



Applications are invited from suitably qualified candidates for the following position.

**Facilities Manager  
Professional 6 (P6)  
Estates Office  
Permanent**

**Dublin City University**

Dublin City University (DCU) is a leading innovative European University. It is proud to be one of the world's leading Young Universities and is among the world's top 2% globally. DCU is known as Ireland's University of Impact, with a mission to 'transform lives and societies' and focuses on addressing global challenges in collaboration with key national and international partners and stakeholders.

DCU has over 20,000 students in five faculties spread across three academic campuses in the Glasnevin-Drumcondra area of North Dublin. Thanks to its innovative approach to teaching and learning, the University offers a 'transformative student experience' that helps to develop highly sought-after graduates. DCU is currently No. 1 in Ireland for Graduate Employment Rate, and for graduate income (CSO).

DCU is a research-intensive University and is home to a number of SFI-funded Research Centres. The University participates in a range of European and international research partnerships. DCU is also the leading Irish university in the area of technology transfer as reflected by licensing of intellectual property.

As a 'People First' institution, DCU is committed to Equality, Diversity and Inclusion - a University that helps staff and students to thrive. The University is a leader in terms of its work to increase access to education, and is placed in the world's Top 10 for reducing inequalities in the Times Higher Education Impact Rankings.

**Overview of the Department**

The Estates Office is responsible for the management of the University's physical assets and the provision of operational services and capital development across a multi-campus environment. There is a requirement for an experienced Facilities Manager to join the existing Estates team to manage a significant demand across a multi campus organisation now comprising 75 buildings across 6 campus locations extending to 250,000m<sup>2</sup> a further 60,000m<sup>2</sup> will be added following completion of the current Campus Development Plan. While this position is University wide, it is envisaged the post holder will predominantly be based on the St. Patricks and All Hallows Campus (SPC/AHC). The post holder, at times will be required

to provide services across all University campuses including travel between campuses to carry out duties as the need arises.

### **Role**

Reporting to the Operations Manager or his/her nominee, the post-holder will assist in all aspects of the management of the campus physical resources and the provision of the various support functions carried out by the Estates Office as required with a focus on using best business practice. We are now seeking to recruit a Facilities Manager who will have responsibility to implement the current facilities management strategy with an emphasis on facilities planning, quality management, risk mitigation and budget management. An essential requirement of the role will be to provide out of hours Estates management presence on campus for critical incidents, agreed events and management oversight of the procured contract service provider.

### **Duties and Responsibilities**

Please refer to the job description for a list of duties and responsibilities associated with this role.

### **Minimum Internal Service Criteria**

Please note that [internal service criteria](#) will apply

Please note staff must have successfully completed their probationary period

In addition to the [internal service criteria](#), the ideal candidate will have

- a minimum of 8 years relevant experience in the operations and management of complex facilities with at least 3 of those years in a managerial position
- hold a minimum of a primary degree or equivalent in a relevant construction or engineering field
- Demonstrate experience of developing and managing a comprehensive facilities and maintenance budget, with demonstrable success in implementing cost control and cost reporting strategies
- display proven experience of implementing facilities and maintenance strategy in a large complex organisation, ensuring risk reduction and quality control measures are in place. Knowledge of delivering facilities management in a listed buildings would be an advantage
- display proven experience of facilities and maintenance management including demonstrable experience of managing facilities and maintenance output specification contracts, and associated in house staff and providing leadership in a complex environment, with demonstrable success in a similar service environment
- display proven experience of maintenance and fault finding on building fabric and a variety of plant and equipment including;

- Boiler plant, HVAC, pumps, generators, switchgear, wiring & cabling, Batteries, small power & lighting
- have a comprehensive knowledge of the facilities and the associated regulatory environment
- have sound experience and working knowledge of CAFM and BMS Systems
- Have excellent financial, verbal and written Communication skills and an ability to positively interact with both internal and external stakeholders

### **Essential Training**

The postholder will be required to undertake the following essential compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when required.

### **Salary Scale:**

Professional 6- €58,408 - €83,204

Appointment will be commensurate with qualifications and experience and in line with current Government pay policy

**Closing date:** Tuesday, 30th May 2023

**For more information on DCU and benefits, please visit [Why work at DCU?](#)**

**Informal Enquiries in relation to this role should be directed to:**

Mr Darragh Power, Operations Manager, Estates Office, Dublin City University.

Email: [darragh.s.power@dcu.ie](mailto:darragh.s.power@dcu.ie)

Please do not send applications to this email address, instead apply as described below.

### **Application Procedure:**

Application forms are available from the DCU Current Vacancies website at [https://www.dcu.ie/hr/hr-current-vacancies-internal-competitions?check\\_logged\\_in=1](https://www.dcu.ie/hr/hr-current-vacancies-internal-competitions?check_logged_in=1)

Applications should be submitted by e-mail with your completed application form to [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie)

**Please clearly state the role that you are applying for in your application and email subject line: RC230216**

**Facilities Manager**

***Dublin City University is an equal opportunities employer.***

***In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.***

*The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the DCU Policy Starter*

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