



Applications are invited from suitably qualified candidates for the following position

Assistant Librarian (Open Research – Research & Teaching)

Assistant Librarian 1

Dublin City University Library

Full-Time, Permanent

Dublin City University

Dublin City University (DCU) is a leading innovative European University. It is proud to be one of the world's leading Young Universities and is among the world's top 2% globally. DCU is known as Ireland's University of Impact, with a mission to 'transform lives and societies' and focuses on addressing global challenges in collaboration with key national and international partners and stakeholders.

DCU has over 20,000 students in five faculties spread across three academic campuses in the Glasnevin-Drumcondra area of North Dublin. Thanks to its innovative approach to teaching and learning, the University offers a 'transformative student experience' that helps to develop highly sought-after graduates. DCU is currently No. 1 in Ireland for Graduate Employment Rate, and for graduate income (CSO).

DCU is a research-intensive University and is home to a number of SFI-funded Research Centres. The University participates in a range of European and international research partnerships. DCU is also the leading Irish university in the area of technology transfer as reflected by licensing of intellectual property.

As a 'People First' institution, DCU is committed to Equality, Diversity and Inclusion – a University that helps staff and students to thrive. The University is a leader in terms of its work to increase access to education, and is placed in the world's Top 10 for reducing inequalities in the Times Higher Education Impact Rankings.

DCU Library

DCU Library is based on three campus locations (O'Reilly Glasnevin, Cregan St Patrick's, Woodlock Hall, All Hallows College). The Library employs approx. 75 members of staff, representing approx. 63 FTE. The Library manages over 500,000 printed books with other significant collections held in offsite storage. There is a strong emphasis on electronic access and DCU is a member of IreL, a nationally funded programme to acquire electronic content on a consortium basis. The Library also provides access to theses and dissertations, newspapers, web resources and other content types. The Library has progressed a number of strategic partnerships. These include an alliance with the Jesuit order,

which saw the transfer of the Library from the Milltown Institute into its care. Other partnerships include those with Poetry Ireland and Children's Books Ireland.

Additional information on the Library is available at: <https://www.dcu.ie/library>. Information on the Library's statement of strategy is available at: https://www.dcu.ie/sites/default/files/inline-files/DCU%20Library%20Statement%20of%20Strategy%202020%20-%202023_0.pdf

Overview of the Directorate

The Research & Teaching Directorate (R&T) is responsible for building and managing relationships with Faculties/Schools, Centres and relevant units to inform library service developments and initiatives. It promotes library services and resources and delivers impactful, collaborative and tailored services to the research and teaching community.

Overview of the Role

The Open Research Librarian is a critical member of the Library's Research and Teaching (R&T) Directorate working closely with the Associate Director (R&T) on the ongoing delivery and development of a high quality dynamic suite of library research services, partnerships and programmes in support of the university's research objectives and strategies. The post holder will be a strong advocate for open research approaches and principles, in the University. This role is continuously evolving and provides an excellent opportunity for someone to shape future services.

Duties and Responsibilities

Please refer to the job description for a list of duties and responsibilities associated with this role.

Qualifications and Experience

- The successful candidate must have a degree and a postgraduate qualification in Library and Information Studies or equivalent
- Have at least two years' professional experience in an academic library or equivalent

In addition, the successful candidate should have or demonstrate:

- The ability to work effectively and flexibly in a team based environment
- The ability to engage proactively with the academic community, building and maintaining effective partnerships and relationships
- Knowledge of the open research landscape, current developments, future trends
- Experience and knowledge of working with, or managing an institutional repository
- Knowledge of digital content and metadata standards
- The ability to manage conflicting demands successfully, be highly motivated, proactive and flexible
- Excellent communication, interpersonal, written and presentation skills
- Excellent creative problem solving skills and ability to develop and apply innovative solutions

- Excellent digital literacy skills including knowledge of key office software applications and relevant library systems
- A commitment to continuing professional development and training

Essential Training

The postholder will be required to undertake the following essential compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when required.

Salary Scale:

Assistant Librarian I - € 43,755- €59,999* (refer to [DCU Payscales](#).)

*Appointment will be commensurate with qualifications and experience and in line with current Government pay policy

Closing date: Friday, 26th May 2023

It is expected that the interviews will be held on the 8th June 2023.

For more information on DCU and benefits, please visit [Why work at DCU?](#)

Informal Enquiries in relation to this role should be directed to:

Ellen Breen, Associate Director: Research & Teaching, DCU Library, Dublin City University.

Email: ellen.breen@dcu.ie

Please do not send applications to this email address, instead apply as described below.

Application Procedure:

Application forms are available from the DCU Current Vacancies website at <https://www.dcu.ie/hr/vacancies-current-vacancies-external-applicants> (external applicants)

Applications should be submitted by e-mail with your completed application form to hr.applications@dcu.ie

**Please clearly state the role that you are applying for in your application and email subject line:
#BC220503a Assistant Librarian (Open Research – Research & Teaching)**

Additional Information

An Assistant Librarian I panel may be formed from this competition. Successful candidates who are placed on this panel may be offered an Assistant Librarian I role which arises in the future. This panel will expire nine months following the date of interview for this competition.

Dublin City University is an equal opportunities employer.

In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.

The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)