



Senior European Research Development Officer
Professional 6
Research and Innovation Support (RIS)
Permanent Contract

Dublin City University

Dublin City University (DCU) is a leading innovative European University. It is proud to be one of the world's leading Young Universities and is among the world's top 2% globally. DCU is known as Ireland's University of Impact, with a mission to 'transform lives and societies' and focuses on addressing global challenges in collaboration with key national and international partners and stakeholders.

DCU has over 20,000 students in five faculties spread across three academic campuses in the Glasnevin-Drumcondra area of North Dublin. Thanks to its innovative approach to teaching and learning, the University offers a 'transformative student experience' that helps to develop highly sought-after graduates. DCU is currently No. 1 in Ireland for Graduate Employment Rate, and for graduate income (CSO).

DCU is a research-intensive University and is home to a number of SFI-funded Research Centres. The University participates in a range of European and international research partnerships. DCU is also the leading Irish university in the area of technology transfer as reflected by licensing of intellectual property.

As a 'People First' institution, DCU is committed to Equality, Diversity and Inclusion - a University that helps staff and students to thrive. The University is a leader in terms of its work to increase access to education, and is placed in the world's Top 10 for reducing inequalities in the Times Higher Education Impact Rankings.

Research and Innovation Support

Higher Education in Ireland is continually evolving, with significant changes to research policy and research funding occurring both nationally and internationally. DCU's institutional strategy will evolve and respond to this landscape while adhering to our core values as an institution of transformation. The research component of DCU's mission is supported centrally by four core teams: Research Development, Research Support, Research Project Administration and Research Infrastructure. These teams facilitate excellent research and research impact, support the enhancement of DCU's research reputation and strategic national and international partnerships, provide sector-leading and integrated professional support for DCU's research communities and enhance our internal research policy and process landscape to ensure DCU's research is conducted to the highest possible standards. Our fundamental objective is support DCU's researchers to transform lives and societies locally, nationally and globally.

Role Profile

In accordance with the University's commitment to enhance the research environment and deliver on the ambitious goals for socio-economic impact within its strategic plan, applications are sought for suitably qualified and highly motivated individuals for the position of Senior European Research Development Officer based in Research and Innovation Support (RIS), within the Office of the Vice-President for Research and Innovation. This function is envisaged be a key support for the DCU strategy for the Horizon Europe Programme (2021-2027).

The EU Research Development Officer will provide expert advice and guidance in the preparation of EU research funding applications, primarily in the Horizon Europe Programme. Through liaison with relevant colleagues the individual will deliver a strategy to help the University substantially increase its level of participation in EU Framework Programmes and will provide strategic support for developing EU research activity across the institution.

Principal Duties and Responsibilities

Reporting to the Research Development Manager, the EU Research Development Officer will support a range of activities that include but are not limited to the following:

- Assisting individual researchers and research groups in assessing particular EU funding calls, providing specialist advice on the presentation and content of proposals (utilising knowledge of funder requirements and expectations) and guiding applicants in relation to EU research application procedures.
- Playing a lead role in the execution of an institute-wide strategy to maximise engagement of researchers in all DCU Faculties with Horizon Europe Programme calls.
- Designing and delivering EU training, briefings and information sessions to a wide variety of researchers and developing and maintaining good practice guides and templates to assist applicants in drafting proposals.
- Engaging with senior staff, on the basis of analysis and evaluation of individual work programmes and other EU funds, to set priorities for EU funding development.
- Sourcing, reviewing and disseminating published and unpublished information on EU research funding opportunities and maintaining specialist knowledge of current and future EU policies and strategy to inform University research planning.
- Providing expert input into the development of Faculty and institutional Horizon Europe funding strategies.
- Establishing and maintaining communications with the national EU network and other national groupings to increase knowledge of EU opportunities and to promote the University's research strengths and interests.
- Line management of a Grade 4 team member.

Qualifications, Skills and Experience Required

Applicants for the Senior European Research Development Officer must hold a primary degree or equivalent (NFQ Level 7) and have a minimum of three years' relevant experience within a higher education, research funding or similar environment providing strategic support to researchers across pre-award stages of EU bid development.

Essential

- Extensive knowledge of current EU funding programmes with an emphasis on Horizon Europe.
- Excellent interpersonal, oral and written communication skills.

Desirable

- PhD Degree.
- Experience contributing to the development of institutional funding strategies.
- Proven track record in EU research support, proposal development, and grant writing.
- Experience in the initiation and development of multi-institutional and international collaborative research proposals.
- An understanding of institution-level strategies to feed into and influence EU funding programmes.

Essential Training

The post holder will be required to undertake the following mandatory compliance training: Orientation, Health and Safety, Research Integrity and Intellectual Property and Data Protection training. Other training may need to be undertaken when required.

Dublin City University is an equal opportunities employer.

In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.

The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)