**Dublin City University**

## MSc / Grad. Diploma in Guidance Counselling (DC906 / DC908)

**2023 Supplementary Form**

**1. N.B. Instructions for Completion of this supplementary form (please read carefully)**

* Please **type** all of the details required on this Supplementary form.
* Please do not submit a CV in addition to your application. You may include extra information under your personal statement.
* Please email this completed formto: **mscgc@dcu.ie** AS SOON AS POSSIBLE AFTER YOU SUBMIT YOUR APPLICATION via the DCU application portal <https://dcuie.elluciancrmrecruit.com/>

**2. N.B. Instructions for completion of references (please read carefully)**

* **Two** references are required for your application to the programme. These references must be from an individual who knows you in a professional and/or academic capacity. Please email the **standard reference form** to each of your nominated referees.
* Please request your referee to email the completed form to[**mscgc@dcu.ie**](mailto:mscgc@dcu.ie) **with your name in the SUBJECT TITLE of EMAIL** and return AS SOON AS POSSIBLE AFTER YOU SUBMIT YOUR APPLICATION
* **It is your responsibility to ensure references are emailed to DCU. Please do not request confirmation of their arrival to the School.**

(TWO REFEREES FORMS MUST BE SUBMITTED FOR YOUR APPLICATION TO BE PROCESSED)

**3**. **All Applicants must apply through DCU's Student Application Portal which is available**[**here**](https://dcuie.elluciancrmrecruit.com/Apply/)

**N.B. Official evidence of third level and or other professional/vocational qualifications (please read carefully)**

* **Non-DCU graduates -** please note you must submit with your application official documentary evidence of any third level and or other professional/vocational qualifications that were not completed at DCU.

**DCU graduates** are not required to submit evidence of degree (s)/postgraduate qualifications pursued at DCU. However, if you are a current DCU student/past DCU graduate and have also completed additional degree (s) /postgraduate qualifications in another University/College, you must submit official copies of your non-DCU qualifications with your application.

* **PLEASE ONLY SUBMIT DO NOT SUBMIT ANY DOCUMENTATION REGARDING QUALIFICATIONS DIRECTLY TO THE PROGRAMME CHAIR.**

**Dublin City University**

## MSc. in Guidance Counselling (DC906)

**Application Number**

**Applicants Name: (in full)**

**Programme to which you are applying (tick all that apply):**

|  |  |
| --- | --- |
| **DC906 (MSc Guidance Counselling – DCU St. Patrick’s Campus** |  |
| **DC908 (Grad Dip Guidance Counselling – Outreach Kilkenny** |  |

# 1. You are requested to attach a passport-size photograph below

# (for the purpose of identification only)

**2. Contact Details:**

|  |  |
| --- | --- |
| Address for Correspondence | Home Address |
| Work Telephone No. | Home Telephone No. |
| Mobile Telephone No. | E-mail Address |

3. Third Level Education

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date **(Earliest First)** | Institution | Subjects | Qualification | Result |
|  |  |  |  |  |

**4. Other Relevant Academic/Professional Non-Degree Training**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date **(Earliest First)** | Institution | Subject Area | Qualification | Result |
|  |  |  |  |  |

**5. Career Experience (Paid and Unpaid)**

|  |  |  |  |
| --- | --- | --- | --- |
| Date (Earliest First) | Institution | Nature of Work | Full-time or Part-time |
|  |  |  |  |

**6. Please type this statement (you may add an additional page if necessary):**

1. **Why you wish to pursue this programme**
2. **The personal qualities and experience, which you consider relevant to your application.**

**PLEASE DO NOT SUBMIT A PERSONAL STATEMENT ON YOUR APPLICATION AS THIS ONE IS SUFFICIENT.**