EU Research Project Manager
ADAPT Centre
Professional 4
Fixed Term Contract up to 36 Months

Dublin City University

Dublin City University (DCU) is a young, ambitious and vibrant university, with a mission 'to transform lives and societies through education, research, innovation and engagement'. Known as Ireland's 'University of Enterprise', DCU is a values-based institution, committed to the delivery of impact for the public good. DCU was named Sunday Times Irish University of the Year 2021.

DCU is based on three academic campuses in the Glasnevin-Drumcondra region of north Dublin. More than 18,000 students are enrolled across five faculties – Science and Health, DCU Business School, Computing and Engineering, Humanities and Social Sciences and DCU Institute of Education.

DCU is committed to excellence across all its activities. This is demonstrated by its world-class research initiatives, its cutting-edge approach to teaching and learning, its focus on delivering a transformative student experience, and its positive social and economic impact. The university continues to develop innovative programmes in collaboration with industry, such as the DCU Futures suite of degrees, which are designed to equip graduates with the skills and knowledge required in a rapidly evolving economy.

DCU's pursuit of excellence has led to its current ranking among the top 2% of universities globally. It is also one of the world's Top Young Universities (QS Top 100 Under 50, Times Higher Top 150 Under 100). In the Times Higher Education University Impact Rankings 2021, DCU ranked 23rd in the world for its approach to widening participation in higher education and its ongoing commitment to eradicating poverty, while it ranks 38th globally for its work in reducing inequality and 89th globally for gender equality.

The university is ranked 23rd in the world and first in Ireland for its graduate employment rate, according to the 2020 QS Graduate Employability Rankings. Over the past decade, DCU has been the leading Irish university in the area of technology transfer, as reflected by licensing of intellectual property.

Background

ADAPT is the world-leading SFI research centre for AI Driven Digital Content Technology hosted by Trinity College Dublin. ADAPT's partner institutions include Dublin City University, University College Dublin, Technological University Dublin, Maynooth University, Munster Technological University, Athlone Institute of Technology, and the National University of Ireland Galway. ADAPT's research vision is to pioneer new forms of proactive, scalable, and integrated AI-driven Digital Content Technology that empower individuals and society to engage in digital experiences with control, inclusion, and accountability with the long term goal of a balanced digital society by 2030. ADAPT is pioneering new Human Centric AI techniques and technologies including personalisation, natural language processing, data analytics, intelligent machine translation human-computer interaction, as well as setting the standards for data governance, privacy and ethics for digital content.

Since launching, ADAPT's researchers have signed 43 collaborative research projects, 52 licence agreements and oversee 16 active commercialisation funds and 52 commercialisation awards. ADAPT has won 40 competitive EU research projects and obtained €18.5 million in non-exchequer non-commercial funding. Additionally, six spinout companies have been formed. ADAPT's researchers have produced over 1,500 journal and conference publications. Nearly 100 PhD students have been trained.

ADAPT's breakthrough technologies and research applications AI for Media Interaction, Digital Humanities, Health, Data governance, and Fintech are being applied across multiple industry domains, expertly facilitated through the ADAPT Design and Innovation Lab (dLab) to deliver product and service innovation. ADAPT's Start-up & Development team fosters and steers collaborations between researchers and AI entrepreneurs from start-up to successful spinout.

Role Profile

We now wish to recruit a Project Manager on a fixed-term contract basis to facilitate the management of the StandICT.eu 2023 project. The focus of which is to create a European Standardisation Ecosystem by providing a seamless funding opportunity for European Standardisation specialists through its European Fellowship Programme. As part of this project, the particular focus is to act as a catalyst to boost EU contributions in key international and global SDO, centred on the priority areas of the Digital Single Market and the Multi Stakeholder Platform for ICT Standardisation.

Principle Duties and Responsibilities

Reporting to the project Principal Investigator, the successful candidate will work within a small group of academic researchers and project managers, whose primary focus is to boost the European Standardisation Ecosystem. The Project Manager will facilitate the management of the StandICT.eu

2023 project, with the main objective to help collect, prepare and share expert opinion and advice from all the major ICT SDOs across all of the key emerging technologies prioritised by the European Commission's Multi Stakeholder Platform and Rolling Plan for Standardization thus providing factual, reliable, objective and comparable information on the current status of the standardization environment. The project is a consortium of 3 partners across 3 European countries (Italy, France and Ireland), the Project Manager will liaise with technologists, academics and industry standards experts from all over Europe.

The Project Manager will nurture and strengthen relationships with the StandICT.eu 2023 Consortium Partners and address their project requirements through effective project management. Some expected tasks are as follows but not limited to:

- Work closely with high-level stakeholders to understand ICT standards landscape and ensure these registered and communicated to the relevant group of experts.
- Steer and mobilise the agreed project methodology with team members and other stakeholders.
- Work independently to develop emergent opportunities that further project objectives and contribute to the ADAPT centre's goals.
- Implement the local project plan, including: project scope definition, work breakdown, resource planning, schedule development, budgeting and reporting requirements.
- Evaluate the performance of all aspects of the project, resolve issues or escalate as required
- Provide expert oversight and in-depth knowledge and project understanding to ensure that all project outputs (including research targets) are delivered to the agreed appropriate levels of quality, on time and within budget.
- Ensure project deliverables are delivered in accordance with the project plan and coherent with the overall project goals.
- Provide project progression and status reports on all aspects of projects to all key stakeholders and project team members.
- Provide financial status reports of the project.
- Ensure intellectual property assets are managed appropriately, ensuring data confidentiality as needed.
- Liaise with senior national officials to ensure compliance with data management and ensure project work is in line with current national open data principles

Qualifications and Experience

The post-holder must possess a primary degree in Computer Science, Business and/or research management experience and a minimum of 3 years' relevant project/research management experience (or combination of graduate degree and relevant experience).

In addition, the ideal candidate should have the following knowledge and experience:

- Excellent written and oral proficiency in English (essential).
- Should possess excellent computer skills with experience of project and/or research management and collaboration tools.
- Proven expertise in managing a project team.
- Proven capacity for independent decision-making and taking initiatives.
- Expertise in developing individual project plans complete with budgetary information and resourcing.

- Highly skilled at building relationships with partners at a consortium level on project collaboration.
- Highly skilled in building cross-functional teams, demonstrating exceptional communication skills, and making critical decisions.
- Experience with designing and mobilizing the project-management process.
- Experience of implementing the entire project lifecycle.
- Experience in supporting distributed teams.
- Ability to problem solve, to brainstorm and to generate innovative ideas and solutions.
- Excellent organisational, communication and conflict resolution skills.
- Proven ability to prioritise workload and work to exacting deadlines.
- Demonstrable expertise in managing complex relationships with institutional donors.
- Demonstrable experience in creating and maintaining productive working relationships with (national and international) ICT Standards bodies.
- Experience with outreach and event management in an academic research environment in Ireland is highly desirable, particularly related to Education or Public Engagement in Research.
- Excellent communicative and interpersonal skills, and knowledge of communications, public relations or marketing are also required.

Essential Training

The post holder will be required to undertake the following mandatory compliance training: Orientation, Health and Safety and Intellectual Property and Data Protection training. Other training may need to be undertaken when required.

Dublin City University is an equal opportunities employer.

In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.

The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the *DCU Policy Starter Packs*