



**Senior Research Data Analyst
Professional 6
Research & Innovation Support (RIS)
Permanent Role**

Dublin City University

Dublin City University (DCU) is a leading innovative European University. It is proud to be one of the world's leading Young Universities and is among the world's top 2% globally. DCU is known as Ireland's University of Impact, with a mission to 'transform lives and societies' and focuses on addressing global challenges in collaboration with key national and international partners and stakeholders.

DCU has over 20,000 students in five faculties spread across three academic campuses in the Glasnevin-Drumcondra area of North Dublin. Thanks to its innovative approach to teaching and learning, the University offers a 'transformative student experience' that helps to develop highly sought-after graduates. DCU is currently No. 1 in Ireland for Graduate Employment Rate, and for graduate income (CSO).

DCU is a research-intensive University and is home to a number of SFI-funded Research Centres. The University participates in a range of European and international research partnerships. DCU is also the leading Irish university in the area of technology transfer as reflected by licensing of intellectual property.

As a 'People First' institution, DCU is committed to Equality, Diversity and Inclusion - a University that helps staff and students to thrive. The University is a leader in terms of its work to increase access to education and is placed in the world's Top 10 for reducing inequalities in the Times Higher Education Impact Rankings.

Research and Innovation Support

Higher Education in Ireland is continually evolving, with significant changes to research policy and research funding occurring both nationally and internationally. DCU's institutional strategy will evolve and respond to this landscape while adhering to our core values as an institution of transformation.

The research component of DCU's mission is supported centrally by four core teams: Research Development, Research Support, Research Project Administration and Research Infrastructure. These teams facilitate excellent research and research impact, support the enhancement of DCU's research reputation and strategic national and international partnerships, provide sector-leading and integrated professional support for DCU's research communities and enhance our internal research policy and process landscape to ensure DCU's research is conducted to the highest possible standards. Our fundamental objective is support DCU's researchers to transform lives and societies locally, nationally and globally.

The Role

DCU Research and Innovation Support (RIS) is now recruiting for the role of Senior Research Data Analyst. Reporting to the Research Support Manager and through them to RIS senior management, the Senior Research Data Analyst will be accountable for providing reliable and timely data to a range of internal stakeholders, including Senior Management Group, Faculties, Heads of School and Research Centre Directors. This will be crucial for the successful implementation of the new research strategy.

Principle Duties and Responsibilities

Reporting to the Research Support Manager and through them to RIS senior management, the Senior Research Data Analyst will support the following areas, undertaking a range of responsibilities that include but are not limited to those listed here:

Research Strategy and Performance

- Acting as lead on research data analyses, benchmarking and modelling to support the development and implementation of the University research strategy.
- Acting as RIS lead on collaborative research data dashboard projects, working with other university units to support their development.
- Using a range of data and information sources to assist in the development of internal University indicators and targets in line with the University's research priorities.
- Taking responsibility for coordinating research reporting activity and developing standard reports as required by university senior managers.
- Supporting university leadership by providing key information and specialist knowledge relating to research strategy and performance – specifically bibliometrics (including citation information), benchmarking analysis, open research, and research collaboration information and funder analysis.
- Providing clear analysis and evidence to support key documentation submitted to a range of committees, as well as University Senior Management Group.
- Working as part of wider university teams to provide high-level research data for strategic projects as decided from time to time by the University.
- Working alongside the Chairpersons of the Research Strategy Group and Open Research Taskforce to manage and support committee activities.
- Engaging as appropriate with external sectoral committees and working groups.

Managing Senior Stakeholder Data Analysis requirements

- Providing key information and specialist knowledge relating to research performance (e.g. benchmarking and metrics, collaboration reports and activity data) to Heads of School, Associate Deans of Research and Faculty Managers.
- Leading on the provision of research information and data analysis for regular strategic activities and the preparation and verification of regular statistical returns led by other units, to include EDI analysis, SDG analysis and rankings exercises.
- Taking responsibility for coordinating responses to ad hoc requests for research data or reports across the University.
- Acting as line manager for the Research Data and Systems Officer, and for temporary Research Information Assistants who may work on projects from time to time.

Qualifications, Skills and Experience Required

The successful individual must hold a Primary Honors Degree or equivalent (FETAC Level 7). They must have a minimum of seven years' relevant work experience in research support, within a research-focused university.

In addition, the successful candidate will have:

- A high-level of proven capacity to utilise, at expert-level, a range of research information systems, including Scival.
- A proven ability to produce reports using bibliometric research data.
- A high-level of knowledge of emerging trends in research assessment, including Open Research and Responsible Metrics.
- A strong ability to work with a range of quantitative data.
- A very strong capacity to produce complex, MS Excel-based reports.
- A knowledge of Power-BI.
- Experience of working in teams to produce reports and recommendations for institutional decision-makers.
- Excellent interpersonal, oral and written communication skills.
- Ability to problem solve and show initiative in the role.

Desirable Criteria

A Master's level postgraduate qualification.

Essential Training

The postholder will be required to undertake the following essential compliance training: Orientation, Health & Safety, Data Protection (GDPR) and all Cyber Security Awareness Training. Other training may need to be undertaken when required.

Dublin City University is an equal opportunities employer.

In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.

The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)

