Applications are invited from suitably qualified candidates for the following position

Academic Integrity Officer
Professional 5
Teaching Enhancement Unit/Office of the Vice President for Academic Affairs
Up to Dec 2025

Dublin City University

Dublin City University (DCU) is a leading innovative European University. It is proud to be one of the world's leading Young Universities and is among the world's top 2% globally. DCU is known as Ireland's University of Impact, with a mission to 'transform lives and societies' and focuses on addressing global challenges in collaboration with key national and international partners and stakeholders.

DCU has over 20,000 students in five faculties spread across three academic campuses in the Glasnevin-Drumcondra area of North Dublin. Thanks to its innovative approach to teaching and learning, the University offers a 'transformative student experience' that helps to develop highly sought-after graduates. DCU is currently No. 1 in Ireland for Graduate Employment Rate, and for graduate income (CSO).

DCU is a research-intensive University and is home to a number of SFI-funded Research Centres. The University participates in a range of European and international research partnerships. DCU is also the leading Irish university in the area of technology transfer as reflected by licensing of intellectual property.

As a 'People First' institution, DCU is committed to Equality, Diversity and Inclusion - a University that helps staff and students to thrive. The University is a leader in terms of its work to increase access to education, and is placed in the world's Top 10 for reducing inequalities in the Times Higher Education Impact Rankings.

Teaching Enhancement Unit

The role of the Teaching Enhancement Unit (TEU) is to support innovation and excellence in teaching across DCU. TEU is a centralised service unit in the Office of the Vice President Academic Affairs (OVPAA) which reports to the Dean of Teaching and Learning (nominee of the VP Academic Affairs/Registrar). It provides research-informed leadership in teaching and learning guided by DCU's Strategic Plan and the University's Teaching and Learning Plan. The TEU has two core functions.

Firstly, the TEU team is focused on strengthening academic staff capabilities to develop innovation, teaching excellence, and flexibility in delivering on the University's commitment to a transformative student learning experience. It works closely with DCU's Faculties to identify teaching development needs and design professional development opportunities for both individual staff and programme teams. Some of this work involves supporting programme-wide curriculum design in strategic areas of development, such as DCU Futures and ECIU University. These initiatives strongly emphasise models of active learning (particularly Challenge-based Learning) and the transformative potential of digital technologies in teaching and learning effectiveness. The TEU also manages the President's awards for teaching excellence and DCU's commitment to the AdvanceHE Teaching Fellowship Programme. In supporting academic development, the TEU aims to foster strong disciplinary and interdisciplinary communities of practice that help to share best practices in teaching, learning and assessment. It also supports Academic Integrity initiatives, as well as initiatives focused on specific areas of emphasis within the curricula (such as education for sustainable development).

Secondly, the TEU manages and supports DCU's virtual learning environment (VLE) known as Loop. Moodle is at the core of Loop but the VLE comprises various digital learning tools, including tools for plagiarism detection. This work involves the management of a help desk and drop-in clinic service for both technical and teaching support, including more advanced pedagogical guidance on harnessing the potential of the environment. This aspect of TEU's work involves supporting DCU staff to effectively integrate various digital tools and online platforms into their modules and academic programmes. Other dimensions of this work involve supporting the MyDCU orientation programme and working with staff and students, to evaluate their experiences of Loop and related digital tools.

The TEU team is also currently actively involved in national professional development initiatives supported by the National Forum for the Enhancement of Teaching and Learning in Higher Education and related professional bodies. They are well-known nationally for their work in supporting teaching enhancement and for their leadership in using new digital technologies for teaching, learning and assessment.

SATLE Initiative

DCU has received funding under the Strategic Alignment of Teaching and Learning Enhancement (SATLE) 2022 initiative. The three key areas of focus are Education for Sustainable Development, Digital Enhancement and Academic Integrity. This post holder will work on the DCU's Academic Integrity pillar of the project.

There is growing awareness that there is a need to adhere to best practice in upholding and cultivating academic integrity, protecting ourselves from professionalised, criminal organisations supporting cheating and to address the challenges posed by Artificial Intelligence chatbots. It is important to embed a sophisticated, supportive partnership culture relating to academic integrity across staff and students. There is a need to address the issue of academic misconduct with more sophisticated detection approaches. The National Academic Integrity Network (NAIN) is a key player in the academic integrity space in Ireland and DCU will learn from and work with NAIN as part of the SATLE initiative.

Academic Integrity is a key area under the 'excellent T&L' dimension of the DCU's Teaching and Learning Strategic Plan.

Role Profile

This is an exciting opportunity to work with the TEU and a team of highly committed and experienced Academic Developers and Learning Technologists as DCU embarks on this SATLE initiative. Reporting to the Senior Academic Developer in the Teaching Enhancement Unit, the Academic Integrity Officer is expected to play an active and strategic role in supporting Faculties and the implementation of DCU's strategic plans relating to Academic Integrity. The post holder will be primarily located on the Glasnevin campus.

Major areas of activity of the unit include:

- Promoting and supporting Academic Integrity activities, including workshops, seminars, master-classes and related professional development opportunities
- Supporting staff to enhance the Academic Integrity of assessments
- Supporting the Dean of Teaching and Learning in the development and rollout of strategy for Academic Integrity
- Providing pedagogical expertise in the development of resources for Academic Integrity
- Leveraging existing open-source resources on Academic Integrity
- Working with the DCU's University Standards Committee (USC) Academic Integrity sub-committee on the implementation and rollout of DCU's Academic Integrity plan
- Collaborate with NAIN and Global Academic Integrity Network (GAIN)

Duties and Responsibilities

Please refer to the job description for a list of duties and responsibilities associated with this role.

Qualifications and Experience

The candidate should hold at least a master's degree and ideally have experience in the Academic Integrity field. Experience of teaching in a higher education environment and supporting programme-wide assessment design is preferable along with evidence of scholarship in Academic Integrity. The successful candidate must be able to demonstrate expertise in designing and facilitating impactful professional development to academic staff in relation to Academic Integrity. They will have experience in the development of online teaching resources and knowledge of the use of new learning technologies to support teaching, learning and assessment. Experience with Moodle and UrKund for plagiarism detection would be desirable. The successful candidate will exhibit competent IT skills, and possess strong interpersonal skills and the ability to establish effective working relationships with a range of staff. Additionally, they will have excellent communication skills, good project and time management skills, and the ability to work as an integral part of a team to meet key deliverables. The successful candidate is expected to have advanced English language skills.

Essential Training

The postholder will be required to undertake the following essential compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when required.

Salary Scale:

Profession 5 - €53,242- - €64,147 (*refer to* [DCU Payscales](#) *for the applicable payscale for the role.*)

Appointment will be commensurate with qualifications and experience and in line with current Government pay policy

Closing date: *Thursday 13th April 2023*

For more information on DCU and benefits, please visit [Why work at DCU?](#)

Informal Enquiries in relation to this role should be directed to:
Dr. Monica Ward; Education for Sustainable Development Officer, Teaching Enhancement Unit/Office of the Vice President for Academic Affairs, Dublin City University.
Phone + 353 (0)1 700 8719 Email: Monica.Ward@dcu.ie

Please do not send applications to this email address, instead apply as described below.

Application Procedure:

Application forms are available from the DCU Current Vacancies website at
https://www.dcu.ie/hr/vacancies-current-vacancies-external-applicants

Applications should be submitted by e-mail with your completed application form to
hr.applications@dcu.ie

Please clearly state the role that you are applying for in your application and email subject line: Job Ref #NR315 Academic Integrity Officer

Dublin City University is an equal opportunities employer.

In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.

The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)