** Friday, 15th November 2019

*Please note it is envisioned that interviews for this post will take place the week beginning Monday, 2nd December 2019.*

**Informal Enquiries in relation to this role should be directed to:**

Dr Dara Dunican, Research Development Manager, Research and Innovation Support, Dublin City University, Dublin 9, Ireland
E-mail: dara.dunican@dcu.ie

Please do not send applications to this email address, instead apply as described below.

Application procedure:
Application forms must be submitted along with a CV and cover letter. Application forms are available from the DCU Current Vacancies (Open Competitions) website at http://www.dcu.ie/vacancies/current.shtml and also from the Human Resources Department, Dublin City University, Dublin 9. Tel: +353 (0) 1 7005149. Email: hr.applications@dcu.ie

Please clearly state the role that you are applying for in your application and email subject line: Job Ref #RF1290 EU Research Development Officer, Research and Innovation Support

Applications should be submitted by email to hr.applications@dcu.ie or by Fax: +353 (0)1 7005500 or by post to the Human Resources Department, Dublin City University, Dublin 9. Human Resources Department, Dublin City University, Dublin 9. Tel: +353 1 700 5149; Fax: +353 1 700 5500 Email: hr.applications@dcu.ie

Dublin City University is an equal opportunities employer and is committed to promoting gender equality reflected in its attainment of the Athena SWAN Bronze Award. Information on a range of university policies aimed at creating a supportive and flexible work environment are available at www4.dcu.ie/policies/policy-starter-packs.shtml