



JOB DESCRIPTION

Assistant Librarian (Open Research) Dublin City University Library Full-Time, Permanent

Dublin City University

Dublin City University (DCU) is a young, ambitious and vibrant university, with a mission ‘to transform lives and societies through education, research, innovation and engagement’. Known as Ireland’s ‘University of Enterprise’, DCU is a values-based institution, committed to the delivery of impact for the public good. DCU was named Sunday Times Irish University of the Year 2021.

DCU is based on three academic campuses in the Glasnevin-Drumcondra region of north Dublin. More than 18,000 students are enrolled across five faculties – Science and Health, DCU Business School, Computing and Engineering, Humanities and Social Sciences and DCU Institute of Education.

DCU is committed to excellence across all its activities. This is demonstrated by its world-class research initiatives, its cutting-edge approach to teaching and learning, its focus on delivering a transformative student experience, and its positive social and economic impact. The university continues to develop innovative programmes in collaboration with industry, such as the DCU Futures suite of degrees, which are designed to equip graduates with the skills and knowledge required in a rapidly evolving economy.

DCU’s pursuit of excellence has led to its current ranking among the top 2% of universities globally. It is also one of the world’s Top Young Universities (QS Top 100 Under 50, Times Higher Top 150 Under 100). In the Times Higher Education University Impact Rankings 2021, DCU ranked 23rd in the world for its approach to widening participation in higher education and its ongoing commitment to eradicating poverty, while it ranks 38th globally for its work in reducing inequality and 89th globally for gender equality.

The university is ranked 23rd in the world and first in Ireland for its graduate employment rate, according to the 2020 QS Graduate Employability Rankings. Over the past decade, DCU has been the leading Irish university in the area of technology transfer, as reflected by licensing of intellectual property.

DCU Library

DCU Library is based on three campus locations (O’Reilly Glasnevin, Cregan St Patrick’s, Woodlock Hall, All Hallows College). The Library employs approximately 75 members of staff, representing approximately 63 FTE. The Library manages over 500,000 printed books with other significant collections held in offsite storage. There is a strong emphasis on electronic access and DCU is a

member of IReL, a nationally funded programme to acquire electronic content on a consortium basis. The Library also provides access to theses and dissertations, newspapers, web resources and other content types.

The Library has progressed a number of strategic partnerships. These include an alliance with the Jesuit order which saw the transfer of the Library from the Milltown Institute into its care. Other partnerships include those with Poetry Ireland and Children's Books Ireland.

Additional information on the Library is available at: <https://www.dcu.ie/library>. Information on the Library's statement of strategy is available at: https://www.dcu.ie/sites/default/files/2020-12/statementofstrategy2020-21_0.pdf.

Overview of the Directorate

The Research & Teaching Directorate is responsible for building and managing relationships with Faculties/Schools, Centres and relevant units to inform library service developments and initiatives. It promotes library services and resources and delivers impactful, collaborative and tailored services to the research and teaching community.

Open Research Librarian

The Open Research Librarian is a critical member of the Library's Research and Teaching (R&T) Directorate working closely with the Associate Director (R&T) on the ongoing delivery and development of a high quality dynamic suite of library research services, partnerships and programmes in support of the university's research objectives and strategies. The successful individual will be a strong advocate for open research approaches and principles, in the University. This role is continuously evolving and provides an excellent opportunity for someone to shape future services. Currently the role includes line management responsibility for a library assistant.

Working Relationships

- Reports to the Associate Director Research & Teaching
- Works closely with the Directorate's Subject Librarians and colleagues across the Library
- Works on collaborative initiatives with colleagues in the university's Research & Innovation Office

Key Duties and Responsibilities

Champion the importance of open research across the University in particular through knowledge building, open publishing initiatives and maximising research output visibility.

Knowledge building

- Provide expert guidance, consultation and support to the DCU research community relating to contemporary scholarly communications issues including authors' rights and licencing, funder open access dissemination requirements, open access publishing and open research principles and practices

- Develop and implement a dynamic outreach and training programme aimed at research staff and graduate students relating to all aspects of open access publishing, the evolving scholarly communications landscape and open research practices and approaches
- Actively engage with the university's Research and Innovation Office, and other relevant internal and external stakeholders to ensure open research activities and initiatives are fully aligned and integrated throughout the research life cycle
- Keep abreast of trends, developments and policies relating to open research both nationally and internationally
- Represent the Library on relevant internal and external working groups and committees as required

Open Publishing

- Promote and manage the Library's open access publishing agreements, in collaboration with the Electronic Resources and Serials Manager
- Contribute to the day-to-day operation and promotion of DCU Press, DCU's open access university press

Research Visibility and Impact

- Offer assistance and advice to researchers relating to their research profile and maximising its visibility and impact
- Champion the adoption and use of ORCID, highlighting its benefits to researchers across the research life-cycle and their careers
- Working closely with key university stakeholders, provide expert advice and assistance on the appropriate and responsible use of citation based metrics and other relevant research impact measures and tools
- Take a lead role in the management and day-to-day running of DORAS, DCU's Institutional Research Repository (IR)
- Develop and maintain operational and system documentation including the production of usage and impact reports, relevant policies and procedures, and ensure the ongoing application of appropriate metadata standards
- Work with Digital services team to keep the IR updated and upgraded in line with suppliers' development path

Qualifications and Experience

- The successful individual will have a degree and a postgraduate qualification in Library and Information Studies or equivalent
- Have at least three years' experience in an academic library or equivalent

In addition, the successful individual must have:

- The ability to work effectively and flexibly in a team based environment
- The ability to engage proactively with the academic community, building and maintaining effective partnerships and relationships
- Knowledge of the open research landscape, current developments, future trends
- Experience and knowledge of working with, or managing an institutional repository
- Knowledge of digital content and metadata standards

- The ability to manage competing demands successfully, be highly motivated, proactive and flexible
- Excellent communication, interpersonal, written and presentation skills
- Excellent creative problem solving skills and ability to develop and apply innovative solutions
- Excellent digital literacy skills including knowledge of key office software applications and relevant library systems
- A commitment to continuing professional development and training

Essential Training

The postholder will be required to undertake the following mandatory compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when required.