

Quality Promotion Committee Meeting
11.00am – 12.00pm
Wednesday 15th September 2021
Zoom Online Conference Call
Minutes

Attending: Anne Sinnott , Aisling McKenna, Billy Kelly, Ecaterina McDonagh, Annabella Stover, Margaret Heffernan, Claire Gubbins, Gabriel-Miro Muntean, Monica Ward, Saumava Mitra, Karsten Fleischer, Enda McGlynn, Cora O Farrell, Nuala Lonergan, Marie O'Flanagan, Orla Nic Aodha, Jennifer O'Halloran, Thomas Kelly, Jing Burgi-Tian, Kate Mary Goodman, Bobbie Hickey, Fiona Dwyer (Recording Secretary)

- 1 **Apologies:** Deirdre Nic Mhathúna, Aisling Twohill,
- 2 **Adoption of Agenda** – The agenda approved with no changes.
- 3 **Minutes of meeting held 23rd June 2021**– The minutes of the previous meeting were adopted with no changes
- 4 **Matters arising** - all updates to be discussed within the Agenda of the meeting.
Welcome to all new QPC members.
- 5 **Quality Review Updates**

Digital Learning Review

It was noted that the Quality improvement planning is ongoing. The QuIP is going to be informed by some of the organisational change and transition of a Faculty lead model of online delivery.

Information Systems and Support (ISS)

It was noted that the Peer Review Group report has been finalised and the QuIP planning progress is now underway. QPO have met with the Head of Area to discuss the QuIP Report preparations. It was agreed that the QuIP Report is due by 26th November 2021.

Finance Office

It was noted that the Peer Review Group report has been finalised and the QuIP planning progress is now underway. The QPO have met with the Head of Area to discuss the QuIP Report preparations. It was agreed that the QuIP Report is due by 26th November 2021.

Estates Office

It was noted that planning for the SAR report is underway. The QPO are meeting with Quality Review Committee in early October to discuss the SAR Report preparations. It was noted that the peer review visit for this review is being planned as an on-site quality review and will take place 23-25th March, 2022.

Faculty of Science & Health

It was noted that QPO met with Dean of Faculty and the Self-Assessment Report preparation is underway. It was noted that the quality review visit for the review of Science and Health is currently scheduled for 17th-20th May, 2022. The QPO have initiated the process of inviting the Peer Group

Panel, following a meeting of a QPC sub-group in July 2021. It was noted that there will be 7 Peer Group Panel members on the Faculty Review. So far, 4 panel members have been confirmed.

Dundalk Institute of Technology

It was noted that a review of graduate research provision in Dundalk Institute of Technology, is anticipated to take place on 23rd – 25th February 2022. It was agreed by QPC that the nomination process for the review of DkIT, that the QPO, Registrar and DCU Graduate Studies Office, in consultation with representatives from Dundalk IT, will progress the nomination process in identifying and approving the peer review team. It was noted that the review visit will take place in Dundalk IT. As a result of this location, it was suggested that QPC members who were willing to travel to Dundalk to participate in the review could volunteer to participate in this review, by contacting A McKenna directly.

Action: QPC members who are interested in participating in this review as Rapporteur please contact Aisling directly.

6. Staff-Student Forums 2020/21

It was noted that dates for the Semester 1 academic forums dates are in place; Jing and Fiona, who are leading the Staff Student Forums in partnership with the Office of Student Life, are working on the recruitment of staff and students to the 2021/22 cycle of staff-student forums.

7. QUID Funding 2021/22

The Quality Improvement Fund is an open call for enhancement-focused proposals across DCU. It was noted that the QuID funding call was not progressed in 2019/20 due to campus closures, and a there was a discussion on launching a QuID call for 2021/22. Previously, up to €25,000 funding has been identified to facilitate the continuation of this very successful internal funding call. It was agreed that a QuID funding call should be progressed in the 2021/22 academic year, and consideration should be given to increasing the fund available to reflect that a funding call did not take place in 2020/21. The QPC discussed possible themes for 2021/22 QuID funding call. It was agreed that the theme of student and staff wellbeing would be timely and appropriate for consideration, as the university returns to on-campus learning, research and working. It was agreed that QPO would develop this proposed theme, with accompanying paperwork for approval at the next QPC.

Action 3:

QPO will put together a proposal based on the theme “Student & Staff Wellbeing” for QuID to be agreed at the next meeting.

QPO consider if there is budgetary flexibility for increased funding available for QuID in 2021/22.

8. QPO Activity Report (September - November 2021)

The committee received a detailed update of QPO activities covering the period of September to November 2021.

9. AOB – None

The next meeting will be held on the 17th November 2021