Election of Staff Representatives to the DCU Governing Authority

By decision of the Governing Authority on 25th June 2021, and in accordance with the Universities Act, 1997, it has been determined that under Section 16(2)d(i) of the said Act **TWO members of staff of the University** who are **Full Professors or Professors**, elected by such staff; and that under Section 16(2)d(ii) **THREE members of the other academic staff of the University** elected by such staff; and that under Section 16(2)d(iii) **TWO members of the non-academic staff of the University** elected by such staff shall be elected to Governing Authority.

Having regard to Section 16(10) of the said Act, one of the persons elected under Section 16(2)d(i) shall be female and one shall be male; of the persons elected under Section 16(2)d(ii) at least one shall be female and at least one shall be male and of the persons elected under Section 16(2)d(iii) one shall be female and the other shall be male.

The following are the arrangements for the elections:

1. **Date of Election**  
   Wednesday July 28th 2021  
   **Time** 9.00 am to 3.00 pm.  
   **Voting Method** On-line utilising **DCU Loop**

2. **Nomination Papers**  
   Nomination Papers are available on the University’s website at [this link](#).

3. **Voting Register**  
   All staff may inspect the Voting Register which will be available on the University’s website at [this link](#) from **Wednesday July 7th**. The Voting Register will remain open on the website until 5pm on Wednesday 14th July.

4. **Latest Date for Receipt of Nomination Papers**  
   The latest time and date for the receipt of completed Nomination Papers by the Office of the Chief Operations Officer is by **5.00 p.m. on Friday July 16th 2021**.

5. **List of Candidates Nominated**  
   A list of candidates nominated for election will be posted onto the University’s website at [this link](#) on **Monday July 19th 2021**

6. **Method of Election**  
   Single transferable vote.
Procedures for the Election of Staff to the DCU Governing Authority

1. General

1.1 Full Professors or Professors

Definition
All persons who on 1st July 2021 are Members of the Teaching and Research Staff of the University holding posts as Full Professors or Professors.

Electorate
Persons who fall within the definition in 1.1.

Nominations
A Candidate must be nominated by two persons, (not including the person nominated), who fall within the definition in 1.1.

Candidates
Persons who fall within the definition in 1.1 who submit a fully completed Nomination Form.

Method of Election
Single Transferable vote.

Vote by placing the number 1 or 2 or 3 and so forth opposite the Candidates of your choice.

Number to be elected
Two persons (*one of whom shall be female and one of whom shall be male.*)

Term of Office
5 years.

1.2 Other Academic Staff

Definition
Persons not falling within the definition in 1.1 who on 1st July 2021 are members of the Teaching and Research staff of the University.

Electorate
Persons who fall within the definition in 1.2.

Nominations
A Candidate must be nominated by two persons, (not including the person nominated), who fall within the definition in 1.2.

Candidates
Persons who fall within the definition in 1.2 provided that they are either permanent staff or are in possession of a fixed term contract of one year duration or greater as of 1st July 2021 and who submit a fully completed Nomination Form.
Method of Election

Single transferable vote.

Vote by placing the number 1 or 2 or 3 and so forth opposite the candidates of your choice.

Number to be Elected

3 persons (at least one of whom shall be female and at least one of whom shall be male).

Term of Office

5 years.

1.3 Non-Academic Staff

Definition

Persons not falling within the definitions in 1.1 or 1.2 who on 1st July 2021 are staff of the University.

Electorate

Persons who fall within the definition in 1.3.

Nominations

A Candidate must be nominated by two persons (not including the person nominated) who fall within the definition in 1.3.

Candidates

Persons who fall within the definition in 1.3 provided that they are either permanent staff or are in possession of a fixed term contract of one year duration or greater as of the 1st July 2021 and who submit a fully completed Nomination Form.

Method of Election

Single transferable vote.

Vote by placing the number 1 or 2 or 3 and so forth opposite the Candidates of your choice.

Number to be elected

2 persons (one of whom shall be female and one of whom shall be male).

Term of Office

5 Years.

2. Procedures

2.1 The Returning Officer shall be the Chief Operations Officer of the University.

2.2 Two Scrutineers shall be appointed to oversee the voting process.
3. Voting

3.1 Voting Date: Wednesday 28th July 2021

3.2 Voting Method: On-line utilising DCU Loop

3.3 Time: 9.00am to 3.00pm

3.4 Register: Registers of staff eligible to vote shall be compiled by the HR Department. They shall be posted onto the University’s website at this link on 7th July for inspection by staff who are requested to draw attention to any inaccuracies by email to joseph.maxwell@dcu.ie. The Registers will close at 5pm on Wednesday 14th July.

4. Counting

4.1 An electronic count shall be conducted immediately following the close of polling.

4.2 The count shall be accessible to any registered voter who may observe the counting process.

5. Results

The results will be conveyed by the Returning Officer to the University President.

Version Control

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