



Applications are invited from suitably qualified candidates for the following position

**DCU ICE (Innovation, Creativity and Enterprise)  
ICE Student Enterprise Development Co-ordinator  
Professional 3  
2 Year Fixed Term Contract**

**Dublin City University**

Dublin City University (DCU) is a young, ambitious and vibrant university, with a mission 'to transform lives and societies through education, research, innovation and engagement'. Known as Ireland's 'University of Enterprise', DCU is a values-based institution, committed to the delivery of impact for the public good. DCU was named Sunday Times Irish University of the Year 2021.

DCU is based on three academic campuses in the Glasnevin-Drumcondra region of north Dublin. More than 18,000 students are enrolled across five faculties – Science and Health, DCU Business School, Computing and Engineering, Humanities and Social Sciences and DCU Institute of Education.

DCU is committed to excellence across all its activities. This is demonstrated by its world-class research initiatives, its cutting-edge approach to teaching and learning, its focus on delivering a transformative student experience, and its positive social and economic impact. The university continues to develop innovative programmes in collaboration with industry, such as the DCU Futures suite of degrees, which are designed to equip graduates with the skills and knowledge required in a rapidly evolving economy.

DCU's pursuit of excellence has led to its current ranking among the top 2% of universities globally. It is also one of the world's Top Young Universities (QS Top 100 Under 50, Times Higher Top 150 Under 100). In the Times Higher Education University Impact Rankings 2021, DCU ranked 23rd in the world for its approach to widening participation in higher education and its ongoing commitment to eradicating poverty, while it ranks 38th globally for its work in reducing inequality and 89th globally for gender equality.

The university is ranked 23rd in the world and first in Ireland for its graduate employment rate, according to the 2020 QS Graduate Employability Rankings. Over the past decade, DCU has been the leading Irish university in the area of technology transfer, as reflected by licensing of intellectual property.

**Overview of the department**

DCU ICE is a strategic initiative designed to bring together, highlight, publicise and develop, DCU's extensive activity across the areas of innovation, creativity and enterprise. The existing activity in these areas will continue and develop across the university, led by academics and students, while ICE will provide a mechanism to make this activity visible and highlight areas of potential collaboration, synergy and opportunity. ICE will provide a locus to assist student innovators to bring their ideas to reality.

### **Role Profile**

This role will be student focused and will play a central role in reigniting and operationalising the DCU Student Entrepreneurship Accelerator Programme. This will involve creating a 'maker space' and hub of entrepreneurial activity where students will have access to resources, advice and expertise, to bring their ideas to commercial reality. The co-ordinator will assist to the ICE Working Group and its Chair, arranging and documenting meetings.

### **Duties and Responsibilities**

Please refer to the job description for a list of duties and responsibilities associated with this role.

### **Minimum Internal Service Criteria**

Please note that [internal service criteria](#) will apply

Please note staff must have successfully completed their probationary period

### **In addition, the successful candidate will ideally have:**

- Knowledge and experience of successful; student accelerator programmes
- Familiarity with relevant activities such as hackathons, design thinking and start-up models
- Passion and enthusiasm for entrepreneurship
- Knowledge of relevant funding schemes and sources
- Excellent networking skills

### **Essential Training**

The postholder will be required to undertake the following essential compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when required.

**Salary Scale: Professional 3** - €35,475 - €45,114

Appointment will be commensurate with qualifications and experience and in line with current Government pay policy

**Closing date:** Monday 1<sup>st</sup> August

**For more information on DCU and benefits, please visit** [Why work at DCU?](#)

**Informal Enquiries in relation to this role should be directed to:**

Dr. Jean Hughes, Director of Strategic Initiatives, Presidents Office, [jean.hughes@dcu.ie](mailto:jean.hughes@dcu.ie)

Please do not send applications to this email address, instead apply as described below.

**Application Procedure:**

Application forms are available from the DCU Current Vacancies website at [https://www.dcu.ie/hr/hr-current-vacancies-internal-competitions?check\\_logged\\_in=1](https://www.dcu.ie/hr/hr-current-vacancies-internal-competitions?check_logged_in=1)

Applications should be submitted by e-mail with your completed application form to [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie)

**Please clearly state the role that you are applying for in your application and email subject line:  
#BC220605 Student Enterprise Development Co-ordinator**

*Dublin City University is an equal opportunities employer.*

*In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.*

*The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)*