



Applications are invited from suitably qualified candidates for the following position

***Education for Sustainable Development Programme Co Ordinator  
Professional 4  
Part time contract  
Teaching Enhancement Unit/Office of the Vice President for Academic Affairs  
Up to Dec 2025***

**Dublin City University**

Dublin City University (DCU) is a leading innovative European University. It is proud to be one of the world's leading Young Universities and is among the world's top 2% globally. DCU is known as Ireland's University of Impact, with a mission to 'transform lives and societies' and focuses on addressing global challenges in collaboration with key national and international partners and stakeholders.

DCU has over 20,000 students in five faculties spread across three academic campuses in the Glasnevin-Drumcondra area of North Dublin. Thanks to its innovative approach to teaching and learning, the University offers a 'transformative student experience' that helps to develop highly sought-after graduates. DCU is currently No. 1 in Ireland for Graduate Employment Rate, and for graduate income (CSO).

DCU is a research-intensive University and is home to a number of SFI-funded Research Centres. The University participates in a range of European and international research partnerships. DCU is also the leading Irish university in the area of technology transfer as reflected by licensing of intellectual property.

As a 'People First' institution, DCU is committed to Equality, Diversity and Inclusion - a University that helps staff and students to thrive. The University is a leader in terms of its work to increase access to education, and is placed in the world's Top 10 for reducing inequalities in the Times Higher Education Impact Rankings.

**Overview of the department**

The role of the Teaching Enhancement Unit (TEU) is to support innovation and excellence in teaching across DCU. TEU is a centralised service unit in the Office of the Vice President Academic Affairs (OVPA) which reports to the Dean of Teaching and Learning (nominee of the VP Academic Affairs/Registrar). It provides research-informed leadership in teaching and learning guided by DCU's Strategic Plan and the University's Teaching and Learning Plan. The TEU has two core functions.

Firstly, the TEU team is focused on strengthening academic staff capabilities to develop innovation, teaching excellence, and flexibility in delivering on the University's commitment to a transformative

student learning experience. It works closely with DCU's Faculties to identify teaching development needs and design professional development opportunities for both individual staff and programme teams. Some of this work involves supporting programme-wide curriculum design in strategic areas of development, such as DCU Futures and ECIU University. These initiatives strongly emphasise models of active learning (particularly Challenge-based Learning) and the transformative potential of digital technologies in teaching and learning effectiveness. The TEU also manages the President's awards for teaching excellence and DCU's commitment to the AdvanceHE Teaching Fellowship Programme. In supporting academic development, the TEU aims to foster strong disciplinary and interdisciplinary communities of practice that help to share best practices in teaching, learning and assessment. It also supports Academic Integrity initiatives, as well as initiatives focused on specific areas of emphasis within the curricula (such as education for sustainable development).

Secondly, the TEU manages and supports DCU's virtual learning environment (VLE) known as Loop. Moodle is at the core of Loop but the VLE comprises various digital learning tools. This work involves the management of a help desk and drop-in clinic service for both technical and teaching support, including more advanced pedagogical guidance on harnessing the potential of the environment. This aspect of TEU's work involves supporting DCU staff to effectively integrate various digital tools and online platforms into their modules and academic programmes. Other dimensions of this work involve supporting the MyDCU orientation programme and working with staff and students, to evaluate their experiences of Loop and related digital tools.

The TEU team is also currently actively involved in national professional development initiatives supported by the National Forum for the Enhancement of Teaching and Learning in Higher Education and related professional bodies. They are well-known nationally for their work in supporting teaching enhancement and for their leadership in using new digital technologies for teaching, learning and assessment.

### **SATLE Initiative**

DCU has received funding under the Strategic Alignment of Teaching and Learning Enhancement (SATLE) 2022 initiative. The three key areas of focus are Education for Sustainable Development, Digital Enhancement and Academic Integrity. This post holder will work on the DCU's Digital Transformation pillar of the project.

We know the importance of an enabling culture with an emphasis on Equity/Equality, Diversity and Inclusion (EDI) and student engagement and partnership. Our Digital Transformation pillar focuses on supporting the development of institutional policies and practices for digital and open teaching and learning, including online, blended and face to face modes of learning. This aligns with DCU's Teaching and Learning strategic plan.

### **Role Profile**

This is an exciting opportunity to work with the Teaching Enhancement Unit (TEU) and a team of highly dedicated and experienced Academic Developers and Learning Technologists as DCU embarks on this SATLE initiative. Reporting directly to the Education for Sustainable Development Officer in the TEU, the Education for Sustainable Development Programme Co Ordinator is expected to play an active role in assisting the Education for Sustainable Development Officer and the implementation of DCU's strategic plans relating to Education for Sustainable Development. The post holder will be primarily located on the Glasnevin campus.

### **Major areas of activity of the unit include:**

- Assisting staff to enhance the integration of Education for Sustainable Development into their modules
- Curating resources for EDS for staff and students
- Collating case students on ESD
- Assisting relevant research on Education for Sustainable Development

### **Duties and Responsibilities**

Please refer to the job description for a list of duties and responsibilities associated with this role.

### **Qualifications and Experience**

The candidate must hold at least an undergraduate degree and ideally have experience in the area of Education for Sustainable Development. Experience of teaching in a higher education environment and knowledge of Education for Sustainable Development is preferable. The successful candidate must be able to demonstrate expertise in assisting educators in integrating Education for Sustainable Development into their modules. Ideally, they have an awareness of existing open-source resources in this area. Experience with Moodle would be desirable. The successful candidate will exhibit good IT skills and possess strong interpersonal skills and the ability to establish effective working relationships with a range of staff. Additionally, they will have excellent communication skills, good project and time management skills, and the ability to work as an integral part of a team to meet key deliverables. The successful candidate is expected to have advanced English language skills.

### **Essential Training**

The postholder will be required to undertake the following essential compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when required.

### **Salary Scale:**

Professional 4 - €39,939 - €42,099 refer to [DCU Payscales](#) for the applicable payscale.

*Appointment will be commensurate with qualifications and experience and in line with current Government pay policy*

**Closing date:** Wednesday, 26th April 2023

**For more information on DCU and benefits, please visit [Why work at DCU?](#)**

**Informal Enquiries in relation to this role should be directed to:**

Prof. Monica Ward, Teaching and Learning Unit, Dublin City University.

Phone + 353 (0)1 700 8719 Email: [monica.ward@dcu.ie](mailto:monica.ward@dcu.ie)

Please do not send applications to this email address, instead apply as described below.

**Application Procedure:**

Application forms are available from the DCU Current Vacancies website at <https://www.dcu.ie/hr/vacancies-current-vacancies-external-applicants>

Applications should be submitted by e-mail with your completed application form to [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie)

**Please clearly state the role that you are applying for in your application and email subject line: Job Ref #RF1851 Education for Sustainable Development Programme Co Ordinator**

*Dublin City University is an equal opportunities employer.*

*In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.*

*The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)*