



**Grounds Supervisor
Estates Office
Permanent**

Dublin City University

Dublin City University (DCU) is a young, ambitious and vibrant university, with a mission ‘to transform lives and societies through education, research, innovation and engagement’. Known as Ireland’s ‘University of Enterprise’, DCU is a values-based institution, committed to the delivery of impact for the public good. DCU was named Sunday Times Irish University of the Year 2021.

DCU is based on three academic campuses in the Glasnevin-Drumcondra region of north Dublin. More than 18,000 students are enrolled across five faculties – Science and Health, DCU Business School, Computing and Engineering, Humanities and Social Sciences and DCU Institute of Education.

DCU is committed to excellence across all its activities. This is demonstrated by its world-class research initiatives, its cutting-edge approach to teaching and learning, its focus on delivering a transformative student experience, and its positive social and economic impact. The university continues to develop innovative programmes in collaboration with industry, such as the DCU Futures suite of degrees, which are designed to equip graduates with the skills and knowledge required in a rapidly evolving economy.

DCU’s pursuit of excellence has led to its current ranking among the top 2% of universities globally. It is also one of the world’s Top Young Universities (QS Top 100 Under 50, Times Higher Top 150 Under 100). In the Times Higher Education University Impact Rankings 2021, DCU ranked 23rd in the world for its approach to widening participation in higher education and its ongoing commitment to eradicating poverty, while it ranks 38th globally for its work in reducing inequality and 89th globally for gender equality.

The university is ranked 23rd in the world and first in Ireland for its graduate employment rate, according to the 2020 QS Graduate Employability Rankings. Over the past decade, DCU has been the leading Irish university in the area of technology transfer, as reflected by licensing of intellectual property.

Overview of the department

The Estates Office is responsible for the management of the University's physical assets and the provision of operational services and capital development across a multi-campus environment. There is a requirement for an experienced Grounds Supervisor to join the existing Estates team to supervise a significant demand across a multi campus organisation now comprising 150 Acres and 75 buildings across 6 campus locations extending to 250,000m² a further 45,000m² will be added following completion of the current Campus Development Plan. While this position is initially based on the Glasnevin Campus, it is envisaged the post holder may be required to provide support across all University campuses including travel between campuses to carry out duties as the need arises.

Role Profile

Reporting to the General Services Manager, or as required, the main duties of the post include carrying out of various grounds & landscaping works, including outdoor waste collection; supervision of the in house grounds team's work; liaison and supervision of area specific external contractors; planning and delivery oversight of minor grounds and landscaping improvement works by internal staff/external contractors; planning and scheduling of grounds and landscaping maintenance works by internal staff/external contractor; operation & maintenance of relevant equipment.

Duties and Responsibilities

Please refer to the job description for a list of duties and responsibilities associated with this role.

Qualifications and Experience

Requirements

- QQI Level 5 relevant horticultural qualification
- Full clean driving licence
- Minimum of 5 years relevant work experience in the grounds / landscaping

Advantages

- Experience in the supervision of, and work allocation to, grounds and landscaping teams
- Experience in landscape contractor supervision and administration

Attributes

- A 'can do' attitude with motivation to be personally involved in the delivery of service
- Interested in leading the team and motivated in seeing the success of that team's service delivered excellently
- Strong verbal and written communication skills with the ability to positively interact with stakeholders with the flexibility to adapt to changing requirements
- Applicants must be able to work constructively and collaboratively within a broader team, demonstrating flexibility and responsiveness when required

- Successful individuals must be able to demonstrate an ability to work with a high degree of effectiveness to meet deadlines, prioritising and delivering quality work

Mandatory Training:

The post holder will be required to undertake the following essential compliance training: Orientation, Health & Safety and Data Protection (GDPR), Manual Handling, other training may need to be undertaken when required.

Salary Scale: €731.22- €775.62 per week.

Appointment will be commensurate with qualifications and experience, and will be made on the appropriate point of the Buildings Maintenance Officer salary scale in line with current Government pay policy.

Closing Date: Friday, 23rd September 2022

Informal Enquiries:

Ms Jane Barker – General Services Manager, Dublin City University. E-mail: jane.barker@dcu.ie
Please do not send applications to this email address, instead apply as described below.

Application Procedure:

Application forms are available from the DCU Current Vacancies website at <https://www.dcu.ie/hr/vacancies-current-vacancies-external-applicants>

Applications should be submitted by e-mail with your completed application form to hr.applications@dcu.ie

Please clearly state the role that you are applying for in your application and email subject line:
#BC220709 Estates Grounds Supervisor

Dublin City University is an equal opportunities employer.

In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.

The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)