



Applications are invited from suitably qualified candidates for the following position.

**Senior Research Data Analyst  
Professional 6  
Research & Innovation Support (RIS)  
Permanent Role**

**Dublin City University**

Dublin City University (DCU) is a leading innovative European University. It is proud to be one of the world's leading Young Universities and is among the world's top 2% globally. DCU is known as Ireland's University of Impact, with a mission to 'transform lives and societies' and focuses on addressing global challenges in collaboration with key national and international partners and stakeholders.

DCU has over 20,000 students in five faculties spread across three academic campuses in the Glasnevin-Drumcondra area of North Dublin. Thanks to its innovative approach to teaching and learning, the University offers a 'transformative student experience' that helps to develop highly sought-after graduates. DCU is currently No. 1 in Ireland for Graduate Employment Rate, and for graduate income (CSO).

DCU is a research-intensive University and is home to a number of SFI-funded Research Centres. The University participates in a range of European and international research partnerships. DCU is also the leading Irish university in the area of technology transfer as reflected by licensing of intellectual property.

As a 'People First' institution, DCU is committed to Equality, Diversity and Inclusion - a University that helps staff and students to thrive. The University is a leader in terms of its work to increase access to education and is placed in the world's Top 10 for reducing inequalities in the Times Higher Education Impact Rankings.

**Research and Innovation Support**

Higher Education in Ireland is continually evolving, with significant changes to research policy and research funding occurring both nationally and internationally. DCU's institutional strategy will evolve and respond to this landscape while adhering to our core values as an institution of transformation.

The research component of DCU's mission is supported centrally by four core teams: Research Development, Research Support, Research Project Administration and Research Infrastructure. These teams facilitate excellent research and research impact, support the enhancement of DCU's research reputation and strategic national and international partnerships, provide sector-leading and integrated professional support for DCU's research communities and enhance our internal research policy and process landscape to ensure DCU's research is conducted to the highest possible standards. Our fundamental objective is support DCU's researchers to transform lives and societies locally, nationally and globally.

## **The Role**

DCU Research and Innovation Support (RIS) is now recruiting for the role of Senior Research Data Analyst. Reporting to the Research Support Manager and through them to RIS senior management, the Senior Research Data Analyst will be accountable for providing reliable and timely data to a range of internal stakeholders, including Senior Management Group, Faculties, Heads of School and Research Centre Directors. This will be crucial for the successful implementation of the new research strategy.

## **Principle Duties and Responsibilities**

Please see attached job description for principal duties and responsibilities of the role.

## **Qualifications, Skills and Experience Required**

The successful individual must hold a Primary Honors Degree or equivalent (FETAC Level 7). They must have a minimum of seven years' relevant work experience in research support, within a research-focused university.

### **In addition, the successful candidate will have:**

- A high-level of proven capacity to utilise, at expert-level, a range of research information systems, including Scival.
- A proven ability to produce reports using bibliometric research data.
- A high-level of knowledge of emerging trends in research assessment, including Open Research and Responsible Metrics.
- A strong ability to work with a range of quantitative data.
- A very strong capacity to produce complex, MS Excel-based reports.
- A knowledge of Power-BI.
- Experience of working in teams to produce reports and recommendations for institutional decision-makers.
- Excellent interpersonal, oral and written communication skills.
- Ability to problem solve and show initiative in the role.

## **Desirable Criteria**

A Master's level postgraduate qualification.

## **Essential Training**

The postholder will be required to undertake the following essential compliance training: Orientation, Health & Safety, Data Protection (GDPR) and all Cyber Security Awareness Training. Other training may need to be undertaken when required.

**Salary Scale:** Professional 6 Salary Scale: €59,284 - €84,452

Please refer to [DCU Pay scales](#) for the applicable pay scale.

*\*Appointment will be commensurate with qualifications and experience will be made on the appropriate point of the salary scale, in line with current Government pay policy.*

**Closing date:** Friday 10<sup>th</sup> November 2023

**Interview date:** Please note interviews will be held on Monday 11<sup>th</sup> December 2023.

**For more information on DCU and benefits, please visit** [Why work at DCU?](#)

**Informal Enquiries in relation to this role should be directed to:**

Ms. Fiona Brennan, Research Support Manager, Research & Innovation Support (RIS), Dublin City University.

Email: [fiona.brennan@dcu.ie](mailto:fiona.brennan@dcu.ie) or telephone 001 700 7011.

Please do not send applications to this email address, instead apply as described below.

**Application Procedure:**

Application forms are available from the DCU Current Vacancies website at <https://www.dcu.ie/hr/vacancies-current-vacancies-external-applicants> (external applicants)

Applications should be submitted by e-mail with your completed application form and cover letter detailing your suitability for the post to [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie).

**Please clearly state the role that you are applying for in your application and email subject line:**

**Job Ref:** #RF1936 Senior Research Data Analyst

*Dublin City University is an equal opportunities employer.*

*In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.*

*The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)*

