



Applications are invited from suitably qualified candidates for the following position

**Director of Quality and Institutional Research
Professional 7
DCU Quality Promotions Unit (QPO)
Fixed Term 24 Months**

Dublin City University

Dublin City University (DCU) is a leading innovative European University. It is proud to be one of the world's leading Young Universities and is among the world's top 2% globally. DCU is known as Ireland's University of Impact, with a mission to 'transform lives and societies' and focuses on addressing global challenges in collaboration with key national and international partners and stakeholders.

DCU has over 20,000 students in five faculties spread across three academic campuses in the Glasnevin-Drumcondra area of North Dublin. Thanks to its innovative approach to teaching and learning, the University offers a 'transformative student experience' that helps to develop highly sought-after graduates. DCU is currently No. 1 in Ireland for Graduate Employment Rate, and for graduate income (CSO).

DCU is a research-intensive University and is home to a number of SFI-funded Research Centres. The University participates in a range of European and international research partnerships. DCU is also the leading Irish university in the area of technology transfer as reflected by licensing of intellectual property.

As a 'People First' institution, DCU is committed to Equality, Diversity and Inclusion - a University that helps staff and students to thrive. The University is a leader in terms of its work to increase access to education, and is placed in the world's Top 10 for reducing inequalities in the Times Higher Education Impact Rankings.

Overview of the department

The DCU Quality Promotion Office (QPO) has been established to promote, support, and facilitate quality improvement activities across academic and administrative units throughout the University. The Unit co-ordinates and supports the University internal quality review process, providing assistance and advice to Heads of Schools, Deans of Faculties and Directors of Units, as well as providing analysis and information to support an evidence-informed approach to reflection, evaluation and planning as part of the review process.

In addition, the Unit is responsible for providing analysis and reporting as part of the University's approach to performance monitoring and evidence-informed decision-making, quality enhancement and strategic planning. This work extends to the working with a range of national statutory and other agencies to ensure reporting at a national level on a range of student-based reports.

Role Profile

The post holder will report to the Deputy President and will be a key member of a small and vibrant team within the University. The post-holder will work closely with the University's leadership team, and have regular interactions with the President, Deputy-President, and other members of the University's senior management team. In addition, the successful candidate will work in close collaboration with key stakeholders across the university.

Duties and Responsibilities

Please refer to the job description for a list of duties and responsibilities associated with this role.

Qualifications and Experience

Essential

- Primary degree and significant experience in the area of quality assurance/quality improvement in the higher education sector.

Ideal

- Experience of working effectively with senior leadership in a higher education context.
- Excellent organisational and planning skills.
- Ability to formulate and implement policy.
- Clear and logical analytical skills and understanding of the development and execution of management reporting and KPI development.
- Excellent interpersonal and communication skills.
- Clear understanding of and the ability to report on, the financial and other implications of the University's quality assurance / quality enhancement processes.

Essential Training

The postholder will be required to undertake the following essential compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when required.

Salary Scale:

Professional 7 Grade; €63,410 - €101,895. Appointment will be commensurate with qualifications and experience and in line with current Government pay policy

Closing date: 31 March 2023

For more information on DCU and benefits, please visit [Why work at DCU?](#)

Informal Enquiries in relation to this role should be directed to:

Mr. Gareth Yore, HR Director, Human Resources Department, Dublin City University.

Phone + 353 (0)1 700 5148 Email: Gareth.Yore@dcu.ie

Please do not send applications to this email address, instead apply as described below.

Application Procedure:

Application forms are available from the DCU Current Vacancies website at

<https://www.dcu.ie/hr/vacancies-current-vacancies-external-applicants>

Applications should be submitted by e-mail with your completed application form to

hr.applications@dcu.ie

Please clearly state the role that you are applying for in your application and email subject line:

Job Ref #NR314 Director of Quality and Institutional Research

Dublin City University is an equal opportunities employer.

In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.

The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)