



Applications are invited from suitably qualified candidates for the following position

**Facilities and Technical Services Manager  
Professional 7 (P7)  
Faculty of Science and Health  
Permanent**

**Dublin City University**

Dublin City University (DCU) is a young, ambitious and vibrant university, with a mission 'to transform lives and societies through education, research, innovation and engagement'. Known as Ireland's 'University of Enterprise', DCU is a values-based institution, committed to the delivery of impact for the public good. DCU was named Sunday Times Irish University of the Year 2021.

DCU is based on three academic campuses in the Glasnevin-Drumcondra region of north Dublin. More than 18,000 students are enrolled across five faculties – Science and Health, DCU Business School, Computing and Engineering, Humanities and Social Sciences and DCU Institute of Education.

DCU is committed to excellence across all its activities. This is demonstrated by its world-class research initiatives, its cutting-edge approach to teaching and learning, its focus on delivering a transformative student experience, and its positive social and economic impact. The university continues to develop innovative programmes in collaboration with industry, such as the DCU Futures suite of degrees, which are designed to equip graduates with the skills and knowledge required in a rapidly evolving economy.

DCU's pursuit of excellence has led to its current ranking among the top 2% of universities globally. It is also one of the world's Top Young Universities (QS Top 100 Under 50, Times Higher Top 150 Under 100). In the Times Higher Education University Impact Rankings 2021, DCU ranked 23rd in the world for its approach to widening participation in higher education and its ongoing commitment to eradicating poverty, while it ranks 38th globally for its work in reducing inequality and 89th globally for gender equality.

The university is ranked 23rd in the world and first in Ireland for its graduate employment rate, according to the 2020 QS Graduate Employability Rankings. Over the past decade, DCU has been the leading Irish university in the area of technology transfer, as reflected by licensing of intellectual property.

**Overview of the department**

The Faculty of Science and Health at Dublin City University is home to the Schools of Chemical Sciences, Biotechnology, Physics, Mathematics, Health & Human Performance, Psychology and Nursing Psychotherapy & Community Health. The Faculty also hosts a number of large scale research centres, including the National Institute for Cellular Biotechnology (NICB), the National Centre for Sensor Research (NCSR), the National Centre for Plasma Science & Technology (NCPST) and the International Centre for Neurotherapeutics (ICNT). The Faculty offers programmes at Bachelors, Masters and PhD levels and our graduates are highly sought after by industry both nationally and internationally.

### **Role Profile**

The Faculty of Science & Health is seeking to recruit an experienced, motivated facilities and technical services manager. Reporting to the Dean, and working closely with technical officers and academic leadership across all Schools, the Facilities and Technical Services Manager will focus on the management of space, technical services, equipment and facilities within the Faculty to optimally support a wide range of teaching and research activities. The successful candidate will have a key role in supporting the Faculty Strategy in this regard, in meeting health and safety and risk management difficulties and in planning.

The successful candidate will be expected to manage facilities and services to enable the Faculty to function at its most efficient and effective level, offering real added value improvements to the Faculty's core business.

### **Duties and Responsibilities**

Please refer to the job description for a list of duties and responsibilities associated with this role.

### **Qualifications and Experience**

Applicants must hold a minimum of a primary degree or equivalent in a relevant area, in addition to a minimum of five years' relevant experience in a similar environment.

Candidates will have:

- A proven track record of effective facility, technical services and space management
- Excellent interpersonal skills & communication skills both written and verbal, including negotiation skills
- An ability to work effectively - unsupervised, individually, as part of or leading a team
- Proven strong focus on Health and Safety, and compliance
- Proven record of managing change and implementation of new technology
- Experience with IT tools relevant to various aspects of the role
- Candidates will ideally have:
- Technical expertise which aligns with the Faculty's teaching and research areas/activities (e.g. chemistry, physics, biotechnology)

- Experience of management of facilities, services and space within a research intensive University environment
- Previous experience in guiding a diverse team.

### **Essential Training**

The post holder will be required to undertake the following mandatory compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when required.

### **Salary Scale:**

Facilities and Technical Services Manager (Professional 7) - €59,758 - €96,027

Appointment will be commensurate with qualifications and experience and in line with current Government pay policy

**Closing date:** 31<sup>st</sup> May 2022

**For more information on DCU and benefits, please visit [Why work at DCU?](#)**

### **Informal Enquiries in relation to this role should be directed to:**

, Faculty Manager, Faculty of Science and Health, Dublin City University.

Email: [caitriona.brennan@dcu.ie](mailto:caitriona.brennan@dcu.ie)

Please do not send applications to this email address, instead apply as described below.

### **Application Procedure:**

Application forms are available from the DCU Current Vacancies website at <https://www.dcu.ie/hr/vacancies-current-vacancies-external-applicants> (external applicants)

Applications should be submitted by email with your completed application form to [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie)

**Please clearly state the role that you are applying for in your application and email subject line:**

**Job Ref: #BC220309 Facilities and Technical Services Manager**

*Dublin City University is an equal opportunities employer.*

*In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.*

*The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)*

