



Applications are invited from suitably qualified candidates for the following position

**Assistant Librarian (Digital Services)  
Dublin City University Library  
Full-Time, Permanent**

**Dublin City University**

Dublin City University (DCU) is a young, ambitious and vibrant university, with a mission 'to transform lives and societies through education, research, innovation and engagement'. Known as Ireland's 'University of Enterprise', DCU is a values-based institution, committed to the delivery of impact for the public good. DCU was named Sunday Times Irish University of the Year 2021.

DCU is based on three academic campuses in the Glasnevin-Drumcondra region of north Dublin. More than 18,000 students are enrolled across five faculties – Science and Health, DCU Business School, Computing and Engineering, Humanities and Social Sciences and DCU Institute of Education.

DCU is committed to excellence across all its activities. This is demonstrated by its world-class research initiatives, its cutting-edge approach to teaching and learning, its focus on delivering a transformative student experience, and its positive social and economic impact. The university continues to develop innovative programmes in collaboration with industry, such as the DCU Futures suite of degrees, which are designed to equip graduates with the skills and knowledge required in a rapidly evolving economy.

DCU's pursuit of excellence has led to its current ranking among the top 2% of universities globally. It is also one of the world's Top Young Universities (QS Top 100 Under 50, Times Higher Top 150 Under 100). In the Times Higher Education University Impact Rankings 2021, DCU ranked 23rd in the world for its approach to widening participation in higher education and its ongoing commitment to eradicating poverty, while it ranks 38th globally for its work in reducing inequality and 89th globally for gender equality.

The university is ranked 23rd in the world and first in Ireland for its graduate employment rate, according to the 2020 QS Graduate Employability Rankings. Over the past decade, DCU has been the leading Irish university in the area of technology transfer, as reflected by licensing of intellectual property.

**DCU Library**

DCU Library is based on three campus locations (O'Reilly Glasnevin, Cregan St Patrick's, Woodlock Hall, All Hallows College). The Library employs approx. 75 members of staff, representing approx. 63 FTE. The Library manages over 500,000 printed books with other significant collections held in offsite storage. There is a strong emphasis on electronic access and DCU is a member of IReL, a nationally funded programme to acquire electronic content on a consortium basis. The Library also provides access to theses and dissertations, newspapers, web resources and other content types. The Library has progressed a number of strategic partnerships. These include an alliance with the Jesuit order which saw the transfer of the Library from the Milltown Institute into its care. Other partnerships include those with Poetry Ireland and Children's Books Ireland

Additional information on the Library is available at: <https://www.dcu.ie/library>. Information on the Library's statement of strategy is available at: [https://www.dcu.ie/sites/default/files/2020-12/statementofstrategy2020-21\\_0.pdf](https://www.dcu.ie/sites/default/files/2020-12/statementofstrategy2020-21_0.pdf).

### **Overview of the Directorate**

The Collections & Digital Services Directorate has a specific focus on managing the full lifecycle of print and electronic content and the management and development of the underlying digital infrastructures.

The Directorate guides the management and development of excellent physical and electronic content to support efficient collection management and is the Library's key link point in partnerships with content providers such as IReL and other consortia based approaches to information provision.

Recently DCU Library has implemented the Ex Libris Alma Library Systems Platform (LSP) and Primo Discovery layer, and is currently planning the implementation of the Leganto reading list module. The Directorate works with teams across the Library to maximise the potential of this new infrastructure. The Directorate will continue to identify and progress future opportunities for digital systems and supports, to make best use of digital potential in library end user service delivery.

### **Overview of the Role**

The Digital Services Librarian will lead a dedicated team within the Collections & Digital Services Directorate and will manage, develop, and deploy an integrated range of technologies and applications to provide innovative and added value library services and to ensure access to the library's digital collections. They will assist and engage with Library staff in the use of existing as well as the adoption of new and emerging technologies and applications. Working collaboratively within and beyond the Library they will have responsibility for coordinating and supporting colleagues to deliver on all aspects of library systems and digital services.

### **Duties and Responsibilities**

Please refer to the job description for a list of duties and responsibilities associated with this role.

### **Qualifications and Experience**

- The successful candidate will have a degree and a postgraduate qualification in Library and or Information Studies or equivalent.
- Have at least 3 years' experience in an academic library or equivalent.

Additionally the successful candidate must demonstrate:

- The ability to lead a busy team and demonstrable experience of managing operations and projects.
- The ability to build and maintain effective partnerships and relationships.
- A high degree of motivation, flexibility and have the ability to work to deadlines and prioritize workloads.
- Knowledge of and interest in current and emerging relevant technologies, systems, and best practice in the Digital Library domain.
- Strong analytical and problem solving skills.
- Excellent communication and IT skills.

**Essential Training**

The postholder will be required to undertake the following mandatory compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when required.

**Salary Scale:**

[Assistant Librarian] - € 41,162- € 56,545

Appointment will be commensurate with qualifications and experience and in line with current Government pay policy

**Closing date: 16<sup>th</sup> September 2022**

For more information on DCU and benefits, please visit [Why work at DCU?](#)

**Informal Enquiries in relation to this role should be directed to:**

Mary Kiely, Associate Director: Collections & Digital Services, DCU O'Reilly Library, Dublin City University.

Email: [mary.kiely@dcu.ie](mailto:mary.kiely@dcu.ie)

Please do not send applications to this email address, instead apply as described below.

**Application Procedure:**

Application forms are available from the DCU Current Vacancies website at <https://www.dcu.ie/hr/vacancies-current-vacancies-external-applicants>

Applications should be submitted by e-mail with your completed application form to [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie)

**Please clearly state the role that you are applying for in your application and email subject line:  
Job Ref BC2020072802 Assistant Librarian (Digital Services)**

*Dublin City University is an equal opportunities employer.*

*In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.*

*The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)*