Data Migration Manager
Student Information Systems (SIS) Project
Office of the Vice-President, Academic Affairs (Registrar)
Two Year, Fixed Term Contract

DCU (www.dcu.ie) is a rapidly growing University and is now looking to transform the way in which its staff and students interact with each other, using student information to align to our values and achieve excellence in service, ensuring the future needs of DCU can be met.

The Student Information Systems (SIS) project is being mobilised in the Office of the Vice-President Academic Affairs to deliver this transformational change.

This transformation will be enabled by effective and efficient business processes supported by a fully integrated Student Information System (SIS) which will support our objectives to create and sustain a globally engaged university.

The Student Information Systems will consolidate and modernise multiple legacy student information systems into one, integrated software solution. The new SIS includes all crucial student information: admissions, finance, registration, enrolment, course management, advising, billing and payment, records, and more. Students will be able to access all of their key information through a single point-of-entry, providing a more agile and personalised experience.

The SIS Programme has been mobilised to deliver this transformational change. The programme consists of several delivery streams relating to business design and configuration, technology & integration, reporting & analytics, data, and change management.

Role Profile
Reporting to the Data and Reporting Lead and working as part of the Data and Reporting work-stream of the SIS Programme Team, the candidate appointed to this role will assume overall responsibility for managing and delivering the data migration for the project. The Data and Reporting Delivery stream has responsibility for data governance, data architecture, data cleansing, formatting, and data migration from legacy systems to the new SIS. The Data Migration Manager is expected to play a key leadership role within the work-stream and supervise team members responsible for delivering data migration from legacy systems to the new Student Information System.

Duties and Responsibilities:
See job Description for full list of duties and responsibilities.

Qualifications, experience and skills required:
The successful candidate must possess a third level degree/post-graduate qualification in a relevant discipline. They should have a minimum of 5 years' experience in an appropriate and similar role, ideally playing a key role in enterprise-scale projects pertaining to data extraction, data conversion and data migration, and leading workstreams on major technology projects.

The successful candidate for this role will have:

- Demonstrated experience with large scale organizational projects
- Experienced building project plans and coordinating execution efforts and follow-ups
- Experience designing, writing and deploying ETL solutions
- Expert knowledge of data extraction methodologies and processes
- Demonstrated skills in designing and implementing extraction processes
- Ability to define, articulate and document technical requirements
- Strong knowledge and understanding of master data objects and database concept
- Knowledge of SQL and a strong understanding of data load tools
- Specialist training in Data Migrations is an advantage
- Strong project management skills and, ideally, a project management qualification
- Demonstrated ability to adapt and respond to multiple stakeholder needs, develop innovative solutions, and drive successful outcomes
- Well-developed social skills and ability to build relationships and work, negotiate with and influence people at different levels and with different backgrounds
- Resourceful and creative, a dynamic and adaptable approach, proactive leadership style and the ability to take the initiative and responsibility
- Management or experience of supervising teams is a distinct advantage.

NOTE: level, type and duration of experience(s)/skill(s) will be factors in short listing for interview and in final selection.

Salary Scale: Administrator II: *€59,166 - €95,076
Appointment will be commensurate with qualifications and experience, and will be made on the appropriate point of the relevant salary scale in line with current Government pay policy.

Closing Date: 28th January 2022

For more information on DCU and benefits, please visit Why work at DCU?

Informal Enquiries to: Karen Johnston, Interim Data and Reporting Stream Lead, Student Information System Project, Dublin City University; Email: Karen.johnston@dcu.ie *Do not send applications to this address. Instead, apply using the procedure set out below.*

Application Procedure: Application forms are available from the DCU Current Vacancies website at https://www.dcu.ie/hr/vacancies/current.shtml Applications must be submitted by e-mail to hr.applications@dcu.ie

Please state the role that you are applying for in your application and email subject line: *Job Ref #ST1604a Data Migration Manager, Student Information System Project.*

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Dublin City University is an equal opportunities employer.
In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes. The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the DCU Policy Starter Packs