**Support for Fee Payment**

**Application Form**

**External Masters by Research and PhD / Doctorate**



**Section 1 to be completed by Applicant**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name:** |  | | | | |
| **School / Unit:** |  | | **Staff Number:** | |  |
| **Course:** |  | | | | |
| **Course Organiser:** |  | | | | |
| **Duration of course:** |  | | | | |
| **Proposal title:** (please enclose a copy of proposal) |  | **My Supervisor is:**  (please enclose a copy of letter of acceptance) | |  | |
| **Signed:** |  | | | | |
| **Date:** |  | | | | |

**Section 2 to be completed by Head of School/Unit**

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| --- | --- | --- | --- |
| I support the application for fee payment and agree that it is a practical and realistic development of the candidate’s career, up to a maximum of \_\_\_\_\_\_\_\_\_\_ years.  Also, I have discussed the project with the candidate and have agreed to support his/her work towards this degree by the provision of adequate research time. | | | |
| **Head of School/Unit Signature:** |  | **Date:** |  |
| **School /Unit:** |  | **Budget Code to be charged:** |  |

**Section 3 to be completed by the Learning and Development Manager, HR**

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| --- | --- | --- | --- |
| **Learning and Development signature:** |  | **Date:** |  |