



Applications are invited from suitably qualified candidates for the following position

Assistant Librarian (Subject Librarian - Research & Teaching)

Assistant Librarian 1

Dublin City University Library

Full-Time, Permanent

Dublin City University

Dublin City University (DCU) is a leading innovative European University. It is proud to be one of the world's leading Young Universities and is among the world's top 2% globally. DCU is known as Ireland's University of Impact, with a mission to 'transform lives and societies' and focuses on addressing global challenges in collaboration with key national and international partners and stakeholders.

DCU has over 20,000 students in five faculties spread across three academic campuses in the Glasnevin-Drumcondra area of North Dublin. Thanks to its innovative approach to teaching and learning, the University offers a 'transformative student experience' that helps to develop highly sought-after graduates. DCU is currently No. 1 in Ireland for Graduate Employment Rate, and for graduate income (CSO).

DCU is a research-intensive University and is home to a number of SFI-funded Research Centres. The University participates in a range of European and international research partnerships. DCU is also the leading Irish university in the area of technology transfer as reflected by licensing of intellectual property.

As a 'People First' institution, DCU is committed to Equality, Diversity and Inclusion - a University that helps staff and students to thrive. The University is a leader in terms of its work to increase access to education, and is placed in the world's Top 10 for reducing inequalities in the Times Higher Education Impact Rankings.

DCU Library

DCU Library is based on three campus locations (O'Reilly Glasnevin, Cregan St Patrick's, Woodlock Hall, All Hallows College). The Library employs approximately 75 members of staff, representing approximately 63 FTE. The Library manages over 500,000 printed books with other significant collections held in offsite storage. There is a strong emphasis on electronic access and DCU is a member of IReL, a nationally funded programme to acquire electronic content on a consortium basis. The Library also provides access to theses and dissertations, newspapers, web resources and other content types.

The Library has progressed a number of strategic partnerships. These include an alliance with the Jesuit order, which saw the transfer of the Library from the Milltown Institute into its care. Other partnerships include those with Poetry Ireland and Children's Books Ireland.

Additional information on the Library is available at: <https://www.dcu.ie/library>. Information on the Library's statement of strategy is available at: https://www.dcu.ie/sites/default/files/inline-files/DCU%20Library%20Statement%20of%20Strategy%202020%20-%202023_0.pdf

Overview of the Directorate

The Research & Teaching (R&T) directorate is responsible for building and managing relationships with Faculties/Schools, Centres and relevant units to inform library service developments and initiatives. It promotes library services and resources and delivers impactful, collaborative and tailored services to the research and teaching community.

Overview of the Role

The successful applicant will join the Library's Research and Teaching Directorate and have direct liaison responsibility for schools within the university's Faculty of Science and Health. The responsibilities of this post may change as services and strategic priorities evolve and change.

Duties & Responsibilities

Please refer to the job description for a list of duties and responsibilities associated with this role.

Qualifications and Experience

- The successful individual must have a degree and a postgraduate qualification in Library and Information Studies or equivalent
- Have at least two years' professional experience in an academic library or equivalent

Additionally the successful individual should have or demonstrate:

- The ability to work effectively and collaboratively in a team based environment
- Excellent liaison, networking and relationship building skills with a strong ability to work in partnership with others
- Have the ability to manage competing demands successfully
- Excellent communication, interpersonal, written and presentation skills
- Excellent digital literacy skills including knowledge of key office software applications and relevant library systems
- A proven ability to design, deliver and evaluate information literacy classes and instructional materials both online and face-to-face
- A good comprehension and awareness of developments in HE teaching and learning
- An excellent comprehension and enthusiasm for information and digital literacy
- A dedication to continuing professional development and training

Essential Training

The post holder will be required to undertake the following mandatory compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when required.

Salary Scale:

Assistant Librarian I - € 43,755.- €59,999* refer to [DCU Payscales for the applicable payscale.](#)

*Appointment will be commensurate with qualifications and experience and in line with current Government pay policy

Closing date: Thursday 25th May 2023

It is expected that these interviews will be held on 12th June 23.

For more information on DCU and benefits, please visit [Why work at DCU?](#)

Informal Enquiries in relation to this role should be directed to:

Ellen Breen, Associate Director: Research & Teaching, DCU Library, Dublin City University.

Email: ellen.breen@dcu.ie

Please do not send applications to this email address, instead apply as described below.

Application Procedure:

Application forms are available from the DCU Current Vacancies website at <https://www.dcu.ie/hr/vacancies-current-vacancies-external-applicants> (external applicants)

Applications should be submitted by e-mail with your completed application form to hr.applications@dcu.ie

**Please clearly state the role that you are applying for in your application and email subject line:
#RC230304/#RC230305 Assistant Librarian (Subject Librarian - Research & Teaching)**

Additional Information

An Assistant Librarian I panel may be formed from this competition. Successful candidates who are placed on this panel may be offered an Assistant Librarian I role which arises in the future. This panel will expire 6 months following the date of interview for this competition.

Dublin City University is an equal opportunities employer.

In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.

The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)