

**Quality Promotion Committee Meeting**  
**12.00am – 1.00pm**  
**Wednesday 17<sup>th</sup> November 2021**  
**Zoom Online Conference Call**  
**Minutes**

**Attending:** Anne Sinnott, Daire Keogh, Aisling McKenna, Billy Kelly, Ecaterina McDonagh, Annabella Stover, Margaret Heffernan, Gabriel-Miro Muntean, Deirdre Nic Mhathúna,,Saumava Mitra, Cora O Farrell, Nuala Lonergan, Marie O'Flanagan, Orla Nic Aodha, Jing Burgi-Tian, Kate Mary Goodman, Bobbie Hickey, Nathalie Groszewski, Fiona Dwyer (Recording Secretary)

- 1 **Apologies:** Aisling Twohill, Karsten Fleischer, Enda McGlynn, Monica Ward, Jennifer O'Halloran, Thomas Kelly, Claire Gubbins,
- 2 **Adoption of Agenda** – The agenda approved with no changes.
- 3 **Minutes of meeting held 15th September 2021**– The minutes of the previous meeting were adopted with no changes
- 4 **Matters arising** - all updates to be discussed within the Agenda of the meeting.
- 5 **University Rankings Performance**- presentation by Nathalie Groszewski  
Nathalie presented on the current key rankings that DCU is ranked in, and the broad methodologies in each. She presented an analysis of a DCU rankings SWOT, with areas of strength and weakness in current performance, as well as the opportunities and challenges to further progress. Nathalie provided information on analysis that had been completed in co-operation with the DCU School of Nursing, Psychotherapy and Community Health to identify potential areas for rankings improvement in the Nursing Subject Rankings. Nathalie will be working will all schools/departments as time progresses and is happy to work with any area outside of the scheduled ranking reviews on an ad-hoc review basis.

**Action 1:** Nathalie will share this presentation with all QPC members

**6 Quality Review Updates;**

**Digital Learning Review**

It was noted that the Quality improvement planning is ongoing. It was noted that structural changes anticipated in key areas, which shall inform QulP development. AMcK will meet with the Registrar on progression of QulP next week.

**Information Systems and Support (ISS)**

It was noted that the Peer Review Group report has been finalised and the QulP planning progress is now underway. QPO have met with the Head of Area to discuss the QulP Report preparations. It was agreed that the QulP Report is due by 26<sup>th</sup> November 2021. This report will be in the January QPC Papers.

**Finance Office**

It was noted that the Peer Review Group report has been finalised and the QulP planning progress is now underway. The QPO have met with the Head of Area to discuss the QulP

Report preparations. It was agreed that the QuIP Report is due by 26th November 2021. This report will be in the January QPC Papers.

### **Estates Office**

It was noted that planning for the SAR report is underway. Second communication with PRG members regarding documentation and the PRG visit timetable has been sent out.

### **Faculty of Science & Health**

Continuing liaison and advice regarding development and delivery of Self-Assessment Report (SAR). The external peer group panel is now complete. The 4 day timetable is being drafted.

### **Dundalk Institute of Technology**

Specific SAR template and PRG template developed to support the review has been agreed. Timetable adjustments have been agreed with DKIT. The first day of the review visit will take place on the DCU Glasnevin Campus. The PRG group panel is now complete. Thank you to Enda McGlynn who have volunteered to represent QPC as Rapporteur on the panel.

## **2022 Upcoming Reviews**

### **Library**

AMcKenna has met with the Library Director to agree timeline for review

### **Institute of Education**

AMcKenna has met with the Faculty Dean to agree timeline for review

OVPAA meeting with Registrar to be arranged

- 7 Academic Integrity at DCU-** presentation by Fiona O'Riordan, Rob Lowney  
Fiona & Rob shared with QPC some of the initiatives that they have been working on promoting Academic Integrity across the different DCU campuses.

**Action 2:** AMcKenna will discuss with Fiona & Rob supporting Academic Integrity in line with our Quality Review Policies.

- 8 Staff-Student Forums 2020/21**

Jing gave a brief overview of the Staff-Student Forums. The first forums Academic units took place in Semester I in week 3 & 4 with the follow-up sessions scheduled for week 9. SS&D, Registry and Estates Office forums all took place in Semester 1 week 4. It was noted that the forums involved more than 40 students and 30 staff members. Students and staff alike overwhelmingly felt positive about returning to campus. It was noted that interactions with both lecturers and peers were perceived by both staff and students to be more engaging and stimulating. While the benefit of in-person learning was widely acknowledged by participants, some students mentioned the value of online learning and learning resources, especially for students with long commutes, students who have classes across different campuses, or students who are sick or self-isolating. It was also noted across the board that the current restrictions as a result of social distancing means there is a shortage of on-campus study space. Jing will share more insights with QPC members at our next meeting. Kate Goodman (SU) emphasised that benefit of the staff student forums and appreciates the collaboration with the SU and QPO.

- 9 QUID Funding 2021/22**

The Quality Improvement Fund is an open call for enhancement-focused proposals across, AMcKenna will send out the proposed Guidelines and Application to QPC for feedback based on the identified theme to QPC members for feedback

**Action 3:** Approve the QUID Funding documents online. QPO will circulate the documentation to QPC members today. Feedback on the proposals can be made by email or verbally to Aisling McKenna.

**8. QPO Activity Report (September - November 2021)**

The committee received a detailed update of QPO activities covering the period of September to November 2021.

**9. AOB – None**

**The next meeting will be held on the 19<sup>th</sup> January 2022**