



JOB DESCRIPTION

Assistant Librarian (Open Research – Research & Teaching)

Assistant Librarian 1

Dublin City University Library

Full-Time, Permanent

Dublin City University

Dublin City University (DCU) is a leading innovative European University. It is proud to be one of the world's leading Young Universities and is among the world's top 2% globally. DCU is known as Ireland's University of Impact, with a mission to 'transform lives and societies' and focuses on addressing global challenges in collaboration with key national and international partners and stakeholders.

DCU has over 20,000 students in five faculties spread across three academic campuses in the Glasnevin-Drumcondra area of North Dublin. Thanks to its innovative approach to teaching and learning, the University offers a 'transformative student experience' that helps to develop highly sought-after graduates. DCU is currently No. 1 in Ireland for Graduate Employment Rate, and for graduate income (CSO).

DCU is a research-intensive University and is home to a number of SFI-funded Research Centres. The University participates in a range of European and international research partnerships. DCU is also the leading Irish university in the area of technology transfer as reflected by licensing of intellectual property.

As a 'People First' institution, DCU is committed to Equality, Diversity and Inclusion - a University that helps staff and students to thrive. The University is a leader in terms of its work to increase access to education, and is placed in the world's Top 10 for reducing inequalities in the Times Higher Education Impact Rankings

DCU Library

DCU Library is based on three campus locations (O'Reilly Glasnevin, Cregan St Patrick's, Woodlock Hall, All Hallows College). The Library employs approximately 75 members of staff, representing approximately 63 FTE. The Library manages over 500,000 printed books with other significant collections held in offsite storage. There is a strong emphasis on electronic access and DCU is a member of IReL, a nationally funded programme to acquire electronic content on a consortium basis. The Library also provides access to theses and dissertations, newspapers, web resources and other content types.

The Library has progressed a number of strategic partnerships. These include an alliance with the Jesuit order, which saw the transfer of the Library from the Milltown Institute into its care. Other partnerships include those with Poetry Ireland and Children's Books Ireland.

Additional information on the Library is available at: <https://www.dcu.ie/library>. Information on the Library's statement of strategy is available at: https://www.dcu.ie/sites/default/files/inline-files/DCU%20Library%20Statement%20of%20Strategy%202020%20-%202023_0.pdf

Overview of the Directorate

The Research & Teaching Directorate (R&T) is responsible for building and managing relationships with Faculties/Schools, Centres and relevant units to inform library service developments and initiatives. It promotes library services and resources and delivers impactful, collaborative and tailored services to the research and teaching community.

Overview of the Role

The Open Research Librarian is a critical member of the Library's Research and Teaching (R&T) Directorate working closely with the Associate Director (R&T) on the ongoing delivery and development of a high quality dynamic suite of library research services, partnerships and programmes in support of the university's research objectives and strategy. The post holder will be a strong advocate for open research approaches and principles across the University. This role is continuously evolving and provides an excellent opportunity for someone to shape future services.

Working Relationships

- Reports to the Associate Director Research & Teaching
- Works closely with the Directorate's Subject Librarians and colleagues across the Library
- Works on collaborative initiatives with colleagues in the university's Research & Innovation Office

Duties and Responsibilities

Champion the importance of open research across the University in particular through knowledge building, open access publishing initiatives and maximising research output visibility.

Knowledge building

- Provide expert guidance, consultation and support to the DCU research community relating to contemporary scholarly communications issues including authors' rights and licencing, funder open access dissemination requirements, open access publishing and open research principles and practices
- Develop and implement a dynamic outreach and training programme aimed at research staff and graduate students relating to all aspects of open access publishing, the evolving scholarly communications landscape and open research practices and approaches
- Actively engage with the university's Research and Innovation Office, and other relevant internal and external stakeholders to ensure open research activities and initiatives are fully aligned and integrated throughout the research life cycle
- Develop and maintain relevant user guides and other relevant learning materials (LibGuides/webpages etc.).

Open Access Publishing

- Promote and manage DCU Library's open access publishing agreements, in partnership with the Library's Electronic Resources and Serials Manager
- Contribute to the day-to-day operation and promotion of DCU Press, DCU's open access university press

Research Visibility and Impact

- Offer support and advice to researchers relating to their research profile and maximising its visibility and impact
- Champion the adoption and use of ORCID, highlighting its benefits to researchers across the research life-cycle and their careers
- Working closely with key university stakeholders, provide expert advice and support on the appropriate and responsible use of citation based metrics and other relevant research impact measures and tools

Other

- Represent the Library on relevant internal and external working groups and committees as required
- Contribute to wider Directorate/Library initiatives and projects as required

Qualifications and Experience

- The successful individual must have a degree and a postgraduate qualification in Library and Information Studies or equivalent
- Have at least two years' professional experience in an academic library or equivalent

In addition, the successful candidate should have or demonstrate:

- The ability to work effectively and flexibly in a team based environment
- The ability to engage proactively with the academic community, building and maintaining effective partnerships and relationships
- Knowledge and understanding of the lifecycle of scholarly publishing
- Knowledge and understanding of the open research landscape, current developments, future trends
- The ability to manage conflicting demands successfully, be highly motivated, proactive and flexible
- Excellent communication, interpersonal, written and presentation skills
- Excellent creative problem solving skills and ability to develop and apply innovative solutions
- Excellent digital literacy skills including knowledge of key office software applications and relevant library systems
- A commitment to continuing professional development and training

Essential Training

The postholder will be required to undertake the following mandatory compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken

when required.

Additional Information

An Assistant Librarian I panel may be formed from this competition. Successful candidates who are placed on this panel may be offered Assistant Librarian I roles which arise in the near future. This panel will expire 6 months following the date of interview for this competition.